

CLIMATE ADAPTATION MASTER PLAN STEERING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall, 288 Central Avenue
Meeting Date: **December 4, 2017**
Meeting Time: **6:00 – 8:00 PM**

Members Present: John Peterman (Chair), Tom Thompson (Vice Chair), Bill Baber, Anna Boudreau, Marcia Gasses, Haley Harmon, Cora Quisumbing-King and Jan Nedelka

Members Absent:

Staff Present: Steve Bird, City Planner, Dave Carpenter, Community Development Planner

Others: Kyle Pimental, Strafford Regional Planning Commission

1. Call to Order

The meeting was called to order at 6:01 p.m.

2. Adoption of Minutes from November 9, 2017

Motion by Nedelka to adopt the minutes, seconded by Quisumbing-King. Motion passed unanimously.

3. Old Business:

a. Update on Sustainability Fellows Program RFP

Bird and Carpenter reviewed the staff proposals. Boudreau recommended that the Committee Chair sign two letters of support in favor of the proposals. Second by Thompson. Motion passed unanimously.

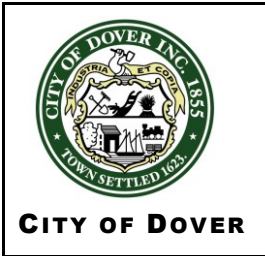
b. Future role of Climate Steering Committee

Carpenter reviewed the remaining steps from this point through to the Planning Board review and potential action.

4. New Business:

c. Review final draft recommendations table

Pimental discussed the process he utilized regarding public feedback in developing the draft Actions. The Committee discussion included the possibility of removing food as one of the topics currently in the chapter, the use of the contact list for notification purposes that was generated from the outreach efforts, keeping Action items that discuss issues that the City will need to address over the next 10 years and the combining of certain draft Actions. Harmon made a motion for the Committee to decide on the use of the mailing list at the next meeting. Quisumbing-King seconded the motion. Motion passed unanimously. Baber made a motion to have the staff and consultant revise the Actions based upon feedback generated by the Committee and to then provide the final actions to the Committee for review. Seconded by Nedelka. Motion passed unanimously.



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5. Discussion of January 9th presentation

The Committee received an overview of the January 9th, Planning Board Meet and Greet meeting at which Pimental will present the project.

6. Member Questions

No one spoke during Member Questions/Comments.

7. Citizens Forum

No one spoke during the Citizens Forum.

8. Next Meeting

Committee agreed to schedule the next meeting for January 29, 2018 at 6:00 p.m.

9. Adjournment

Motion by Boudreau to adjourn. Seconded by Quisumbing-King. Motion passed unanimously. The meeting adjourned at 7:25 p.m.