

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers – City Hall, 288 Central Avenue
Meeting Date: **Tuesday, January 23, 2018**
Meeting Time: **7:00 pm**

Members Present: Frank Torr, Kirt Schuman (Chair), Dennis Ciotti (Councilor), Tom Clark, Dave White, Gina Cruikshank (Vice Chair), David Landry, Lee Skinner, Sarah Wheeler (Alternate), James Burdin, Tristan Donovan (Alternate)

Members Not Present: Hayley Harmon (Alternate)

Staff Present: Christopher Parker, Assistant City Manager, Steve Bird, City Planner, Dave Carpenter, Community Development Planner

The Chair called the meeting to order at 7:00 p.m.

1. CITIZENS' FORUM

Citizens Forum Open.

Chair recognized the new Alternate, Sarah Wheeler, being present at the meeting.

Nobody Spoke. Citizens Forum Closed.

2. APPROVAL OF THE PRIOR MINUTES

- January 9, 2018 Workshop Meeting Minutes
- January 9, 2018 Regular Meeting Minutes

Motion: F. Torr made a motion to approve both the January 9, 2018 Regular Meeting and workshop Minutes. Seconded by D. Ciotti. Vote U/A

J. Burdin indicated that in terms of Members Present, Catherine Plante is no longer a member of the Board, as of the regular meeting. He also stated that his designation should be consistent, whether or not he's an alternate, on both Minutes. C. Parker responded that he'd mark him as an Alternate on both, as the City hadn't yet received his oath by that meeting.

3. OLD BUSINESS

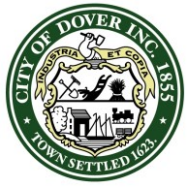
A. Discussion and possible adoption of Revised Impact Fees and Associated Regulations.

Chair moved this to the end of Old Business, so as to address the items of public interest first. L. Skinner recommended moving it to the end of New Business (after 4D).

Motion: L. Skinner made a motion to amend the agenda to move 3A to follow agenda item 4D. Seconded by T. Clark. Vote U/A

C. Parker discussed the process for amending the Impact Fees themselves. At the next meeting there will be a public hearing for public input and then the Board will review and vote on the fees. State law does not allow phasing them in, but does provide protection for plans, which have been approved within the past five years. The Board asked the following questions:

- Q: Staff mentioned the possibility that it would be ideal of having a grace period so that new applicants could know to try and finish some things up. Is there anything that would prevent us



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from holding a public hearing, continuing to a date certain that happens to be the first meeting of July?

- There wouldn't be. Right now is actually a good time to do this, because we haven't had any projects approved of substantial nature in the past few meetings, or looking at the February 13th, 2018 agenda.
- Q: When Board approve plans, it says subject to the Impact Fees at the time of approval or at the time of CO? Would that have be reworded, as well?
 - Staff conveys the fee at the building permit. Payment is collected at the CO, which is similar to State Law.
- Q: Should it say issued at the time of CO?
 - It says assessed at Building Permit, collected at CO.
- Q: The asterisk would be apartments, four-plus units, single family/single family for the prior fees?
 - It would be apartments, four-plus, and then the age-restricted would be dependent on what they actually were.
- Q: We're planning, regardless of housing type, to pull them into a new category?
 - Right.
- Q: The age-restricted unit (55) and the asterisk that goes with it, is that effectively and really the discussion that we seem to have on those about people going to the high school to see plays, and accessing the school for other reasons?
 - That's the goal.
- Q: Is there a reason why we would use the word "may" rather than "shall", when it talks about the may be assessed, as opposed to shall?
 - Staff will change that to "shall be assessed".
- Q: The apartment over 1st Floor nonresidential, there's a lot of these situations in the Central Business District. What is the reason we would only look at the Central Business District?
 - This should apply Citywide, staff will update the sheet.
- Q: Regarding mixed use buildings, if there is a CUP for residential uses on the first floor, what would the impact fee assessed be?
 - Staff would look at that and say the units that are over commercial would receive the adjusted fee, and those without commercial on the first floor would be the apartment four plus fee. It's applied unit-by-unit.
- Q: If the Board has different fees for residential over commercial vs no commercial does that imply you have a choice that you don't have to have commercial on the 1st Floor.
 - The standpoint remains Dover wants commercial on the 1st Floor, residential above, in these types of buildings.
- Q: Do we have a legally defensible definition of finished area, as in we're setting a rate schedule based on finished area?
 - What we rely on is conversations with the Building Official. We defined that in the Ordinance.
- Q: How does that apply to a warehouse when 90% of it is not finished area?
 - It's under the purview of a CO. The Building Official's going to say whether this meets the standard required for life safety and public safety for the CO.
- Q: Will this give rise to more requests for "variance"?
 - Having a fee that is reflective of the use is important, and allowing a reduction for commercial on the first floor, due to the lower impact generated is the right way to go.



