



CITY OF DOVER

CITY COUNCIL – AGENDA

REVISED

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, February 14, 2018**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57**
SPONSORED BY COUNCILOR CIOTTI
 - B. REPROGRAMMING UNEXPENDED BOND PROCEEDS FROM CERTAIN FIRE DEPARTMENT PROJECTS TO PUBLIC SAFETY COMMUNICATIONS UPGRADE PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (CITY COUNCIL VOTE TO OCCUR ON FEBRUARY 28, 2018.)**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. January 24, 2018 – Regular Meeting**
 - B. January 27, 2018 – Goal Setting Workshop**
- 11. MAYOR'S REPORT**
- 12. UNFINISHED BUSINESS**
 - A. ORDINANCES IN THE 2nd READING**
 - B. ORDINANCES IN THE 3RD READING**
 - 1. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57**
SPONSORED BY COUNCILOR CIOTTI



CITY OF DOVER

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C. RESOLUTIONS

- 1. REPROGRAMING UNEXPENDED BONDING AUTHORIZATION FOR WWTP SLUDGE DEWATERING PROJECT TO WWTP BUILDING IMPROVEMENTS PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Greater Dover Chamber of Commerce – Shark in the Park**
- 2. BLOCK PARTY – Greater Dover Chamber of Commerce – Headliner Series**
- 3. BLOCK PARTY – Greater Dover Chamber of Commerce – Children’s Series**
- 4. BLOCK PARTY – Greater Dover Chamber of Commerce – Apple Harvest Day**
- 5. ROAD RACE – Greater Dover Chamber of Commerce – Apple Harvest Day**
- 6. ROAD RACE – SIX03 Endurance**
- 7. BLOCK PARTY – SIX03 Endurance**
- 8. BLOCK PARTY – Seacoast Growers Association**
- 9. PURCHASE OF AERATION BLOWER REPLACEMENT AT WASTE WATER TREATMENT PLANT**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. AUTHORIZATION TO ENTER INTO MULTI YEAR ELECTRICITY AND NATURAL GAS SUPPLY CONTRACTS**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 13. Ordinance Committee |
| 2. Planning Board | 14. Parking Commission |
| 3. 400 th Anniversary Committee | 15. Pool Advisory Committee |
| 4. Appointments Committee | 16. Recreation Advisory Board |
| 5. Arena Commission | 17. Solid Waste Advisory Commission |
| 6. Arts Commission | 18. Transportation Advisory Commission |
| 7. Conservation Commission | 19. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 8. Energy Commission | 20. Joint Building Committee – Garrison Elementary School |
| 9. Heritage Commission | 21. Dover Main Street |
| 10. Legislative Liaison | |
| 11. Library Board of Trustees | |
| 12. McConnell Center Advisory Committee | |



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B. RESOLUTIONS

- 1. B18024 HANSON STREET RECONSTRUCTION
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 28, 2018, WITH
CITY COUNCIL VOTE OCCURRING ON MARCH 14, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 109, SECTION 31 – FIRE PREVENTION AND LIFE SAFETY
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 28, 2018)
SPONSORED BY MAYOR WESTON BY REQUEST**

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
Public Hearing Only**

Resolution Number: **R – 2018.01.24 – 009**
Resolution Re: Reprogramming Unexpended Bond Proceeds from certain
Fire Department projects to Public Safety Communications
Upgrade project

WHEREAS: On January 17, 2007 the City Council adopted the Debt Financing authorization for FY2008 CIP projects, which included \$2,950,000 for North End Fire Station and on July 14, 2010 the City Council reprogrammed a portion of bond proceeds to be used for Central Fire Station improvements; and

WHEREAS: On November 19, 2016 the City Council adopted the Debt Financing authorization for FY2018 CIP projects, which included \$217,000 for McConnell Center Emergency Generator; and

WHEREAS: The City has completed these projects under budget resulting in unexpended bond proceeds, which can be reprogrammed to other CIP projects and there is an identified need for additional funding for the Public Safety Communications Upgrade; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of \$52,943.92 of unexpended bond proceeds is hereby reprogrammed from the identified Fire Department CIP projects to Public Safety Communications Upgrade project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4008.1.220.42280.4720.02202.08	Fire Station North End Construction	10,971.11	(10,971.11)	0.00
4008.1.220.42280.4725.02203.08	Fire Central Station Improvements	12,024.00	(12,024.00)	0.00
4008.1.210.42120.4741.02151.08	Public Safety Communications Upgrade	0.00	22,995.11	22,995.11
4018.1.220.42230.4741.02259.18	Emergency Shelter Generator	29,948.81	(29,948.81)	0.00
4018.1.210.42120.4741.02151.18	Public Safety Communications Upgrade	0.00	29,948.81	29,948.81
	Total Available Funding	52,943.92	0.00	52,943.92

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
Public Hearing Only**

Resolution Number: **R – 2018.01.24 – 009**
Resolution Re: Reprogramming Unexpended Bond Proceeds from certain
Fire Department projects to Public Safety Communications
Upgrade project

DOCUMENT HISTORY:

First Reading Date: 01/24/2018	Public Hearing Date: 02/24/2018
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
Public Hearing Only**

Resolution Number: **R – 2018.01.24 – 009**
Resolution Re: Reprogramming Unexpended Bond Proceeds from certain
Fire Department projects to Public Safety Communications
Upgrade project

RESOLUTION BACKGROUND MATERIAL:

On January 17, 2007 the Dover City Council approved the FY08-FY13 six-year Capital Improvements Program (CIP), which included an appropriation in FY08 for the construction of the North End Fire Station. On July 14, 2010 the Dover City Council approved transferring funded from the North End Fire Station project to Central Fire Station Improvements project. On November 19, 2016 the Dover City Council approved the FY18-FY23 six-year Capital Improvements Program (CIP), which included an appropriation in FY18 for Emergency Shelter Generator at the McConnell Center.

These Fire Department CIP projects are completed under budget and therefore there is unexpended bond proceeds to be utilized on other CIP projects. This request is being made as a result of the Police Department, Fire Department and Community Services Department evaluating the Public Safety Communications Upgrade project that is currently in progress and identifying a need for additional funding to provide for enhanced upgrades to the City's public communication systems.

Zetron Digital Station Alerting:

As the project developed, staff became aware that older analog technology had been initially recommended for fire station alerting functions, as it also aligned with the technology of similar hardware being used to provide contractual dispatching services to the Town of Rollinsford. Further review disclosed that digital station alerting hardware meets current safety standards that analog does not, specifically providing a constant monitoring of the station alerting signals (including notification if a signal breakdown occurs between the Dispatch Center and any of the (3) Dover fire stations.) Also provides for more functionality in the way stations and crews are notified of emergencies, and allows for future system development using current technology. The committee determined the additional cost was justified, and an agreement with the Town of Rollinsford was suggested in that they would assume the full cost for the purchase and maintenance of the analog equipment that drives their current system.

SCADA:

Initial bid proposal included independent signal monitoring of primary functions in the equipment shelters at each of the systems radio towers, including temperature controls, smoke detection, power surge/loss and unauthorized entry. Recently, with ongoing development of the City's SCADA system, the Community Services Department began work to enhance their notification system of critical infrastructure (City wells, water/sewer pumping stations) and to consolidate signal monitoring. It was determined that communications tower equipment could be tied into the same system as all other City equipment being monitored, providing for a more reliable means to monitor the new communications system. With over \$900,000.00 of infrastructure value in the newly designed communications system, the committee feels the additional cost of integrating into the City's SCADA monitoring system (vs a stand-alone system) is justified.

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Fire Department CIP projects. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the identified Fire Department CIP projects. This resolution reprograms funding from the identified Fire Department CIP projects to the Public Safety Communications Upgrade project.

City Manager's Report

February 14, 2018

Reporting on January 2018



Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

Customer Focused Outcomes: Right to Know Requests

→ ROCHESTER, NH – AGENDA MATERIALS
AFTER 01/03/2018 BUT BEFORE 02/01/2018,
4 REQUESTS

Financial Outcomes: Litigation

City v. Joel Bernier: No payments made in Dec & Jan. Alicia (Bernier) Cacoiola filed bankruptcy.

Ventas Realty Limited Partnership v. City:
(2014 tax year) Bench Trial rescheduled for June 2018.

(2015 tax year) City filed Answer to Petition for Abatement with Certified Record; City filed Case Structuring and ADR Order. Case stayed pending resolution of 2014 case.

(2016 tax year) City served with complaint.

Albert E. Souther v. City – Interrogatories prepared; Purchase & Sales Agreement Signed.

City v. The Boston & Maine Corp. – Declaration of Taking filed with the BTLA; Compensation paid to B&M; Docket Marking filed with BTLA – Case concluded.

	For month	FY18	FY17	FY16
Legal Matters/Questions Handled	43	263	354	244
Document Creation & Review Including Contracts	22	155	271	267
Right to Know Requests Processed	04	53	73	66
Resolutions	02	44	42	53
Ordinances	01	06	13	29

**Product & Process Outcomes:
Assistance to City Departments**

City Council	Drafting/review of resolutions and ordinances. Council Goal Setting.
City Manager	Review of documents for signature, 91-A requests; Resolutions; Ongoing work with General Code; General Code organizational analysis
Community Services	Snow removal letters; Cul-de-sac plowing issue; Utility Pole Licensing; Utility Poles to be removed; Utility/Construction Easements Forest Street; Curbside Recycling Scavenging; Turnkey Landfill Expansion; Central Avenue/Locust Street damages recovery; Drinking water & Groundwater Trust Fund Grant; Cocheco Falls Project; Broadway easements; Intermunicipal Water Interconnection Agreement
Executive	No legal assistance needed.
Fire & Rescue	Refusal of Treatment and Transport form; City Ordinance copy question; Sprinkler System issue; Great Bay Rowing Agreement
Finance	Discharges and Liens; Quitclaim deed for 179 Locust Street; Abatement refund issue.
Planning	Dover Homeowners Association Issue; 104 Washington St Temporary License and Maintenance Agreement; Permanent Storm Drain Easement; Street renumbering; Community Trail expansion; Ameresco documents; NH Mun Technical Asst Agreement; CWDAC/Waterfront Development assistance
Police	Internal affairs inquiry; Amendment to License & Waiver of Liability – Third Street Parking; Dover Coalition of Youth MOU; Dover/Rollinsford MOU
Public Library	Water Service contract issue
Public Welfare	No legal assistance needed.
School	HS/CTC JBC Assistance; Donation Agreement
Recreation	Children's Museum outdoor space request; Amendment to Leases for McConnell Center.

