



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, January 16, 2018
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, January 16, 2018 at 3:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier and Amanda Russell. Sarah Greenshields was excused. Also present were Business Administrator Libby Simmons, Business Office Assistant Evonne Kill-Kish, Mike Gillis, School Board members Kathy Morrison and Andrew Wallace.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF DECEMBER 12, 2017:** Bob Carrier moved, Amanda Russell seconded to approve the meeting minutes from December 12, 2017. An oral **VOTE PASSED 2/0**.
- IV. GENERAL DISCUSSION:**
- Parents Music Club—Amanda attended meeting, and they will be spreading the word. Discussed if piano is not in FFE and Amanda may return to DPMC for fundraising event.
 - Amanda will contact other booster groups to ask the fundraising committee to be a part of their conversations.
 - Mike and Andrew will work together to update the web address for donations and social media. School and City policies need to be followed.
 - Bob contacted Scott Myers who contacted the past Laconia Superintendent and Bank of NH. There is no documentation of the \$500,000 donation by Bank of NH. The purpose of contacting them was to obtain a copy of their donation form.
 - According to the City Charter, high school naming rights must go through the City Council. Ms. Simmons will confirm with City Attorney.
 - Matt Cox and Angela Carter of SEED will be invited to the next fundraising committee meeting to be held on 1/23 at 3:30.
 - The committee will start making appointments with large donors (Optima Bank, NECU, Kennebunk Savings, WDH)
 - Amanda will contact Sarah who to meet with first and top ten businesses to contact.
 - Senator David Watters provided a name of an auto company that may be interested in making a donation.
- V. MATTERS OF INTEREST:** none
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- See above



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- Schedule a minimum of 5 appointments with potential large donors. The goal is to schedule them on or before Tuesday.

VII. ADJOURNMENT: Amanda Russell moved, Bob Carrier seconded to adjourn the JBC meeting at 4:22 p.m. An oral **VOTE PASSED 2/0.**