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S. Bird reviewed the summary sheet provided.

Motion: L. Skinner made a motion to table the item and hold a public hearing on February 13, 2018.
Seconded by T. Clark. Vote U/A

4. NEW BUSINESS

A. Consideration and acceptance of a Conditional Use Permit for Margaret M. Gabriel Revocable Trust, Assessor's Map L, Lots 98 & 99, zoned R-20, located at 262 Dover Point Road. (Proposal is to allow construction of an access drive from Dover Point Road over lot L-98 to lot L-99 with 2,274 sq.ft. of wetland buffer impact). *(P17-81)

C. Parker explained that the applicant is requesting a Conditional Use Permit to allow construction of an access drive from Dover Point Road over lot L/98 to L/99. While no wetlands will be impacted, the proposed access drive will impact 1,232 sq. ft. of wetland buffer on lot 98 and 1,042 sq. ft. of wetland buffer on lot L/99 for a total of 2,274 sq. ft. of wetland buffer impacts. The Conservation Commission reviewed and endorsed this project on 12/11/17.

Kevin McEneaney represented the applicant, displayed a plan for viewing, and presented the proposed plan and depicted the full site.

The Board asked the following questions:

- The house on Dover Point Road is 262 Dover Point Road, and there's a 262A and a 262 1/2. Have you devised what the number for this new house will be?
 - The applicant is going to be submitting a Building Permit within the next couple months. I don't know what the outcome of that will be.
- Can you consider discussing with the owners naming that private drive separately as to not have Dover Point Road addresses?
 - The applicant is able to discuss that, however the question of the two existing abutters that access that road would need to be addressed, and whether they should change their addresses.

Motion: L. Skinner made a motion to accept the application. Seconded by T. Clark. Vote U/A

Public hearing opened. Nobody Spoke. Public Hearing Closed.

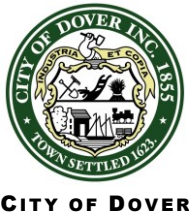
STAFF RECOMMENDATION:

Staff finds that the request is consistent with the provisions of the Wetlands Protection District ordinance which provides for Conditional Use Permits to allow impacts to wetlands and wetland buffers if standards related to demonstration of need, avoidance, minimization, and mitigation are met. The Planning Department recommends that the Planning Board approve the Conditional Use Permit with the following conditions:

Conditions to Be Met Prior to Issuing the Conditional Use Permit:

1. Revise the plat to include file number P17-81.

Conditions to Be Met Prior to Issuing the Building Permit:



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1. The applicant shall provide the Planning Department with a copy of the NHDES Shoreland Permit.

K. McEneaney indicated they would like to get the CUP approved this evening. He noted that the Shoreland Permit associated with the house has already been applied, and that they'd provide a copy of that, as part of the Building Permit. He inquired as to whether Condition #1 could be delayed until after they receive the Shoreland Permit to prevent any delays in receiving the CUP.

The Board asked the following questions:

- Where there is a landlocked piece of property, why is there no easement on the plan to allow access to that property and the existing traffic?
 - The property owner owns both property. Two things:
 1. State Law states that you cannot land lock a piece of property, that you have to provide egress and access points.
 2. The owner will have to grant an easement at some point, should they ever convey the larger lot, or even if they cut the larger lot and convey the second half.
- Is there a house on the other lot right now?
 - There is a house very close to Dover Point Road on that lot.
- The other lot that they're retaining/sharing, there's no house on there now?
 - No. The two lots that serve as a driveway have easements.
- Where we're aware tonight of what goes on with address changes, should a new house be built on this property, can this house be numbered in such a way that it doesn't impact any other numbering?
 - No.
- Are the abutters' addresses going to have to change?
 - Not necessarily; when they're located off a private drive, the City can't renumber them. This would be purely voluntary. If they did not change the road name, this house would have to have a 262B. The Planning Board does not have jurisdiction over numbering.

