



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, March 1, 2018**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The March meeting was called to order at 4:00 by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan, Ann Schultz, and Cathleen Beaudoin.
2. **MINUTES---FEBRUARY 1, 2018** --Minutes of the February meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (FEBRUARY)** --The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
4. **CORRESPONDENCE--None**
5. **OLD BUSINESS**
 - A. HVAC project: Siemens is working on the design of the HVAC project, totaling \$415,000. We have not seen or approved the design yet, but the project might be ready to go forward in late spring.
 - B. FY'19 budget: The Library Director met with the City Manager and Finance Director regarding her budget request. Final numbers are not yet available. Her budget presentation to the City Council will be April 4.
 - C. Memory Lab—We've had several class sessions on how to use this equipment. Each was well-attended and, thus far, five uses of the equipment have occurred.
6. **NEW BUSINESS**
 - A. Grant applications: Our children's librarian, Patty Falconer, has submitted three local grant applications, seeking funding for new picture book shelving for the upper level of the Children's Room. We are seeking ca. \$10,000 in total.
 - B. Parking lot changes: Due to the loss of a city-used lot across from City Hall, more City Employees will now need to park in the Library/McConnell lot. Library employees have been advised to find a parking spot on Locust, Nelson, or Kirkland Streets on weekdays from 9-12. Employees with a City parking sticker may stay all day in a 2-hour spot.
 - C. Passport execution fees: The fee paid by the applicant to the Library is increasing on April 2, 2018 to \$35 (from \$25). This will result in more revenue for the library.

UPCOMING PROGRAMS

March 1: Morning Book Group: "Did You Ever Have a Family" by Bill Clegg, 10-11am
March 1: Crime Scene & Spy Science Workshops (last session)
March 1: Make sock puppets, Children's Room, 2-4:30pm
March 2: Snap Circuits, Children's Room, 2-4pm
March 3: Paws for Reading with Murphy, 10am



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March 3, 10, 17, 24, 31: Lego Saturdays in Children's Room
March 3, 17, 24, 31: Saturday matinees, 2pm (Coco; Thor: Ragnorak; Ferdinand; Justice League)
March 4, 11, 18, 25: Sunday matinees 2pm (To Kill a Mockingbird; Bridge Over the River Kwai; High Society; Hamlet)
March 5: Memory Lab training: cassette 6-6:30; VHS 6:30-7; scanner 7-8pm
March 5 & 12: Organic Gardening series (parts 2 & 3) 6-8pm
March 7: Meet Our 3D Printer, 6:30pm
March 9: Toddler Yoga, 11am
March 10: STEM Saturday: K'nex Car racing 2pm
March 10: Library Scavenger Hunt for K-12, 9am – 4pm
March 12: Teen Advisory Board, 6pm
March 12: Knitting Group, 6pm
March 12: Intro to Word, 6:30pm
March 14: Poetry contest entries accepted
March 14: 2nd Weds. Movie: "Darkest Hour", 6:30pm
March 19—31: Peeps Contest entries accepted
March 19: Free yoga class for adults, 6:30pm
March 19: Evening Book Group: "State of Wonder", by Ann Patchett, 6:30pm
March 20: Friends program---The Soggy Po' Boys, New Orleans jazz band, 7pm
March 21: Game Night, 6pm
March 21: Intro to Excel, 6:30pm
March 27: Irish Living History w/author Cynthia Neale, 7pm
March 27: Friends of the Library meeting, 6:30pm
March 28: Intermediate Excel, 6:30pm

7. ITEMS OF CONCERN--None

8. ADJOURNMENT-- The meeting was adjourned at 5:05pm on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.

NEXT MEETING DATE: THURSDAY, APRIL 5, 2018 @ 4:00PM



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