



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Organizational Meeting
Meeting Location:	Finance Conference Room, City Hall
Meeting Date:	Monday, January 2, 2018
Meeting Time:	6:00 pm

An organizational meeting of the Dover School Board was called to order by City Clerk Karen Lavertu at 6:08 p.m. on Monday, January 2, 2018 in the Finance Conference Room, City Hall.

Present were Amanda L. Russell, Kathleen Morrison, Keith Holt, Matthew Lahr, Carolyn Mebert, Zachary Koehler and Andrew Wallace.

Also present were Superintendent of Schools William Harbron and Superintendent Administrative Assistant Robin LaFleur.

SWEARING-IN CEREMONY FOR BOARD MEMBERS: City Clerk, Karen Lavertu, performed a swearing-in ceremony at 6:10 p.m.

ELECTION OF OFFICERS:

After each nomination, ballots were distributed to each School Board member to vote. Votes were then passed to Dr. Harbron to be opened and the winner announced.

ELECTION OF CHAIRPERSON: Kathy Morrison moved, Matt Lahr seconded, to nominate Amanda Russell. There were no further nominations. After ballots were counted, the final **vote was for Amanda Russell for Chairperson of the Dover School Board 6/0 (1 abstention).**

Dr. Harbron turned the meeting over to School Board Chairperson, Amanda Russell.

ELECTION OF VICE CHAIRPERSON: Kathy Morrison moved, Matt Lahr seconded, to nominate Keith Holt for Vice Chairperson. There were no further nominations. After the ballots were counted, the final **vote was for Keith Holt for Vice Chairperson of the Dover School Board 6/0 (1 abstention).**

ELECTION OF SECRETARY: Keith Holt moved, Zachary Koehler seconded, to nominate Kathy Morrison for Secretary. There were no further nominations. After ballots were counted, the final **vote was for Kathy Morrison for Secretary of the Dover School Board 6/0 (1 abstention).**

SUPERINTENDENT'S REMARKS:

Dr. Harbron congratulated the new Board members and thanked them for serving on the Dover School Board for the upcoming term. He explained the importance of the job stating it is a position of service and opportunity to contribute to the quality of life in the Dover community, most importantly investing in the future of the community's children and young adults. Dr. Harbron continued to say that the children and families of school district are the core of every decision made by the Board. He quoted the Rotarians Four-Way Test as it pertains to decision-making and its significance to the Board.

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Dr. Harbron stated that the position is demanding and time consuming. He continued to say that a high level of commitment and passion is needed to make Dover School District a great school system for all students and their families.

ADOPTION OF POLICY BCA – SCHOOL BOARD MEMBER CODE OF ETHICS: The School Board received and reviewed Policy BCA School Board Member of Code of Ethics.

ADOPTION OF BYLAWS BA:

Keith Holt moved, Kathy Morrison seconded, to approve Policy BA – By Laws. An oral **VOTE PASSED 7/0.**

POLICY BGB – POLICY ADOPTION: Keith Holt moved, Zak Koehler seconded, to readopt all School Board Policies in accordance with Policy BGB. An oral **VOTE PASSED 7/0.**

APPROVAL OF COMMITTEE ASSIGNMENTS: Committee assignments were reviewed, and members selected.

The list of committees for 2018 is:

CTC Advisory Committee	Matthew Lahr
Joint Fiscal Committee	All School Board members
City Council Liaison	Kathleen Morrison
Curriculum Planning Committee	Carolyn Mebert, Andrew Wallace
*Discipline Committee	Carolyn Mebert, Amanda Russell, Zachary Koehler
Fiscal Policy Committee	To Be Determined when needed
GES Joint Building Committee	Keith Holt, Carolyn Mebert
Legislative Representative	Keith Holt
DTU Negotiating Committee	Carolyn Mebert, Matthew Lahr, Kathy Morrison
DEOP Negotiation Committee	Amanda Russell, Zachary Koehler
DPA Negotiation Committee	Keith Holt, Andrew Wallace
DAA Negotiation Committee	Carolyn Mebert, Keith Holt
Wellness Advisory Committee	Matt Lahr, Carolyn Mebert
Prof. Development/Data Committee	Matthew Lahr, Carolyn Mebert
District Security Review Committee	Carolyn Mebert
Standards Policy (IKE) Review Committee	Keith Holt (as needed)
Technology Committee	Carolyn Mebert, Zachary Koehler, Andrew Wallace



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***Discipline Committee Needs Chair – Meetings to begin at 4:00PM when possible**

The Board discussed the Garrison Joint Building Committee and in addition to approving the resolution appointing School Board ex-officio members, it was acknowledged that the current citizen member of the GES JBC would remain. The members of the DHS-CTC JBC will continue since they were not appointed as ex-officio members per resolution of April 14, 2014.

Zak Koehler moved, Andrew Wallace seconded to approve the resolution appointing Keith Holt and Carolyn Mebert as members of the GES JBC. An oral **VOTE PASSED 7/0**.

ADJOURNMENT: Keith Holt moved, Carolyn Mebert seconded to adjourn the meeting at 6:42 p.m. An oral **VOTE PASSED 7/0**.

Respectfully submitted,
William R. Harbron, Ed.D. Superintendent
Dover School District
WRH/ral