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Dover Business & Industrial Development Authority

by Daniel Barufaldi

Leadership & Governance Outcomes:

Summary:

Business activity in the region expanded at a modest to moderate pace on average with variations across industry segments. Manufacturing and retail businesses are reporting sales and revenues with mid single digit year over year gains. Software and IT companies are reporting gains from flat to double digit. Commercial real estate activity was flat regionally but in modest growth locally, limited by the high cost of new builds. Residential real estate is experiencing robust demand but sales are limited by lack of inventory. Staffing firms report hiring for specific skill sets is brisk but limited by available potential employees. Planned wage increases remain moderate with prices increasing slightly to moderately in most sectors. Contacts expect further growth consistent with recent results going forward. Some concern is being expressed about the rate of growth as the Dow surpassed 26,000, dipped suddenly and the substantially recovered following the State of the Union Address. The Fed is expected to stop renewing Treasury bond purchases as they expire which will cause interest rates to rise but they did not add another 25 basis points as expected. Downtown retailers, bars and restaurants are experiencing a much improved sales growth aided by the multiple marketing events cosponsored and implemented by DBIDA and Dover Main Street. Retailers reported they were helped by the First Fridays Art Walk events and the Hometown Holiday weekends that combined, brought 3,000 people downtown with the cooperation of virtually all merchants City-wide on weekends in December.

Selected Business Services:

Demand for consulting and advertising is up moderately over last year at this time. Software and IT services providers are experiencing vastly improved results versus the previous year sales. Services to the healthcare sector have recently increased as walk-in convenient care centers are being added. Some consolidation is now being experienced in the institutional healthcare sector. Wentworth Douglas Hospital's merger with Mass General is part of an overall consolidation trend in institutional healthcare. This is expanding the range of medical specialties availability to the Dover market. WDH has opened a new medical practice facility at the Pease Development Authority. Wages, while up significantly in critical skill areas, remain just above inflation on average, as do prices. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the uncertainty of the future reform of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost. Experienced wait staff is at a premium. Overall the sector is optimistic and expecting high single digit growth over the next two quarters and beyond.

Local walk-in healthcare centers are hiring strongly as these in demand skill sets become available.

Predictions for 2018 revenue growth are in the 5%-10% range.

Commercial Real Estate:

Commercial real estate sales activity continued with moderate sustained growth locally, and with flat activity in the Boston and Portland markets. Demand locally has remained positive with several local commercial developments, mixed use infill, multifamily and assisted living investment projects coming to fruition. New build costs for needed 20,000 SF – 30,000 SF manufacturing/ assembly/ warehouse/ office spaces at Enterprise Park are causing sticker shock for several prospects and delaying project initiation. Office leasing continued to be just above flat this month. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong, especially for industrial space. Leasing fundamentals maintained a moderate pace of improvement in recent weeks, consistent with slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. Some recent mixed use developments are experiencing difficulty in filling the commercial component while booking the residential component immediately. The lending environment remains highly favorable to borrowers, with historically low, but increasing interest rates and somewhat tighter lending standards. Abundant investment capital continues to flow into commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. "Quantitative Easing" ended last December with two additional 25 basis point hikes anticipated in the first half of 2018. The first of these, anticipated this month, did not happen. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace with local inventory in this category rising rapidly. The outlook remains optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady employment growth. Fiscal policy and uncertainty around the business and employment effects of the Healthcare Bill and Medicaid status are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity. Some major capital spending projects are underway and some about to be announced. The Fosters building at 333 central Ave. was recently sold to a local service provider company for \$1.5 million and is now once again sold to another new buyer (the Kostas brothers). This project is currently at the TRC stage. The Robbins building downtown sold to Cathartes who has now obtained Planning Board approval to demolish the building to make room for a full block mixed use development on the site.

See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets continue to exhibit strong performance in the Seacoast. Home buyer confidence is up. Completed sales of single family homes increased year-over-year in Q1 and Q2 but Q3 and Q4 unit sales declined due to low inventories. Rising prices are convincing sellers to put homes on the market before interest rates go up any more (now averaging 4.15% on residential mortgages). Median selling prices continue to rise locally and are up 7-9% year-over-year 2015-2016. Condo sales though somewhat mixed regionally, are up locally as well, as are condo pricing and pending sales. Closed unit sales of both single family homes and condominiums improved very slightly over the past month. Dollar sales and prices are up in the sector. Median sale prices in NH and in Dover increased again in the period. Pending sales suggest the markets for single family houses and condos will continue to do well throughout 2018.

Manufacturing & Related Services:

Most local manufacturers supplying domestic markets are now reporting strength in sales and improved year over year profits. One point-of-purchase systems supplier is experiencing sales increases significant enough to require some out sourcing of production. Exporters to both Europe and China are concerned with the UK exit from the EU, but most world economies are now doing well and that helps to support the US economy. The Chinese economy has slowed markedly (China's GDP is still growing at a 6-7% rate) and their investment in infrastructure, often purchased here, are also down significantly. Some concern exists that the new administration's "America First" policies will negatively affect exports but the tax reform law is expected to make exporting US companies more competitive internationally. Currently, local manufacturers are experiencing growing sales. The North Korean tension buildup and the effects they will cause in world-wide markets and economies are a growing uncertainty and concern. Other uncertainties surrounding the first year of federal administration change are evident in local manufacturers, including import taxes and a relaxation of the regulatory constraints on businesses that will reduce costs. NAFTA revisions, if implemented, could cause some local manufacturers concern that have facilities in Mexico or Canada or are importing raw materials or parts from those NAFTA partners. Local manufacturers are still uncertain about the tax reform package but are encouraged by the most recent amended tax reform law passed. Pickup truck and auto sales continue in a sustained decline this month with large holdover inventories triggering sell-off sale prices. GM has experienced a large Q2, 2017 loss and is phasing out Australia production. Ford Focus model manufacturing is being transferred to China. Other expensive car brands sales appear to be falling off here as well. Locally we are seeing some confidence in future auto sales expressed in two large dealership expansion and upgrade investments on Dover Point Road. Manufacturing firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth are now headed up slightly. Capital investment is up locally except for new-builds due to building costs exceeding the value of the completed building at present. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese, Brazilian, and European economies and the pro-business messages from the new administration. Aerospace parts manufacturers previously reporting a pause in formerly increasing sales, are now anticipating a return to the up side with the proposed increase in defense spending. Locally, Safran and Albany International that were experiencing a decline in their aerospace composites businesses due to their inability to meet performance specs consistently are now seeing an uptick and are hiring again when qualified workers can be found. Some major capital spending projects are underway and some about to be announced. A number of other commercial projects are currently underway or about to be underway during the next building season. Outlook for the balance of the year remains very positive. Very few manufacturing buildings in the 20,000-30,000SF range are available locally. Buildings at 44 Venture drive and 111 Venture Drive in Enterprise Park have finished fit out for new owners that have already moved in. The Silver Square development (roundabout complete) is now well underway with Phase II progress on this \$50 million dollar development. The Residence at Silver Square assisted living building has been erected and fit out is complete. The new on-site Garrison 66 room boutique hotel is now open and experiencing excellent occupancy rates.

Price pressures remain moderate. Regional manufacturers remain optimistic.

Labor demand has been strong in IT and software. Nursing, electronics, engineering, quality assurance tech and legal skills demand remain strong. Most firms in the field have begun to hire with wages beginning to move upward. Qualified workers in many tech skills areas are not available locally and a lack of a comprehensive worker training program locally is beginning to be detrimental to acquiring relocation candidate companies, especially when the local cost of electricity and water is folded into the mix. New initiatives with the Greater

Dover Chamber of Commerce Education Committee, Great Bay Community College and UNH for BIZEDConnect intern programs are getting underway as the school season progresses, and the DBIDA Board is replenished. Recent reductions in the NH BPT and EPT are helpful but more is needed in both corporate tax reduction and regulatory relief to reclaim the "NH Advantage".

Retail & Tourism:

Retailers contacted for this period report significantly enhanced results in Holiday sales. Year-over-year store sales range from up 12% to up 80% but these sectors are now in their annual first quarter slow period. The recent stock market increases are spilling confidence into Main Street businesses at present so there is some hope for retail improvement over previous years for this first quarter. Some uncertainty has surfaced with the uncertainty of the tax reform law's effect on household income and the issues of the affect on healthcare coverage and cost. Local restaurants are having difficulty hiring wait staff to support desired expansions. The recent gasoline price volatility (now on a slightly higher price cycle), has had no discernible effect on retail, hotel and restaurant sales so far. OPEC's recent decision to extend their oil production cuts are not expected to sustain current pricing at the gas pump during the rest of the winter driving season. A pending significant increase in military spending could have a very positive effect on the number of shipyard and Air Force workers electing to get better value for their Fed per diem allowance by staying in Dover hotels and having dinner in Dover. On-line shopping has reinforced a "just-in-time" shopping mentality that has exacerbated erratic monthly sales results. Sears / K-Mart, Macys, Walmart and Target are experiencing declining sales and are doing some store closings and layoffs. Looking at longer term retail results tends to dispel the shopping center apocalypse reports. As overall brick and mortar retail sales are up by double digits through Black Friday (Plaid Friday in Dover) over the same period last year. Walmart has initiated a multi-million dollar made-in-America program designed to provide several thousand jobs over the next two years. Many retailers are making infrastructure investments to participate more fully in on-line sales which are up by 18%+ year-over-year. Bus tours to Dover are fully booked for early 2018. Pricing that has remained steady up to now, is beginning to be affected by wage rates for experienced retail clerks and wait staff and is beginning to force prices to rise at local restaurants.

Employment and Wages:

Local labor markets continued to tighten in December with holiday retail labor demand adding to the pressure. Dover's current unemployment rate is 1.9%. Salary increases for highly skilled employees are increasingly frequent as retention and attraction efforts multiply to sustain growing sales. Lack of STEM skills and drug test failures by prospective employees are real limits to the potential hiring pool.

Wages for wait staff and experienced retail workers have begun to move upward modestly. 2017 wage gains averaged 2.7%. Restaurants are expressing concern about labor shortages.