Motion: J. Burdin made a motion to approve the Conditional Use Permit subject to the staff recommended conditions. Seconded by D. Ciotti. Vote U/A

- B. Consideration and acceptance of a Conditional Use Permit for City of Dover (Owner: Nancy Berube & Paul Toland Jr.), Assessor's Map L, Lots 95-L, zoned R- 20, located at 10A Roberts Road. (Proposal is to replace the existing storm drain line from Roberts Road towards Piscataqua River impacting 150 sq. ft. of wetlands.). *(P18-03)

C. Parker explained that the applicant proposes to obtain a Conditional Use Permit to replace an existing storm drain line from Roberts Road towards the Piscataqua River impacting 150 sq.ft. of Wetlands. This part of the reconstruction of Roberts Road, which is off Dover Point Road. The Conservation Commission reviewed and endorsed the NHDES Expedited Review Wetlands permit and City of Dover CUP at their meeting on January 8.

Peter Holden, Holden Inc., representing the applicant, reviewed the plan.

Motion: F. Torr made a motion to accept the application. Seconded by D. Landry. Vote U/A

Public hearing opened. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:



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Staff finds that the request is consistent with the provisions of the Wetlands Protection District ordinance which provides for Conditional Use Permits to allow impacts to wetlands and wetland buffers if standards related to demonstration of need, avoidance, minimization, and mitigation are met. The Planning Department recommends that the Planning Board approve the Conditional Use Permit with the following conditions:

Conditions to Be Met Prior to Issuing the Permit:

1. The applicant shall provide the Planning Department with a copy of the NHDES Wetlands and Shoreland Permits.
2. The plans revised to show 24" diameter pipe.

The Board asked the following questions:

- The Applicant had said it was a 24" diameter pipe, yet it shows 36" on the plans. Which one is correct?
 - o The 24" is correct.

Motion: F. Torr made a motion to approve the Conditional Use Permit subject to the staff recommended conditions. Seconded by D. Ciotti. Vote U/A

- C. Consideration and acceptance of the renumbering of street addresses for Evans Drive, per Chapter 152-Section 6 and NH RSA 231:133-a.*(P18-05)

C. Parker reference the materials supplied by the Building Official. The City is seeking to renumber Evans Drive which has irregular numbering, due to subdivisions, which have taken place over the years since the road was created. The first lot on the road, which until recently, was vacant, and has a home being constructed upon it, and there was no available number. A numbering system was developed to assist in the application of addresses per the Statewide E-911 program. Dover Fire Deputy Chief Paul Haas is here tonight to answer questions.

Public hearing opened.

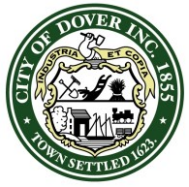
John Dellasola, resident, spoke about his concerns regarding the renumbering. He gave a brief history and description of Evans Drive, as well as the lot at issue. He indicated that he had received a letter from Building Official James Maxfield two weeks ago and explained what it was about, as well as the fact that his house number would be changed from 3 Evans Drive to 19 Evans Drive. He outlined all of his personal information that would be affected by this change. He recommended approving Mr. Maxfield's suggestions, while leaving 1 Evans Drive and 3 Evans Drive as they are.

Public Hearing Closed.

P. Haas walked through what the process was, and the rationale behind the necessity to renumber both the odd and even sides, as well as responded to J. Dellasola's concerns.

The Board asked the following questions:

- Do you think it would be a legitimate problem if your ambulance crew or the fire department went down Evans Drive and saw number 2 on the left and number 1 on the right, because every street in every city and town in New Hampshire has odd numbers on the right, even numbers on the left? I



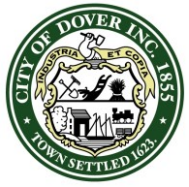
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have to agree with J. Dellasola that keeping 1 and 3 on the right make a lot of sense. The problem is on the left side with the even numbers.

