



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **2nd Floor Conference Room – City Hall, 288 Central Ave.**
Meeting Date: **Wednesday, December 13, 2017**
Meeting Time: **5:30 PM**

1. Welcome

Meeting called to order: 5:30 p.m.

Members present: Chair Walter King, Vice Chair Bill Baber, Julie Fournier, Rob Weir, Council Liaison Deborah Thibodeaux

Members absent: Zak Koehler, Otis Perry

Other present: Staff Liaison Elena Piekut, Assistant City Manager Chris Parker

2. Citizen's Forum

Chris Parker introduced himself and thanked the Commission for their efforts over the year, reinforcing his willingness to provide support as needed. He provided information on the release of a Request for Proposals (RFP) for solar photovoltaic systems on the Dover High School and Transportation Center properties. Discussion ensued regarding the language of the document, other potential solar projects, and the City's intent to hire a consultant. He invited the Commission to attend the annual Land Use Board Meet & Greet on January 9, 2018. Walter King noted that he heard very positive comments from UNH Professor Cameron Wake regarding Dover's work to include a Climate Adaptation Chapter in its Master Plan.

3. Approval of Meeting Minutes of November 15, 2017

Julie Fournier moved to approve the minutes as written. Bill Baber seconded. Vote: U/A.

4. Staff Updates

Elena Piekut provided a response letter from the Cochecho Waterfront Development Advisory Committee. She shared the Planning Department's intention to apply for a UNH Sustainability Fellow to complete the City's carbon and nitrogen footprint analysis over the summer using a UNH-developed tool that the University seeks to adapt from campus to municipal use. She also provided a letter of support for the project for the Chair to sign.

Discussion ensued regarding other opportunities to include renewable energy generation in the Cochecho Waterfront Development, such as hydroelectric at Councilor Thibodeaux's suggestion. Bill Baber suggested touring the Cochecho Falls dam.

Rob Weir moved that the Commission endorse the letter of support for the UNH Sustainability Fellowship. Bill Baber seconded. Vote: U/A.

Walter King mentioned that Tony Hines, a Dover resident and UNH student has expressed interest in assisting the Commission as a student. Discussion ensued regarding the EPA Portfolio Manager. Councilor Thibodeaux also offered to help.



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5. Old Business

A. 2017 Energy Report Work Session

The group held a work session to complete edits on its 2017 Energy Report and a brief PowerPoint presentation.

6. Other Business

Bill Baber suggested inviting Community Services Director John Storer to an upcoming Energy Commission meeting.

Julie Fournier suggested having City staff review the Energy Report before it is finalized. Elena Piekut will share it with appropriate staff members.

7. Call for Agenda Items

None.

8. Adjourn

Bill Baber moved to adjourn at 7:42 p.m. Julie Fournier seconded. Vote: U/A.