In the higher skill set categories, engineers, paramedics, physician's assistants and nurses are in short supply and are commanding top salaries and temporary living subsidies for those traveling to the region to work.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Local Major Development Projects:

- First Street Development
- Third Street Development
- McIntosh properties Development: Phase 1 completion
- Yacht Club Development
- Stonewall Kitchens Development
- Rand-Whitney Development:
- Dover Parking Garage: performing as projected.
- 49,000 SF at 27 Production Drive leased to buy option exercised.
- Robbins Building site / Cathartes Project
- Broadway mixed use development
- Purchase of 44 Venture drive: refit completed.
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments suffering from "sticker shock" for new builds.
- Fosters Building sold for \$1.5 million / Kostas Brothers.
- The old courthouse Building on First and 2nd is being demo'd to make room for a mixed use facility.
- 6 Grove St. Project in TRC.

J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL – MINUTES

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Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Muffett-Lipinski led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux and Councilor Williams.

Also Present: Assistant City Manager Parker, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add two resolutions as Items 13.B.4. and 13.B.5.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Ciotti.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57

SPONSORED BY COUNCILOR CIOTTI

Dean Trefethen, 147 County Farm Road: He spoke against extending the hours for parking from 7:00 pm to 8:00 pm.

Alfred Catalfo, 104 Fourth Street: He spoke against extending the hours for parking from 7:00 pm to 8:00 pm.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. AWARD OF CONSTRUCTION OF WATER WELL AT SHAW'S LANE ATHLETIC FIELDS AND APPROPRIATION OF RECREATIONAL FIELD CONSTRUCTION FUND REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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**C. REPROGRAMING UNEXPENDED BONDING AUTHORIZATION FOR WWTP SLUDGE DEWATERING PROJECT TO WWTP BUILDING IMPROVEMENTS PROJECT
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON FEBRUARY 14, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

Assistant City Manager said the report from the City Manager was submitted in writing. He brought to the attention of the Council the following: January 30, 2018 Department of Transportation meeting to be held at City Hall to give an update on the Route 16/Spaulding construction work. He discussed the current status with the insurance coverage for the Customer Service Center. He spoke about the Dover Library being recognized as a Passport Center. He said Dover has two positions on the COAST Board. Currently there is a vacant alternate position on the COAST Board, and as part of the City Manager's Report he would like to appoint Dave Carpenter, the City's Community Development Planner. Assistant Planner Donna Benton is currently the other regular member from the City. Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.
Vote: 9/0.

10. APPROVAL OF MINUTES

- A. January 2, 2018 – Organizational Meeting**
- B. January 3, 2018 – Workshop Session**
- C. January 10, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to accept the Minutes; seconded by Councilor Williams.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston congratulated the Deputy Mayor on being named Dover's Citizen of the Year. She attended the Somerworth's Mayor Inauguration. She met with the Tri-City Mayors and talked about homelessness, adding that Dover has received a lot of good press. She discussed keeping Councilors Ciotti and Shanahan on the Tri-City Coalition, and recommended Councilors Gasses and Williams serve on the Joint Task Force.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier talked about asking the Triangle Club to open up their offices as a warming center.

Assistant City Manager Parker said the Council will be having a workshop on a hazard mitigation plan, inclement weather being one, and looking into additional warming center shelters.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Keane.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57 SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor Shanahan.

Parking Manager Simons gave an overview of the Ordinance to the Council.

Finance Director Lynch gave an overview of the financial portion and the parking reserve funds.

Councilor Shanahan asked about the sale of surface lots.

Assistant City Manager Parker gave an overview on the status of the sale of the Orchard Street, School Street and Waldron Court lots.

Parking Manager Simons asked if the extended hour from 7:00 to 8:00 pm can be separated out and a vote take place on the rest of the Ordinance change.

City Attorney Blenkinsop recommended that it be brought back for another reading.

Mayor Weston asked what would happen if it was voted down tonight and bring it back at a later date.

City Attorney Blenkinsop said it would delay the process another week.

Councilor Ciotti asked to eliminate the extended hour.

Assistant City Manager Parker said it can be eliminated, but it would need to be brought back for another public hearing since it's a substantial amendment.

Deputy Mayor Carrier moved to amend the Ordinance, Section 37, retaining the 7:00 pm, remove 8:00 pm; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier moved to refer the amended Ordinance to a public hearing on February 14, 2018; seconded by Councilor Thibodeaux.

Vote: 9/0.

B. ORDINANCES IN THE 3RD READING



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

C. RESOLUTIONS

- 1. DOVER SCHOOL DISTRICT LED LIGHTING UPGRADE AND AUTHORIZATION FOR FINANCING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

- 2. AWARD OF CONSTRUCTION OF WATER WELL AT SHAW'S LANE ATHLETIC FIELDS AND APPROPRIATION OF RECREATIONAL FIELD CONSTRUCTION FUND REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – COTA for Chad Capalbo**
- 2. RAFFLE – Greater Dover Chamber of Commerce – May 4, 2018**
- 3. RAFFLE – Greater Dover Chamber of Commerce – Arts Festival Raffles**
- 4. RAFFLE – Greater Dover Chamber of Commerce – December 7, 2018**
- 5. ROAD RACE & WALK – Cocheco Valley Humane Society**
- 6. AUTHORIZE SALE OF TAX DEEDED REAL ESTATE @ 179 LOCUST STREET
PARCEL ID 12063-000000**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 13. Ordinance Committee |
| 2. Planning Board | 14. Parking Commission |
| 3. 400 th Anniversary Committee | 15. Pool Advisory Committee |
| 4. Appointments Committee | 16. Recreation Advisory Board |
| 5. Arena Commission | 17. Solid Waste Advisory Commission |
| 6. Arts Commission | 18. Transportation Advisory Commission |
| 7. Conservation Commission | 19. Joint Building Center Committee – Dover
High School and Regional Career
Technical |
| 8. Energy Commission | 20. Joint Building Committee – Garrison
Elementary School |
| 9. Heritage Commission | 21. Dover Main Street |
| 10. Legislative Liaison | |
| 11. Library Board of Trustees | |
| 12. McConnell Center Advisory Committee | |



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Weston asked the Council if they had items they would like pulled for further discussion, other than the Committee Reports.

Councilor Thibodeaux pulled 13.A.5.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the approval of 13.A.5.; seconded by Councilor Thibodeaux.
Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

The Council discussed the upcoming Joint Fiscal Committee meeting.

Deputy Mayor Carrier asked that the City Manager, Finance Director, Superintendent, School Business Administrator get together before the Joint Fiscal Committee meeting to better explain the budget and impacts to the Council.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Mayor Weston asked for a tour to be set up for the Council and School Board.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Keane.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Deputy Mayor Carrier moved to accept the Dover Main Street Report; seconded by Councilor Williams.

Vote: 9/0.

B. RESOLUTIONS

1. APPROVAL OF TEMPORARY LICENSE AND MAINTENANCE AGREEMENT BETWEEN CITY OF DOVER AND 104 WASH STREET, LLC SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gasses.

Assistant City Manager Parker gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

2. APPROVAL OF PURCHASE AND SALES AGREEMENT BETWEEN CITY OF DOVER AND ALBERT E. SOUTHER
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Assistant City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

3. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND AFSCME
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.

4. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND DMEA
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

5. REPROGRAMMING UNEXPENDED BOND PROCEEDS FROM CERTAIN FIRE DEPARTMENT PROJECTS TO PUBLIC SAFETY COMMUNICATIONS UPGRADE PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 14, 2018, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 28, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on February 14, 2018; seconded by Councilor Gasses.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston said the City Council will be having a Goal Setting meeting on January 27, 2018, 8:30 am, at the Dover Police Station. Task Force Meeting will be held at the Wentworth-Douglass Hospital this Friday. The Joint Fiscal Committee will be held on January 31, 2018, 7:00 pm, at the McConnell Center. The Department of Transportation update will be held on January 30, 2018, at City Hall.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

16. ADJOURNMENT

Councilor Williams moved to adjourn; seconded by Councilor Keane.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Goal Setting Session
Meeting Location: Dover Police Station, Community Room
Meeting Date: **Saturday, January 27, 2018**
Meeting Time: **8:30 am**

Attendance: K.Weston, B.Carrier, M.Lipinski, D.Thibideaux, M.Gasses, D.Shanahan, M.Keane, L.Williams

Absent: D.Ciotti

Staff present: A.Colarusso,, C.Parker, G.Bannon, D.Barufaldi, C.Beaudoin, A.Blenkinsop, S.Daudelin, A.Dove, E.Hagman, D.Lynch, L.Nichols, J.Storer

No recording device was available for this meeting.

8:30 Introduction from staff from Primex, lead by Carl Weber.

Review of Strengths, Weaknesses, Opportunities and Threats.

Goal discussion ensued.

Proposed goals for 2018-2019 Council term are:

1. Economic Development
 - A. Support CWDAC
 - B. Review and consider rezoning options
 - C. Increase school/business connections
 - D. Support affordable housing opportunities
2. Community outreach
 - A. Create PIO position shared with schools
 - B. Increase use of non-traditional media to create a connection with residents for feedback
 - C. Increase use of technology for service delivery
3. Infrastructure
 - A. Implement Strategic Plans
 - B. Continue to monitor and implement CIP
 - C. Support infrastructure funding within Operating budget where needed
4. Education/City Collaboration
 - A. Review areas for shared service delivery
 - B. Unified communication between each group and between "City/School" and the public
 - C. Create opportunities for collaboration between City, Schools, Businesses, nonprofits and community
5. Public Health
 - A. Support healthy living opportunities
 - B. Support local organizations on front lines of substance abuse
 - C. Implement recommendations of Master Plan relative to stewardship and climate adaptation

Written document to be provided to M.Joyal for City Council review and ratification, by Primex.

1:34 Adjournment (M.Gasses motion, L.Williams second) UA



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: O – 2018.01.10 - 001
Ordinance Title: Vehicles and Traffic
Chapter: 166
Section: 37 Hours of Operation
57 Schedule J. Limited Time Parking

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to extend the hours of operation for parking meters and to add a portion of Broadway to Schedule J for limiting parking to two hours per day.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 37, Hours of Operation, Section A as follows:

166-37. Hours of Operation and Rates. [Amended on 01-13-88 by Ord. No. 34-87; Amended 04-12-2017 by Ord. No. 2017.03.22-004]

- A. Parking Meters shall be in operation daily between the hours of 9:00 a.m. and 7:00 p.m., except on Saturdays, Sundays and ~~legal state~~ holidays with the exception of the Henry Law Recreation Parking Lot, which shall be in operation daily between the hours of 9:00 a.m. and 5:00 p.m., except on Saturdays, Sundays and ~~legal state~~ holidays.

3. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 57, Schedule J. Limited Time Parking as follows:

166-57. SCHEDULE J. Limited Time Parking. [Amendments noted where applicable]

- J. In accordance with the provisions of 166-22, it shall be unlawful for the owner or operator of any Vehicle to park for more than two (2) hours per day in the following described locations:

<u>STREET</u>	<u>LOCATION</u>
<u>Broadway</u>	<u>Easterly side, from the intersection with Florence Street northerly to the intersection with Oak Street, except as otherwise posted.</u>
Chestnut Street [Added on 10-26-2016 by Ord. No. 2016.10.12-013]	Westerly side, from the intersection with Third Street northerly to the intersection with Sixth Street
Chestnut Street [Added on 10-26-2016 by Ord. No. 2016.10.12-013]	Easterly side, from the intersection with Fifth Street northerly to the intersection with Sixth Street



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: O – 2018.01.10 - 001
Ordinance Title: Vehicles and Traffic
Chapter: 166
Section: 37 Hours of Operation
57 Schedule J. Limited Time Parking

4. TAKES EFFECT

This Ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Ciotti

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date: 01/10/2018	Public Hearing Date: 01/24/2018 and 02/14/2018
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: O – 2018.01.10 - 001
Ordinance Title: Vehicles and Traffic
Chapter: 166
Section: 37 Hours of Operation
57 Schedule J. Limited Time Parking

ORDINANCE BACKGROUND MATERIAL:

Section 37:

The downtown parking system is a self-funded, user-fee based program. Each year, during their annual budget review, the Parking Commission reviews all aspects of the parking program to include meter rates, hours of operation, days of operations, permit fees, token rates and other current fees. At their December meeting, the Commissioner voted to recommend that the meter hours of operation be extended from the current 7 pm to 8 pm. No other fee changes were recommended. The Parking Manager projects a net increase in yearly income of \$80,000.

Section 57:

The Tri-angle Club provides numerous recovery support programs throughout the day at their location at 120 Broadway. Proximate parking is an important part of the promotion of the available services. Unfortunately, employees from the large commercial center at 121 Broadway park on the easterly side of the street for the entire day even though there are numerous parking lots provided for them on the property. The manager of the Tri-angle Club has requested that the parking on the easterly side of Broadway be posted for two hour parking to provide parking for their clients. The Parking Manager contacted the property manager of 121 Broadway, who supports the restriction and confirmed that there is more than sufficient parking for employees of 121 Broadway on-site. Under the authority of 166-3, the Chief of Police authorized the area to be posted as a temporary measure to evaluate the change. The Parking Manager reported that the posting of a two hour limit met the goal of opening up the parking spaces for shorter periods of time.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2018.01.10 – 003**
Resolution Re: **Reprogramming Unexpended Bonding Authorization for WWTP Sludge Dewatering project to WWTP Building Improvements project**

WHEREAS: On January 26, 2011 the City Council adopted the Debt Financing authorization for FY2012 CIP projects, which included funding \$4,000,000 for WWTP Sludge Dewatering project; and

WHEREAS: The WWTP Sludge Dewatering project was completed under budget and currently \$694,244 is available to be reprogrammed to other Sewer CIP projects; and

WHEREAS: The City has determined that there are two critical building improvements at the WWTP that need to be addressed, replace a failed aeration blower and replace the WWTP facility emergency generator; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$513,000 of unexpended bonding authorization is hereby reprogrammed from WWTP Sludge Dewatering project to WWTP building improvements project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5320.1.300.43256.4741.04597.12	Sludge Dewatering Equipment	694,244.00	(513,000.00)	181,244.00
5320.1.300.43256.4725.04590.12	WWTP Building Improvements	0.00	513,000.00	513,000.00
	Total Available Funding	694,244.00	0.00	694,244.00

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2018.01.10 – 003**
Resolution Re: **Reprogramming Unexpended Bonding Authorization for
WWTP Sludge Dewatering project to WWTP Building
Improvements project**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

On January 26, 2011 the Dover City Council approved the FY12-FY17 six-year Capital Improvements Program (CIP), which included an appropriation in FY12 for WWTP Sludge Dewatering Equipment.

This request is being made as a result of Community Services Department evaluating equipment and building improvements necessary at the WWTP.

The aeration blower replacement is the most critical. The WWTP has 3 aeration blowers and 1 blower has failed. The replacement of this blower is critical because a failure of one of the remaining 2 blowers could cripple operations. NH DES requires that the City have at least one backup blower. Estimated replacement cost, to include installation is \$200,000.

The WWTP emergency generator is original to the 1991 facility construction and is reaching the end of its useful life. The recommended emergency generator replacement and installation is estimated at a cost of \$313,000. The proposed project would be installation of a new 450 kW diesel generator.

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Sludge Dewatering Equipment in the FY12 CIP. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the Sludge Dewatering Equipment project. This resolution reprograms funding from the Sludge Dewatering Equipment project to WWTP Building Improvements project, a project contained within the City's CIP.

CAF - Shark in park



Cochecho Arts Festival
Page 1 of 3

**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(✓) the type of application:

RAFFLE*____, TAG*____, BLOCK PARTY**✓,

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Dover chamber of Commerce

Federal Tax ID number for Organization: 02-0127246

Check(✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other✓
(Describe) Chamber of Commerce

Contact Person: Morgan Faustino Day Time Telephone: (603) 742-2219

Address: 550 Central Avenue Dover, NH Email events@doerch.org

Purpose of Permit: Cochecho Arts Festival - Shark in the Park

Date of Event: 7/11, 7/14, 7/25, 8/1, 8/3, 9/15 Specific Time: Show 6-8 PM, Setup etc. 3-9 PM

Location of Event: Upper Henry Law Park and Rotary Stage (*)

*******RAFFLE / TAG PERMITS*******

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*******BLOCK PARTY PERMITS*******

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): Upper Henry Law park-

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 1/8/18
(duly authorized)

PRINTED NAME: Morgan Faustino

Licensing Board Approval [Signature] Date: 2/1/18

(*) Associated on-street parking to be coordinated with the police department.

CNF - Fridays



Cochecho Arts Festival
Page 2 of 3

**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

RAFFLE* ☐, TAG* ☐, BLOCK PARTY** ☒,

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Dover Chamber of Commerce

Federal Tax ID number for Organization: 02-027246

Check (☒) Nature of Organization:

Religious ☐, Educational ☐, Charitable ☐, Civic ☐, Sports ☐, Veterans ☐, Fraternal or Political ☐, Other ☒
(Describe) chamber of commerce

Contact Person: Morgan Faustino

Day Time Telephone: (603) 742-2214

Address: 550 Central Avenue Dover, NH Email events@dovernh.org

Purpose of Permit: Cochecho Arts Festival - Headliner Series

Date of Event: 7/6, 7/13, 7/20, 7/27, 8/3, 8/10, 8/17 Specific Time: Show 6-9 PM, Setup etc. 3-10 PM

Location of Event: Upper Henry Law Park and Rotary Stage (*)

*******RAFFLE / TAG PERMITS*******

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*******BLOCK PARTY PERMITS*******

****NOTICE TO BLOCK PARTY APPLICANTS:** STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): Upper Henry Law Park

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Mark Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 1/8/18
(duly authorized)

PRINTED NAME: Morgan Faustino

Licensing Board Approval [Signature] Date: 2/1/18

(*) Associated on-street parking to be coordinated with police department. (MES)



PERMIT APPLICATION CITY OF DOVER, NEW HAMPSHIRE

Check(✓) the type of application:

RAFFLE* _____, TAG* _____, BLOCK PARTY** ✓,

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

 Organization Name: Greater Dover Chamber of Commerce

 Federal Tax ID number for Organization: 02-0127246

Check (✓) Nature of Organization:

 Religious _____, Educational _____, Charitable _____, Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other ✓
 (Describe) Chamber of Commerce

 Contact Person: Morgan Fausino Day Time Telephone: (603) 742-2214

 Address: 550 Central Avenue Dover, NH Email events@dovernh.org

 Purpose of Permit: Cochecho Arts Festival - children's series

 Date of Event: 7/10, 7/11, 7/24, 7/31, 8/7, 8/14 Specific Time: Show 10:30-11:15AM, Setup etc. 9-12

 Location of Event: Upper Henry Law Park and Rotary Stage (*)

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

 Block Party Location (attach map if more than one street is affected): Upper Henry Law Park

Police Department Block Party Approval Signature: _____

 Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

 SIGNATURE OF APPLICANT: [Signature] DATE: 1/8/18
 (duly authorized)

 PRINTED NAME: Morgan Fausino

 Licensing Board Approval [Signature] Date: 2/1/18

(*) Associated on-street parking to be coordinated with the police department.



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(✓) the type of application:

RAFFLE*____, TAG*____, BLOCK PARTY**✓____,

Fill In Completely and Return To City Clerk – **PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT**

Organization Name: Greater Dover Chamber of Commerce

Federal Tax ID number for Organization: 02-0127246

Check(✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other✓
(Describe) Chamber of Commerce

Contact Person: Morgan Faustino Day Time Telephone: (603) 742-2214

Address: 550 Central Avenue Dover, NH Email events@dovernh.org

Purpose of Permit: Apple Harvest Day

Date of Event: 10/6/18 Specific Time: 9am - 4pm

Location of Event: Downtown (see map)