- Even numbers are all on the left-hand side, per this proposal in an even set of increments. Odd numbers are all on the right side. The disagreement comes where the first house and the second house do not follow 1, then 3, then 5, then 7. They follow that set of 50' increments measured by the State. That would not create too much confusion. We just try to standardize what we do across the board, so that Evans Drive is not treated differently than some other drive or some other street.
- In this instance, the 50' increments will not come into play, because the houses are much bigger and take up a lot more land?
 - They address 50' increments, and 10' increments, if it's a dense form.
- Of the 9 lots, how many have provided the Voluntary Consent at this point?
 - One. Only received 2 responses, and one was in the affirmative, and one was in the negative (J. Dellasola)
- What happened with all the numbers between 1 and 7?
 - In following the state standard, they start where Evans Drive begins at Dover Point Road and they start measuring. The theoretical first 50', those have number 1. The next 50' to 100' have number 3. 100' to 150' has number 5 and so forth. The property in question, number 19, is 509' down the road.
- That's done, regardless of where lot lines are?
 - That's correct.
- That lot that's being developed now, has that always been a lot sitting there, never built on?
 - Correct.
- What did it used to have? Did it used to have a lot number on Dover Point Road?
 - It never had an address. There was no structure on it. The only thing that was ever there was a transformer box, electric equipment infrastructure.
- If you look at the existing situation and you go with the 50' standard, there isn't a single number of the proposed plans that make any sense, because hundreds of feet in are 6A and 6B. Where did number 6 come from?
 - 40-some-odd years ago when the road was created, the first house got the first number. The second house got the second number.
- What happens to the unnumbered house if we just deny this? Is it literally impossible to address it, as-is?
 - The Building Official would then come back to you and say you need to do the even side.
- If 1 and 3 stay the same, what will number 8 be? Would that be 5, or would you still stick with 21?
 - It's dead center in the end of the cul-de-sac. It's currently an even number. The new proposal has it as an odd number. It would be recommended to go with the 21 on that, that 1 and 3 stay the same and that 8 becomes 21.
- Wouldn't it be 22? If we kept it as an even number, it would be following the rest of the even numbers.
 - The point was that the driveway is on the right, so it should be an odd number. Maybe you can do 1, 3, 9.
- You get a power-outage call in the middle of the night on a road where nobody's decided to put a number anywhere, where you have no data available to you via E-911. All you have is a voice with an address. How do you find that house, if you were on a street that you knew was standardized?



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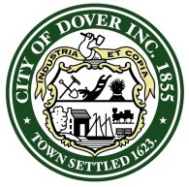
- That's the difficulties that we run into. We strongly encourage everyone to get numbers out there. E-911 has a number in place where they know that call's coming from. But if we don't have that data, I don't have an answer. If we're given an address, the standard that we first start off with is that the even numbers in most cases are on the left side of the street, and the numbers start low and increase as you go. You, then, take a guess on a rough estimate of where you need to be. The reality is we don't count 50' increments and assume what those numbers would be.
- Would you eyeball distances, i.e. on Silver Street?
 - Yeah, sure. It's just a general expectation that this far in would be roughly approximately what numbers are.
- Who's going to drive down Evans Drive and see the first house on the right and say, that's got to be number 1, and drive 50' more feet and say, there isn't a number 3, let's go back?
- Given what you've just read, what's the purpose of a public hearing?
 - That language is derived from the Statute contained in the packet. It says the Governing Body may adopt a system for assigning or altering address numbers to buildings or other property along a public or private way in a municipality.
- The purpose of holding a public hearing is simply to say we had a public hearing?
 - The Building Official has been designated this authority by the Council to number and renumber properties. The Building Official is then counseled by the Ordinance. But you should get input, as per State Law, and hold a public hearing. Also, there could be an instance where everyone in the neighborhood comes out against the proposal.
- If everybody comes out with pitchforks, so what?
 - From a public safety standpoint, that would be the answer.
- If we just vote on it and the majority votes it down, the Building Official is going to look at it, change some things, and it's going to come back again, correct, because we can't not do anything?
 - Yeah. I want to talk to the City Attorney about that. I think the Building Official can say, thanks, I'm doing it, as per State Law and Ordinance.
- How many lots can be subdivided on Evans Drive?

C. Parker explained why standards are set. He gave a brief history of the City's renumbering of streets. Should the Board desire to make a change to the recommendation, this item should be tabled in order to receive advice from the City Attorney, as it is not within their jurisdiction to do so. He referred to Chapter 152. He noted his conflict that the Building Official orders the numbering of public and private buildings, which is delegated through Chapter 152, but in renumbering, it falls under the Statute.

L. Skinner expressed his sentiments regarding the proposal. He pointed out that Evans Drive is different from any other place in the City, and that an exception should be made to the general rule. He noted that there's nothing in the rules that they have to do anything further than hold a public hearing, in terms of voting.

F. Torr echoed L. Skinner's concerns and suggestions.

D. Ciotti concurred with keeping 1 and 3. He voiced his concerns regarding having the numbers too close, and there being a misidentification of residences by First Responders and residents. If the residents on the even side agree to the renumbering, then it would not come back to the Planning Board, as that is all that is being requested by the Building Official.



