



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Thursday, February 1, 2018
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Peg Purcell, Periklis Karoutas, Matt Sylvia

Members Not Present: Phil Rinaldi, Guy Eaton

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Not Present: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:05 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the January 8, 2018 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the January 8, 2018 Public Meeting Minutes. Seconded by S.Johnson.
Vote: U/A.

Matt Sylvia entered the meeting at 4:07 PM.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.Haddadin made a motion to enter non-public session. Seconded by S.Johnson. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: M.Sylvia made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, 2nd Floor Conference Room
Meeting Date:	Thursday, February 1, 2018
Meeting Time:	4:00PM

5. New Business:

Board members received a handout concerning the roles and responsibilities of DBIDA. It was decided that members would participate in a workshop to review the Strategic Intentions and participate in assessments of Board members' performance.

R.Weston gave an update of the downtown merchants.

Board members reviewed two different formats for informational handouts about what DBIDA does.

The Board discussed the budget proposal for the upcoming year.

6. Old Business:

Motion: M.Sylvia made a motion to accept the appointment of S.Johnson and D.Barufaldi to the Rezoning Coalition Subcommittee. Seconded by S.Haddadin. Vote: U/A.

The Board briefly discussed the conversion of properties and the rezoning effort.

S.Johnson and P.Karoutas will reach out to Delilah Smith to synchronize and coordinate the Dover Regional Career Technical Center with the BizEd Connect Program.

P.Purcell gave an update of the waterfront development.

7. Financial Report: Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: M.Olivier made a motion to accept the January 31, 2018 Financial Report. Seconded by P.Purcell. Vote: U/A.

8. Manager's Report: Economic Development Section: January 2018.

The manager's report is located in the packet for review.

9. Board Member Comments/Questions:

Board members discussed the 2018 New Hampshire Real Estate Forecast that was distributed.

10. ADJOURN:

Motion: S.Johnson made a motion to adjourn at 6:12 PM. Seconded by S.Haddadin. Vote: U/A.