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected):: See Map

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: _____

DATE: 1/8/18

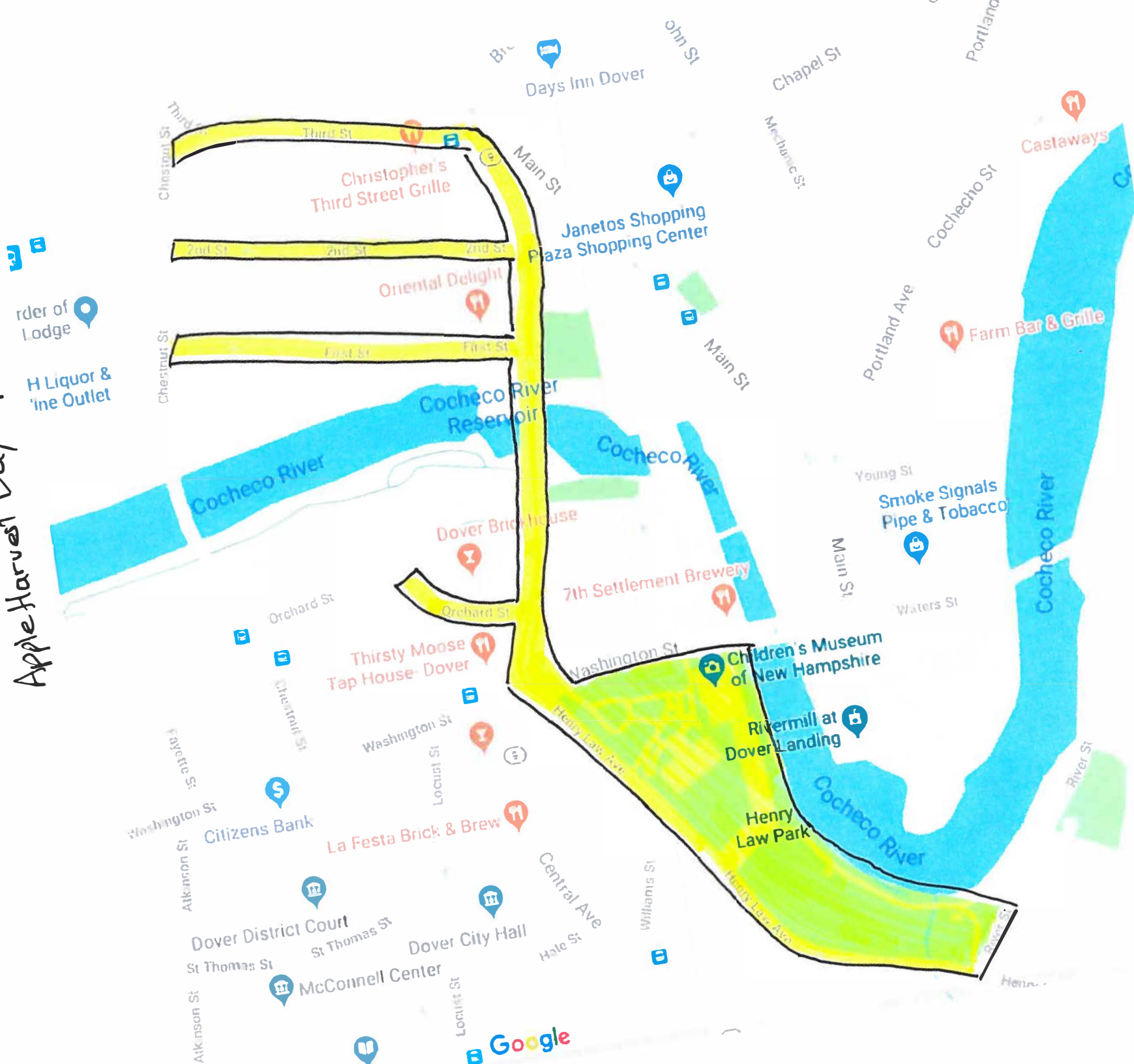
(duly authorized)

PRINTED NAME: Morgan Faustino

Licensing Board Approval _____

Date: 2/1/18

Apple Harvest Day - permit attachment





**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** ☐

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Dover Chamber of Commerce

Federal Tax ID number for Organization: 02-0127246

Check(☒) Nature of Organization:

Religious ☐ , Educational ☐ , Charitable ☐ , Civic ☐ , Sports ☐ , Veterans ☐ , Fraternal or Political ☐ , Other ☒

Name/Description of Event (if applicable): Apple Harvest Day 5K

Contact Person: Morgan Faustino Day Time Telephone: (603) 742-2214

Address: 550 Central Avenue Dover, NH Email events@dovernh.org

Date of Event: 10/6/14 Specific Time: 8:30 am

Location of Event (if parade, attach course description or map): _____

*******PARADE PERMITS*******

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Marn Speidel

Check Here If Parade Route Is Attached: ☒

*******ROAD TOLL PERMITS*******

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: _____

DATE: 1/5/14

(duly authorized)

PRINTED NAME: Morgan Faustino

Licensing Board Approval _____

Date: 2/1/18

1/2015

Apple Harvest Day 5k Run/Walk

DOVER, NH

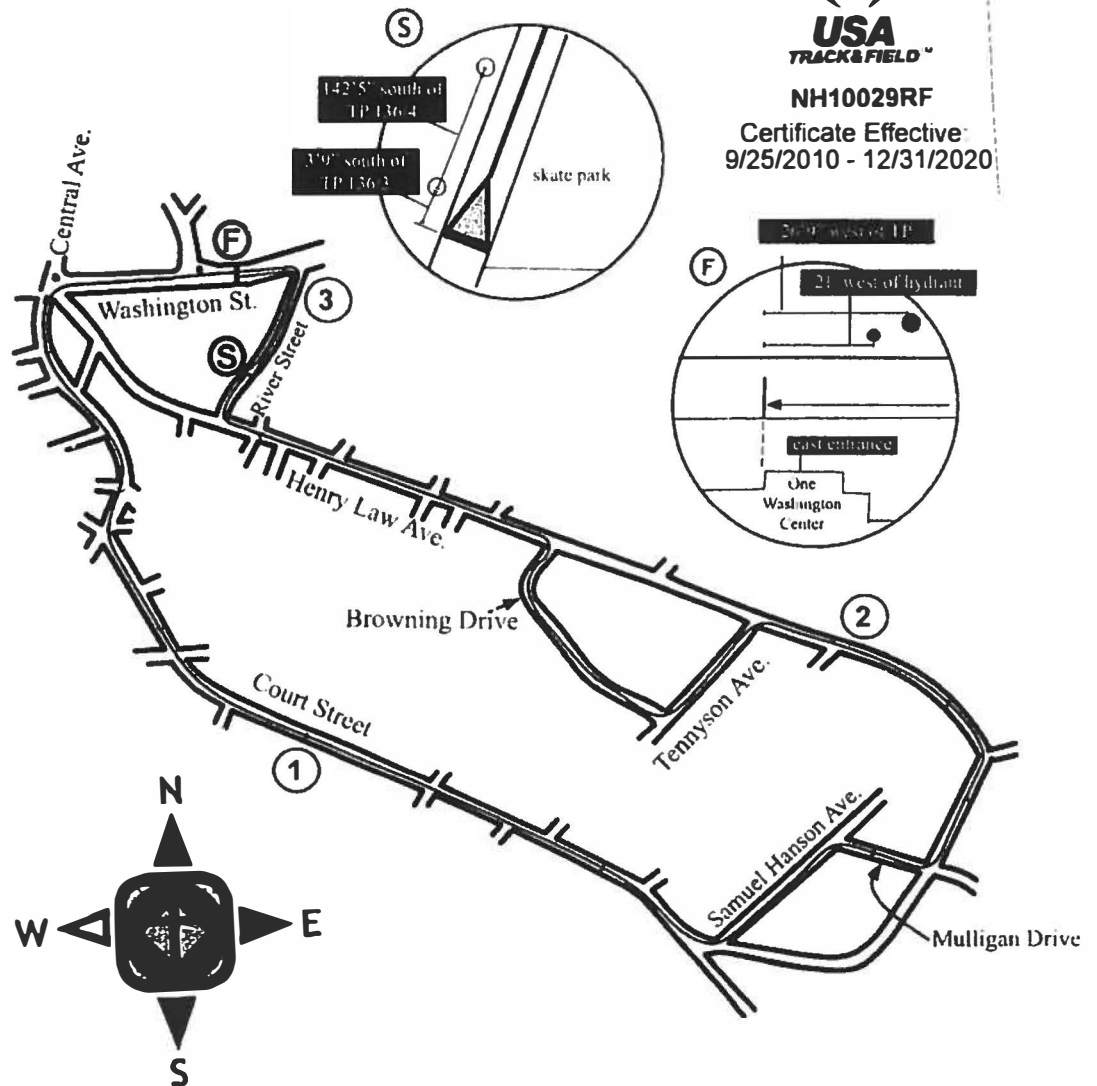
Start: The race starts by heading north on River Street in Dover, NH. The start line is located 3 feet 9 inches south of telephone pole 136/3 and 142 feet 5 inches south of telephone pole 136/4. The starting line is marked by a dark letter 'S' and an arrow pointing north with a red line marking the start. Three P-K nails were hammered into the start line.

Mile One: is located on Court Street and is 73 feet 6 inches southeast of telephone pole 142/16 and 36 feet 6 inches northwest of telephone pole 142/15. Mile one is marked in red paint with the number 1M.

Mile Two: is located on Henry Law Avenue and is 157 feet southeast of telephone pole 166/38/138/38 and 84 feet 5 inches northwest of telephone pole 133/40. Mile two is marked in red paint with the number 2M.

Mile Three: is located on River Street and is 15 feet 10 inches south of telephone pole 136/6 and 125 feet 10 inches north of telephone pole 1_6 (numbers have fallen off). Mile three is marked in red paint with the number 3M.

Finish: is located on Washington Street in front of One Washington Center. The Finish Line is set as if a continuous line were drawn starting with the northmost side of the eastern entrance 'tower' (see picture). It is also located 21 feet west of fire hydrant #2846 and 26'9" west of telephone pole 4/11 on the north side of street. The finish line is marked with the letter "F" with an arrow pointing west and a red painted line. The line has three P-K nails embedded into the pavement.



Certified Course



NH10029RF

Certificate Effective
9/25/2010 - 12/31/2020

Measured by Dave Abbett [dave.abbett@gmail.com] on September 25, 2010

**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check() the type of application:

PARADE** ☒, ROAD TOLL*** _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: SIX03 ENDURANCE
Federal Tax ID number for Organization: 46 2281593

Check() Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports ☒, Veterans____, Fraternal or Political____, Other____

Name/Description of Event (if applicable): SIX03 SUMMERFEST 10K ROAD RACE

Contact Person: TOM HOOPER Day Time Telephone: 603-817-3672

Address: 10 LAYNE DR, LEE, NH Email: TOM@SIX03ENDURANCE.COM

Date of Event: JULY 28, 2018 Specific Time: 0900-1300

Location of Event (if parade, attach course description or map): 110 PORTLAND AVE - SEE MAP

*******PARADE PERMITS*******

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____
Printed Name: Sgt. Marn Speidel Check Here if Parade Route Is Attached: ☒

*******ROAD TOLL PERMITS*******

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____
Police Department Road Toll Approval Signature: _____
Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 1/14/18
(duly authorized)

PRINTED NAME: TOM HOOPER

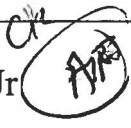
Licensing Board Approval [Signature] Date: 2/1/18



DOVER POLICE DEPARTMENT

Dover, New Hampshire

Memorandum

TO: Chief Anthony F. Colarusso, Jr. 