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G. Cruikshank agreed with the majority sentiment of the Board, but expressed her appreciation to staff in creating their proposal.

T. Clark expressed his approval of the Staff's recommendations, and explained his rationale for doing so. He stressed the importance of public safety. He reminded the Board about the procedures taken on Old Stage Road. He also spoke about the history of actions such as this going to City Council. He pointed out that the Board can just not agree, and everything would stay the same, but that, since it's already been recommended by City Council, the Board may not have the authority to usurp their power.

J. Burdin indicated that renumbering even side, but leaving odd numbers in place, they would implement 75% of a solution, and that they should just do the job all the way. He discussed the two choices presented by the Chair.

Chair stated that procedurally there's two choices:

1. Table the public hearing
2. Reopen public hearing and close it

Motion: D. Ciotti made a motion to table the item, as well as include the public hearing, to receive feedback from the City Attorney, as well as have him at the February 13, 2018 meeting. Seconded by F. Torr. Vote U/A

D. Ciotti noted that if all residents should present with signed Affidavits requesting that 1 and 3 stay as they are, and only the left side change, that that would make the final decision.

F. Torr left the hearing. T. Donovan moved to fill his spot.

D. Public Hearing on a Substantial Amendment to the FFY18 CDBG Action Plan. All persons wishing to speak on the proposed Action Plan and use of funds are urged to attend.

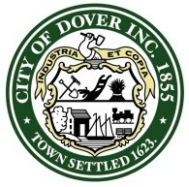
C. Parker explained the need for an amendment to the FFY18 CDBG Action Plan.

Dave Carpenter reviewed the proposed amendment, and the process for amendment. He noted that the number available to fund projects is greater than the initial memo sent out in packet, which is \$255,000. He indicated they are proposing to fund with the additional funds:

1. Park improvements - over 50% will fund shade sail over new adventure playground at Henry Law Park and ADA-type improvements
2. McConnell Center roof over the Children's Center portion (1,000 sf) will be removed and replaced.
3. \$20,000 to replace emergency egress stairway and My Friend's Place - install security measures
4. Pedestrian bus access-related improvements
5. Teen Center Improvements - Director's office and kitchen area

The Board asked the following questions:

- We're only talking about public facilities projects?
 - Correct.
- I don't remember whether in the plan that we approved already the public facilities portion, were any of those approved with less money than was requested?



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- We can't add public services and we can't add administration. The request that we received for the current FFY18 Action Plan, we received requests from CAP and from the Woodman Museum. The amounts that they requested, we funded at those levels.
- I'm presuming that some of the items have already had a workup done on them to analyze the amount of money needed. Is it fair to say that when you get to the pedestrian and bus access-related improvements and the Teen Center improvements, that those may not have been as fleshed out yet, because they are not actually in the current proposal for FFY19?
 - It's true that they weren't. We were going to put the Portland Avenue project in the FFY19 Action Plan, but we're doing it here instead, and we're going to be proposing other projects with that. We were able to get estimates from people in the Community Services Department. We're proposing to use some of the funds for some of the pedestrian and bus access-related project. For the Teen Center, we were able to get estimates for the equipment that would be installed (internal circulating vent). That would be the first one we would back funds out of in the event that the \$255,000 turns out to be inaccurate.
- If we were to agree to this with these additional five places, some of them that were going to be in the FFY19, kind of a high-level view on your part, can you say whether it would aid the process of the FFY19 approvals, when we get there, by bringing up some money for projects that are going to be coming forward?
 - With the exception of the request by CAP, which Staff is now recommending we keep in the FFY19 plan, the other two requests were the McConnell Center Roof and improvements for My Friend's Place.
- Atlantic Avenue was part of the CIP. Are we working on Atlantic Avenue?
 - Correct. There was a water main replacement years ago, and now there's a street-reconstruction project, which will have sidewalk facilities. This component here would basically continue the sidewalk component that's going to be on Atlantic Avenue up Portland Ave.
- When we get these monies, can we wait until we do Atlantic Avenue and do them all at the same time, and maybe have the same contractor do the sidewalk?
 - We have a timeline. CDBT funds are required to be Davis Bacon Wages, which our normal sidewalk and road reconstruction project would not be applicable for. If we were to do that, the Atlantic Avenue project would be subject to every other HUD regulation.
- Atlantic Avenue came down with the sidewalks and made the corners and ended there?
 - From Atlantic going up the hill to Granite, there's a sidewalk there now. I don't believe it's compliant now. That's why the project would go from Atlantic.
- Proposed 1200' of sidewalk is not a sidewalk to nowhere. It's a sidewalk that's going to connect the CIP funded the rest of the sidewalk?

