



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE – DOVER HIGH
SCHOOL AND REGIONAL CTC FUNDRAISING
SUBCOMMITTEE
MEETING NOTICE**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, February 20, 2018
Meeting Time:	3:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approve Minutes from February 6, 2018
4. General Discussion
5. Matters of Interest
6. Build next agenda and review action items
7. Adjournment



**DOVER SCHOOL
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JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, February 6, 2018
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, February 6, 2018 at 3:40 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell and Sarah Greenshields. Also present were Business Administrator Libby Simmons, Business Office Assistant Evonne Kill-Kish, School Board member Andrew Wallace and Louise Paradis.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF JANUARY 23, 2018:** Amanda Russell moved, Sarah Greenshields seconded to approve the meeting minutes of January 23, 2018. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:**
- Peter Driscoll, Amanda Russell and Peter Wotton are meeting with Wentworth Douglas Hospital on 2/7/18 and Measured Progress on 3/27/18. The Measured Progress meeting is their monthly meeting and 30 minutes will be allowed for the presentation.
 - David and Maureen Staples have donated \$25,000 pending finalization of the agreement.
 - Gift in kind for signage or discounted pricing to those members donating (naming rights)
 - Bumper stickers or decals noting "Donation Made".
 - Dupont's (for example) donation could come from list provided by Louise for specific items.
 - Andrew will assist Louise with fundraising efforts
 - Andrew is meeting with Dos Amigos (tiered seating in culinary) and will contact Eastern Bank.
 - Email was sent requesting that Fred Walker Auditorium remain named as such. Name will be carried over on a plaque, but not as name of auditorium.
- V. MATTERS OF INTEREST:** none
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- Sarah will follow up with Northeast Credit Union.
 - Amanda and Bob will continue to contact potential donors.
 - Sarah will contact Stonewall Kitchen (tiered seating donation also)
 - The gift agreement for naming rights has been reviewed by the City Attorney. All agreements will be processed through Libby with the City Attorney's reviewing also. The School Board and City Council will both be required to approve through a resolution.



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- VII. ADJOURNMENT:** Amanda Russell moved, Sarah Greenshields seconded to adjourn the JBC meeting at 4:25 p.m. An oral **VOTE PASSED 3/0.**

DRAFT