FROM: Sgt. Marn Speidel, Traffic Bureau

RE: SIX03 Endurance 10K/5K Road Race event

DATE: January 30, 2018

SIX03 Endurance proposes to run its simultaneous 5K and 10K footrace events on **Saturday, July 28, 2018**. This event has been held on a Sunday for the past few years, but the applicant seeks to avoid a conflict with a Pro Portsmouth / Seacoast Road Race Series event on Sunday, July 29.

At the request of the police department, the applicant has already notified several affected merchants about the change in race date:

Salmon Falls Stoneware, 75 Oak Street
Paintworks/Ralph's House of Tone/Far Out Diner, 99 Oak Street
Consolidated Electrical Distributors, 151 Portland Avenue
Duston's Market, 153 Portland Avenue
Sweet Meadows Florist, 155 Portland Avenue
Pure Hockey Store, 159 Portland Avenue
Cochecho Country Club, 145 Gulf Road

A summary of road closures is as follows:

- Portland Avenue, closed inbound at Oak Street (traffic detoured to Broadway)
- Oak Street, closed in both directions from Portland Avenue to Atlantic Avenue
- Gulf Road, inbound from Maine, closed at Baer Road (detoured through Rollinsford)
- Other segments of Broadway, Portland Avenue, and Oak Street will be closed briefly to accommodate the early portions of the race course

A total of nine (9) police officers from the Dover and Rollinsford Police Departments are assigned to this event, and the applicant will reimburse the City for the cost of these extra duty officers. The applicant will provide several other course marshals for the route and will provide the City with a certificate of insurance prior to the event.



Tim
February 16, 2018

City of Dover.

Saturday ~~Sunday~~ *MES* SIX03 Endurance is planning to host the fifth annual SIX03 Summerfest 10K Road Race on ~~Sunday~~, July 28, 2018 at the Dover Ice Arena and Jenny Thompson Outdoor Pool. The 10K road race is a USATF certified course that begins at the Dover Ice Arena (110 Portland Avenue) and finishes at Philbrick's Sports (161 Portland Avenue). The race will begin at 9:00 am and the awards ceremony should be complete by 1:00 pm at the latest. The route is the same as the four previous years.

Parade permit In addition to the 10K road race, we offer a 5K road race option to our runners. The 5K option starts and finishes at the same locations (Dover Ice Arena and Philbrick's) as the 10K. The race begins at the same time as the 10K. Runners competing in the 5K follow the same route as runners competing in the 10K until the intersection of Oak Street and Gulf Road. At that point, the 5K runners would turn right onto Atlantic Avenue, continue to Portland Avenue, and return to the Philbrick's Sports/Finish Line. Please see attached maps for further detail.

5K party permit Following the road race, SIX03 Endurance would like to have an awards ceremony that will be held in the park behind the Jenny Thompson Outdoor Pool. We have coordinated this with the Dover Recreation Department including the Dover Ice Arena and the Jenny Thompson Pool. As with the four previous year's requests, we ask that the area be reserved for the awards ceremony following the 5K/10K road race. We will have food vendors, sponsors, and tents on the hill. Additionally, we will provide beer to runners that have completed the race who are of legal age (over 21). As with previous years, we will a liquor license for the sale of alcohol. We will also hire a Dover Police Department detail officer to remain on site during the sale of alcohol.

SIX03 Endurance carries insurance through the Road Runners Club of America. We also work with the Dover Police and Dover Fire Department in order to ensure a safe and fun running experience. The SIX03 Summerfest 10K and 5K Road Race is part of the very popular Dover Race Series.

If you have any questions, please feel free to contact Tom Hooper at 603-817-3672 or by email at tom@six03endurance.com

Thank you,

Tom Hooper
Co-Founder of SIX03 Endurance

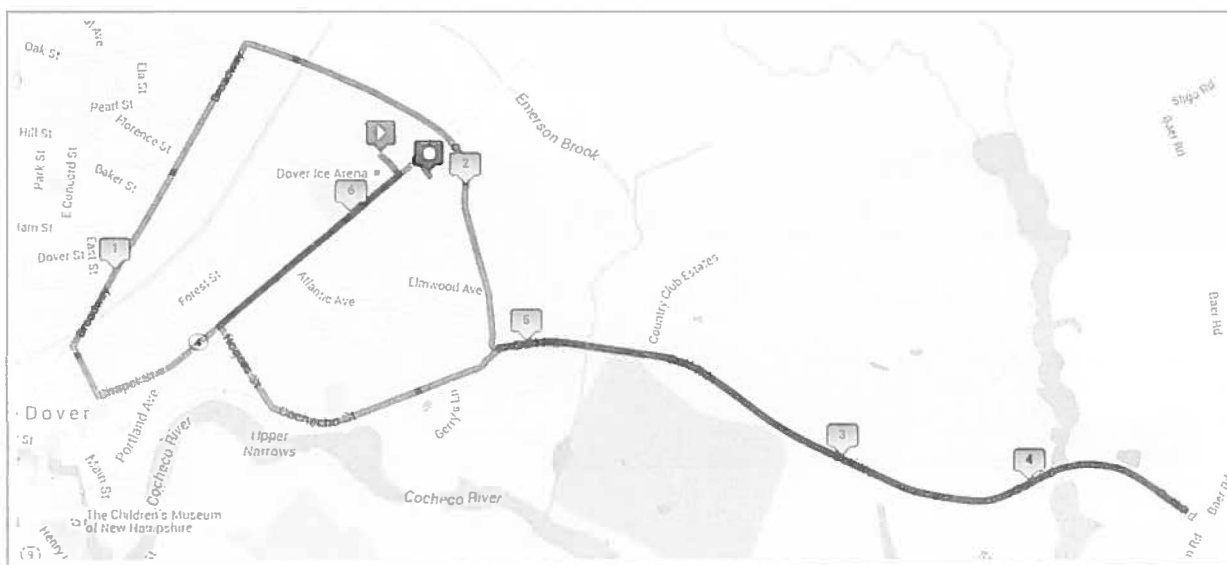


January 16, 2018

SIX03 SUMMERIEST 10K ROAD RACE

Runners competing in the 10K will start at the Dover Ice Arena and exit the parking lot right onto Portland Avenue. Runners will continue down Portland Avenue toward Chapel Street. Runners then turn right onto Chapel Street and then right onto St. John Street. Runners then turn right onto Broadway and continue toward Oak Street. Runners then turn right onto Oak Street, continue over Portland Avenue toward Gulf Road. Runners then turn right onto Gulf Road and run toward Baer Road.

Runners will complete a turn around before Baer Road and return back down Gulf Road toward Cocheco Street. Runners will turn left onto Cocheco Street and then right onto Rogers Street. Runners will then turn right onto Portland Avenue and finish in the Philbrick's Sports parking lot. This is the same course as the three previous years. This will prevent runners from crossing Portland Avenue at the finish. The turn around on Gulf Road has also been pushed back to clear the intersection.



Start: On southwest side of Dover Ice Arena driveway.

Mile 1: On southeast side of Broadway,

Mile 2: On east side of Oak St 16 feet N of north edge of front door of Sundance Sign

Mile 3: On N side of Gulf Road near PSNH Pole 120/39

Mile 4: On N side of Gulf Road near PSNH Pole 120/52

Mile 5: On N side of Gulf Road near 111 Gulf Road

Finish: Philbrick's Sports Parking Lot



SIX03 SUMMERFEST **5K ROAD RACE**

Runners competing in the 5K will follow the same route as the runners competing in the 10K until the intersection of Oak Street and Gulf Road. This is the same route as the previous 3 years. At that point, the 5K runners will turn right onto Atlantic Avenue, continue to Portland Avenue, turn right onto Portland Avenue, and return to the Philbrick's Sports/Finish Line.



Start: On southwest side of Dover Ice Arena driveway.

Mile 1: On southeast side of Broadway, 16 feet 8 inches SW of Storm Drain on same side and in front of 45 Broadway

Mile 2: On east side of Oak St 16 feet N of north edge of front door of Sundance Sign on opposite side at 89 Oak St.

Mile 3: On NW side of Philbrick's Sports parking lot.

Finish: Philbrick's Sports Parking Lot

**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check() the type of application:

RAFFLE* _____, TAG* _____, BLOCK PARTY** ✓,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: SIX03 ENDURANCE

Federal Tax ID number for Organization: 46 2281523

Check () Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports ✓, Veterans____, Fraternal or Political____, Other____
(Describe) SIX03 SUMMEREST 10K ROAD RACE

Contact Person: TOM HOOPER Day Time Telephone: 603-817-3672

Address: 10 LAWNEDS LEE, NH Email: TOM@SIX03ENDURANCE.COM

Purpose of Permit: AWARDS CEREMONY AFTER ROAD RACE

Date of Event: JULY 28 2018 Specific Time: 0900-1300

Location of Event: 110 PORTLAND AVE - GAZEBO BEHIND OUT DOOR POOL

*******RAFFLE / TAG PERMITS*******

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

*******BLOCK PARTY PERMITS*******

****NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT**

Block Party Location (attach map if more than one street is affected): Guppy Park, 110 Portland Ave

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Mark Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: [Signature] DATE: 1/16/18

(duly authorized)

PRINTED NAME: TOM HOOPER

Licensing Board Approval [Signature] Date: 2/1/18



February 16, 2018

City of Dover,

Saturday
MES

SIX03 Endurance is planning to host the fifth annual SIX03 Summerfest 10K Road Race on ~~Sunday~~ ^{Saturday}, July 28, 2018 at the Dover Ice Arena and Jenny Thompson Outdoor Pool. The 10K road race is a USATF certified course that begins at the Dover Ice Arena (110 Portland Avenue) and finishes at Philbrick's Sports (161 Portland Avenue). The race will begin at 9:00 am and the awards ceremony should be complete by 1:00 pm at the latest. The route is the same as the four previous years.

In addition to the 10K road race, we offer a 5K road race option to our runners. The 5K option starts and finishes at the same locations (Dover Ice Arena and Philbrick's) as the 10K. The race begins at the same time as the 10K. Runners competing in the 5K follow the same route as runners competing in the 10K until the intersection of Oak Street and Gulf Road. At that point, the 5K runners would turn right onto Atlantic Avenue, continue to Portland Avenue, and return to the Philbrick's Sports/Finish Line. Please see attached maps for further detail.