Public hearing opened. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:

Staff recommends that there be a Motion to Approve the FFY18 Amended Action Plan, subject to the following conditions:

Conditions to Be Met Prior to Approving the FFY18 Amended Action Plan:

1. In the event that the final funding amount is less than \$255,000, the amount of the deficiency shall be first withheld from Project 5, and then, if necessary, Project 4, as identified in the Staff Memo, dated 01/23/18.



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2. In the event that the final funding amount is greater than \$255,000, the difference shall be added to the next available Action Plan funding.

Motion: J. Burdin made a motion to approve the FFY18 CDBG Amended Action Plan, subject to the conditions set forward by staff. Seconded by D. Landry. Vote U/A

5. STAFF COMMENTS

- Two lot merger forms related to the 104 Washington Street project were presented.
- Staff noted a public information meeting on Newington Dover project Jan 30 in the auditorium
- Updated the Board on the Design Guidelines project and PS21 project
- Updated the Board on Third Street, Washington Street, and Central and Glenwood.
- Alerted the Board to the citizen request to reconsider the helicopter lift off/landing amendment

Chair made the following announcement: **Notice of Merger**

This Notice of Merger is made on the 23rd day of January 2018. Be it known that the City of Dover of 288 Central Avenue, Dover, NH 03820, being the owner of Tax Map 02 Lot 2, a parcel described in Deed Book 1177, page 636, recorded in the Strafford County Registry of Deeds; and Tax Map 02 Lot 3, a parcel described in Deed Book 1129, page 574, recorded at the Strafford County Registry of Deeds, has been requested that the said parcels be merged.

The landowner certifies that the above-described lots have at least one common boundary and located in the City of Dover, in the County of Strafford. The above-described lot shall not be conveyed as individual lots but shall be conveyed as one. The intent is that any common boundaries between or among the lots shall be abandoned. The resulting merged lot may only be subdivided upon approval by the Planning Board, based upon the Regulations existing at the time of the Application for Subdivision.

It is further understood that the above-described lot shall be assessed as one lot for property tax evaluation purposes. The owners of the above-described parcels have notified all mortgage holders for the above-described parcels that said parcels are being merged. And the owner accepts full liability for the merger.

Chair made the following announcement: **Notice of Merger**

Notice of Merger is made on the 23rd day of January 2018. Be it known that 104 Washington Street LLC, c/o Cathartis, 11 Beacon Street, Suite 1120, being the owners of Tax Map 02 Lots 4, 5, 6, 6A, 7, 8, 8A, 9, parcel described in Deed Book 4451, page 291, recorded in the Strafford County Registry of Deeds in the same location, 4451, 291.

The landowner certifies that the above-described parcels have at least one common boundary and located in the City of Dover, County of Strafford. The above-described lot shall not be conveyed as individual lots but shall be conveyed as one. The intent is that any common boundaries between or among the lots shall be abandoned. The resulting merged lot may be only subdivided upon approval with the Planning Board, based upon the Regulations existing at the time of the Application for Subdivision.



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It is further understood that the above-described lot shall be assessed as one lot for property tax evaluation purposes. The owner of the above-described parcels have notified all mortgage holders for the above-described parcels that the said parcels are being merged. And the owner accepts full liability for the merger.

6. MEMBER COMMENTS

D. Ciotti indicated that the Cochecho Waterfront Development Committee has finished RFQs, and that the plans are on the City website under CWDAC. He encouraged Board Members to visit the website to see the proposals.

K. Schuman appointed the following people to the Rezoning committee:

- Lee Skinner, Planning Board
- A Councilor appointed by the Mayor/Council
- Scott Johnson, DBIDA
- Sean O'Connell, representing the Chamber of Commerce
- A School Board member appointed by the School Board Chair/Board

Motion: G. Cruikshank made a motion to approve the appointments of the aforementioned people. Seconded by D. Ciotti. Vote U/A

7. ADJOURNMENT

Motion: G. Cruikshank made a motion to adjourn at 9:20 p.m. Seconded by L. Skinner. Vote U/A