Following the road race, SIX03 Endurance would like to have an awards ceremony that will be held in the park behind the Jenny Thompson Outdoor Pool. We have coordinated this with the Dover Recreation Department including the Dover Ice Arena and the Jenny Thompson Pool. As with the four previous year's requests, we ask that the area be reserved for the awards ceremony following the 5K/10K road race. We will have food vendors, sponsors, and tents on the hill. Additionally, we will provide beer to runners that have completed the race who are of legal age (over 21). As with previous years, we will a liquor license for the sale of alcohol. We will also hire a Dover Police Department detail officer to remain on site during the sale of alcohol.

SIX03 Endurance carries insurance through the Road Runners Club of America. We also work with the Dover Police and Dover Fire Department in order to ensure a safe and fun running experience. The SIX03 Summerfest 10K and 5K Road Race is part of the very popular Dover Race Series.

If you have any questions, please feel free to contact Tom Hooper at 603-817-3672 or by email at tom@six03endurance.com

Thank you,

Tom Hooper
Co-Founder of SIX03 Endurance



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(☒) the type of application:

RAFFLE* _____, TAG* _____, BLOCK PARTY** X

Fill In Completely and Return To City Clerk – PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: **SEACOAST GROWERS ASSOCIATION**

Federal Tax ID number for Organization: **02-0414053**

Check (☒) Nature of Organization:

Religious __, Educational __, Charitable __, Civic __, Sports __, Veterans __, Fraternal or Political __, Other X
(Describe) **NON PROFIT**

Contact Person: **COLE GOVE**

Day Time Telephone: **207 252 0385**

Address: **PO BOX 4401 PORTSMOUTH, NH 03802** Email **COLE@SEACOASTGROWERS.ORG**

Purpose of Permit: **WEEKLY FARMERS' MARKET: SUNDAY MORNINGS JUNE 3RD - OCTOBER 7TH**

Date of Event: **SUNDAYS FROM 6/3 - 10/7** Specific Time: **SETUP: 7 AM - 9 AM MARKET: 9 AM - 1 PM**

Location of Event:

**HENRY LAW PARK: THE ROTARY ARTS PAVILION HALF SHELL & ADJACENT LAWN AREA
HENRY LAW AVE: THE SECTION OF HENRY LAW AVE FROM WILLIAMS STREET TO
WASHINGTON STREET.**

*******RAFFLE / TAG PERMITS*******

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at**

<http://www.doj.nh.gov/charitable-trusts/faq.htm>

*******BLOCK PARTY PERMITS*******

****NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT**

Block Party Location (attach map if more than one street is affected): **HENRY LAW AVE & PARK**

Police Department Block Party Approval Signature: _____

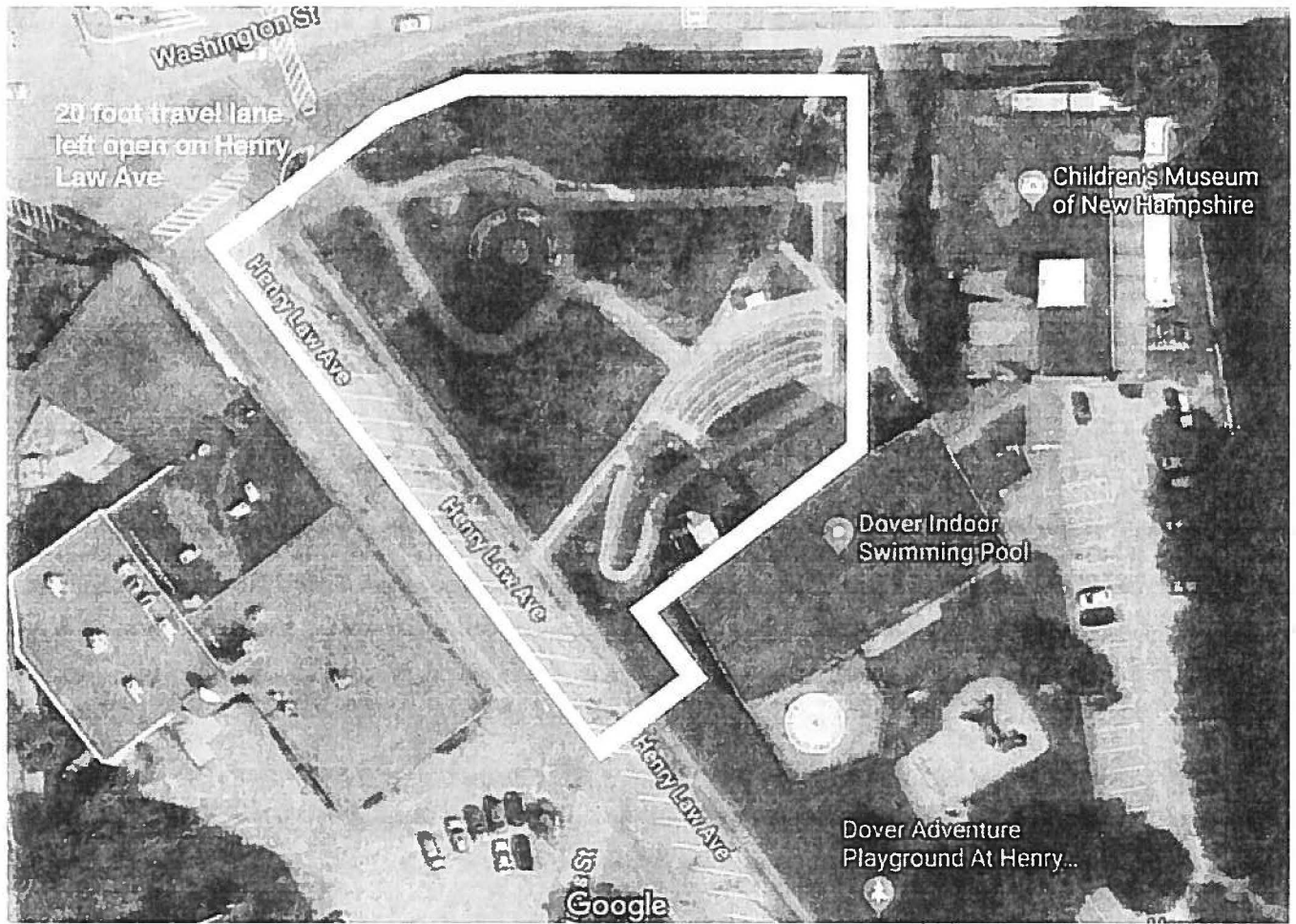
Printed Name: Sgt. Marn Seidel, Traffic Bureau 1/19/2018

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT:  DATE: 12/15/2017
(duly authorized)

PRINTED NAME: M. COLE GOVE

Licensing Board Approval  Date: 1/25/18





DOVER POLICE DEPARTMENT

Dover, New Hampshire

Memorandum

TO: Chief Anthony F. Colarusso, Jr.

FROM: Sgt. Marn Speidel, Traffic Bureau

RE: Dover Farmer's Market permit application

DATE: January 24, 2018

The Seacoast Grower's Association has proposed to relocate the Dover Farmer's Market from its current venue (Sixth Street by the Chamber of Commerce on Wednesday afternoons) to a new place and time: upper Henry Law Park at the Rotary Arts Pavilion on Sunday mornings.

This proposal has been vetted by key City staff, to include Recreation Director Gary Bannon and Aquatics Program Director Michael Arsenault. While the SGA Board of Directors had requested to close the upper portion of Henry Law Avenue, a condition of approval will be that the roadway remain open to traffic. This should minimize the adverse impact for users of the Dover Indoor Pool and other abutters.

The Dover Housing Authority, which manages the Central Towers Apartments, has been notified about the proposal. The Children's Museum of New Hampshire has enthusiastically endorsed the idea – a support letter from the Children's Museum is attached.

The Block Party permit will give SGA vendors the privilege to occupy the upper park grounds, as well as the on-street parking spaces adjacent to the upper section of the park. SGA will coordinate use of the concert pavilion through the Recreation Department, and has expressed the intention to provide jazz concerts and other family-friendly entertainment while the market is open.

The previous location was challenging in its impact on public parking supply and pedestrian safety, and occasionally resulted in traffic congestion in the Sixth/Chestnut area. I believe that the proposed location will be an overall improvement in terms of traffic safety.



January 8, 2018

To Whom It May Concern,

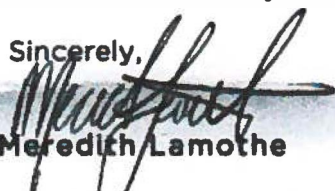
My name is Meredith Lamothe and I work as the Early Childhood, Literacy & Humanities Coordinator at The Children's Museum of New Hampshire. I am writing this letter at the request of Museum Volunteer Stuart Dias about moving the Dover Farmers' Market to Henry Law Park on Sundays this summer and also to have the market include a jazz series.

The Museum's President, Jane Bard, and I were immediately enthusiastic about this idea. This programming would tie in with existing endeavors at the museum--we promote healthy eating with our Food Works program, we work to bring in local musicians for various events throughout the year, and bring a lot of our programming outdoors in the warm summer months. It would be wonderful for the museum to have the opportunity to partner with the Farmers' Market and Jazz Series.

Stu volunteered weekly at the museum for several years and continues to help us with many of our yearly events. We can say with full confidence that anything he works on/has a role in developing will be faultlessly well run, professional, and enjoyable for everyone involved.

We are excited for the possibility of this program and have high hopes that it will come to fruition this summer. Please let us know if you have any questions or want to hear any additional thoughts.

Sincerely,


Meredith Lamothe

Early Childhood, Literacy & Humanities Coordinator
meredith@childrens-museum.org

(603) 742-2002 EXT 111



Jane Bard

President
jbard@childrens-museum.org

(603) 742-2002 EXT 105



Mission | We exist to ignite children's creative potential through enriching experiences that tap into their talents, stretch them beyond their perceived limits, and build strong, joyful relationships. | The Children's Museum of NH is a 501(c)(3) tax-exempt nonprofit organization.

6 Washington St., Dover, NH 03820 | p 603.742.2002 | 603.834.6275 | questions@childrens-museum.org | www.childrens-museum.org



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.02.14 - 010**

Resolution Re: Purchase of Aeration Blower Replacement at Waste Water Treatment Plant

WHEREAS: A sealed (RFQ) Request for Qualifications B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM. Wright Pierce was awarded the design of equipment upgrades and plant processes via resolution [R-2012.07.25-96](#); and

WHEREAS: The City has approved various change orders for additional consulting services throughout the years. Wright Pierce has evaluated four blowers and recommends the city to proceed with the sole source procurement of the Aerzen Hybrid Screw Blower Model D 98S through Aqua Solutions Inc (a sole source provider) in the amount of \$108,753.00. Aeration blowers are a critical part of the treatment process and are highly specialized equipment; and

WHEREAS: Per 3-37.F Exceptions to Competitive Bidding: Sole Source purchases where the proposed purchase is manufactured or provided by only one entity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Change Order to Aqua Solutions Inc of Falmouth ME for one Aerzen Hybrid Screw Blower Model D 98S in the amount not to exceed \$108,753.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
5320.1.300.43256.4725.04590.12	WWTP Building Improvements	513,000.00	513,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.02.14 - 010**
Resolution Re: Purchase of Aeration Blower Replacement at Waste Water Treatment Plant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.02.14 - 010**

Resolution Re: Purchase of Aeration Blower Replacement at Waste Water Treatment Plant

RESOLUTION BACKGROUND MATERIAL:

The Waste Water Treatment Plant was constructed in 1991 and is a plug flow style activated sludge plant designed to achieve typical secondary treatment standards and designed for an average flow of 4.7 MGD. Current flows average 2.7 MGD.

Wright Pierce Engineers completed a Comprehensive Wastewater Treatment Facilities Plan for the City in March 2012. The plan was necessary because the Wastewater Facility went on line in June of 1991, and although the facility has been maintained extremely well, many of the operating components of the facility are in need of upgrade.

The City has requested that WP provide a comparison of costs for recent Aerzen installations of the same blower model. Wright-Pierce contacted Aqua Solutions to obtain three recent installations in New England and their associated costs. These costs were adjusted for escalation to 2017 dollar value to provide an equal comparison. A summary of the cost proposal comparison, including proposal adjustments, is included in the table below. The table indicates that the cost proposal provided to the City is competitive with other recent installations of the Aerzen blower, model D 98S.

Project Location	Cost (Date)	Adjustment	Revised Cost
Dover, NH	\$108,753.00 (Jan 2018)	• N/A – Basis for comparison	\$108,753.00
Essex Junction, VT	\$101,722.00 (Aug 2013)	• ENR Aug 2013 (9545) • ENR Nov 2017 (10870) Adjustment = 1.13	\$114,946.00
Merrimack, NH	\$103,720.00 (May 2014)	• ENR May 2014 (9796) • ENR Nov 2017 (10870) Adjustment = 1.11	\$115,129.00
Fitchburg, MA	\$109,975.00 (Jan 2017)	• ENR Jan 2017 (10531) • ENR Nov 2017 (10870) Adjustment = 1.03	\$113,274.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2018.02.14 – 011**

Resolution Re: Authorization to Enter into Multi Year Electricity and Natural Gas Supply Contracts

WHEREAS: In FY16 a Sealed Request for Qualifications was solicited by the Dover School District for Energy Advisory and Procurement Services. Three vendors submitted qualifications and the School District recommended to the School Board, to award the contract to (CES) Competitive Energy Services of Portland Maine; and

WHEREAS: In FY17 CES approached the City about piggy backing off the school contract at same terms and conditions and the City accepted a one year agreement. CES then obtained all the city accounts for electricity and natural gas and solicited comparative pricing for these commodities. The city locked in one year agreements through end of 2018 for electricity with ENH Power at a rate of \$.0720 per kw (a savings of \$.0007) and with Direct Energy for natural gas at a rate of \$.774 per therm (a savings of \$.068); and

WHEREAS: The rates are most advantageous when longer terms are selected as well as being less time consuming for staff in regards to switching vendors annually. CES will solicit bid pricing for one, two and three year terms and will forward to the city for consideration. Because rates obtained are only valid for the day it is received, the city staff will review the recommendation and seek the City Managers signature on that date. The city is seeking City Council approval to enter into multiyear agreements at best bid pricing for each commodity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager, or designee, may finalize the Purchase Agreements for electricity and natural gas at best rates obtained. The Purchasing Agent is hereby authorized to issue a Purchase Order to the selected provider for each supply at rates provided in conjunction with best price solicitation by CES.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.xxxxx.4621.xxxxx.xx	City Natural Gas	535,578	535,787
xxxx.1.xxxxx.4622.xxxxx.xx	City Electricity	2,117,225	2,117,225

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2018.02.14 – 011**

Resolution Re: Authorization to Enter into Multi Year Electricity and
Natural Gas Supply Contracts

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2018.02.14 – 011**

Resolution Re: Authorization to Enter into Multi Year Electricity and
Natural Gas Supply Contracts

RESOLUTION BACKGROUND MATERIAL:

HISTORY OF ANNUAL BID PRICING

Fiscal Year	Electricity	Natural Gas
FY13	.0605	.7510
FY14	.0699	.7420
FY15	.0758	.8140
FY16	.0811	.7850
FY17	.0727	.8380
FY18	.0720	.7440

Per Dover Code 3-39. Exemptions from Bidding & Approval Requirements:

Payments and Purchases exemption from bidding and City Council approval requirements due to their nature or other statutory provisions include:

A Utility consumption costs including electricity and Natural Gas

This resolution is seeking City Council approval to enter into multi-year agreements for electricity and natural gas commodities.

Bid Information:

Energy Advisory and Procurement Consultant was selected via Request for Qualifications.

Award Information:

A purchase order will be issued to the vendors selected to authorize future expenditures as outlined in this resolution.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.02.14 – 013**
Resolution Re: B18024 Hanson Street Reconstruction and Reprogram
Capital Project Funding to Hanson St Project

WHEREAS: A Sealed Request for Bid B18024 was issued and received for Hanson Street Reconstruction on January 30, 2018 at 2:00 pm. A prebid meeting was conducted on January 10, 2018 with fourteen firms attending; and

WHEREAS: The City received four bid replies and one non-conforming bid reply. It is the recommendation of the evaluating team to award this project to SUR Construction at the bid rates submitted in the amount of \$908,820.00; and

WHEREAS: The available funding for the Hanson Street project is \$570,000 and \$338,820 of additional funding is needed, and there being other street reconstruction projects that are near completion under budget: and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of \$338,820 of unexpended bond proceeds is hereby reprogrammed from the identified Community Services Department CIP project for the Hanson Street Reconstruction as follows:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
4014.1.300.43121.4751.03142.14	Tolend Rd Reconstruction Project	530,915.00	(205,915.00)	325,000.00
4014.1.300.43121.4751.03151.14	Hanson Street Reconstruction	255,000.00	205,915.00	460,915.00
4015.1.300.43121.4751.03175.15	Silver St Reconstruction	231,607.00	(132,905.00)	98,702.00
4015.1.300.43121.4751.03151.15	Hanson Street Reconstruction	0.00	132,905.00	132,905.00
	Total Available Funding	1,017,522.00	0.00	1,017,522.00

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AND, FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to SUR Construction of Rochester NH for Hanson Street Reconstruction at rates provided in conjunction with Bid B18024. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.02.14 – 013**
Resolution Re: B18024 Hanson Street Reconstruction and Reprogram
Capital Project Funding to Hanson St Project

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03561.16	Water-Hanson St	150,000.00	150,000.00
5320.1.300.43250.4757.04570.16	Sewer Utilities	285,726.00	12,849.00
5320.1.300.43250.4757.04570.17	Sewer Utilities	300,000.00	57,300.00
5320.1.300.43250.4757.04570.18	Sewer Utilities	300,000.00	94,851.00
4014.1.300.43121.4751.03151.14	Streets - Hanson	460,915.00	460,915.00
4015.1.300.43121.4751.03151.15	Streets - Hanson	132,905.00	132,905.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.02.14 – 013**
Resolution Re: B18024 Hanson Street Reconstruction and Reprogram
Capital Project Funding to Hanson St Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Document Created by: Purchasing	R-2018.02.14 B18024 Hanson Street Reconstruction
Document Posted on: February 8, 2018	Page 3 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.02.14 – 013**
Resolution Re: B18024 Hanson Street Reconstruction and Reprogram
Capital Project Funding to Hanson St Project

The work consists of new gravels, pavement, granite curbs, concrete sidewalks, pavement markings, replacement of existing drainage systems, repair and replacement of the sewer and water systems including hydrants and water services. It is anticipated that soils at the top of Hanson Street may be contaminated with petroleum. The contractor will need to work with an environmental engineering consultant and NHDES to retrieve, screen and ultimately dispose of contaminated soils encountered during construction.

The firms responding to this Bid must be on the States pre-qualified contractors list for roadwork. The firm shall also provide evidence of having staff with current certification of OSHA-HAZWOPER training available to handle any contaminated soils.

The available funding for the Hanson Street project is \$570,000 and \$338,820 of additional funding is needed. In the FY14 CIP city council approved funding for Tolend Rd reconstruction, this project is complete and has available funding of \$205,915 for reprogramming to another CIP project. In the FY15 CIP city council approved funding for Silver Sr reconstruction, this project is near completion and has available funding of \$132,905 for reprogramming to another CIP project. This resolution does not increase appropriations and does not increase the debt obligations of the city.

Bid Information:

A Sealed Request for Bid B18024 was issued and received for Hanson Street Reconstruction on January 30, 2018 at 2:00 pm.

Award Information:

A purchase order will be issued to the vendor selected to future expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	510	Number of Responses:	5
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	As needed
Recommended Award to:	SUR Construction	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B18024 Bid Documents and Vendor List](#)



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: O – 2018.02.14 - 002
Ordinance Title: Fire Prevention and Life Safety
Chapter: 109
Section: 31 Water Main Tie-In Fees

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to include the language of 109-31 Water Main Tie-In Fees into the body of Chapter 109.

2. AMENDMENT

Chapter 109 entitled “Fire Prevention and Life Safety” is hereby amended by reinstating Section 31, Water Main Tie-In Fees as follows:

109-31. Water Main Tie-In Fees.

Notwithstanding any other provision of law to the contrary, in the event that a fire suppression sprinkler system is required by this ordinance, all permit or tie-in fees which are otherwise imposed by law for access to City of Dover water mains shall be waived.

3. TAKES EFFECT

This Ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by:

Mayor Karen Weston

Approved as to Legal
Form and Compliance:

Anthony Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: O – 2018.02.14 - 002
Ordinance Title: Fire Prevention and Life Safety
Chapter: 109
Section: 31 Water Main Tie-In Fees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

It has been discovered that Section 31, while listed in the chapter index, was erroneously omitted from the chapter text during a revision in 2009.