



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, February 20, 2018**
Meeting Time: 8:30 a.m.

Called to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds – Chair; George Maglaras – Vice Chair; Joseph DiGregorio, Anthony McManus, Thomas Massingham, Jack Buckley (by phone) and Dennis Ciotti (City Council designee)

Members Absent: Periklis Karoutas – excused.

Others Present: William Simons (Parking Manager); Dan Barifauldi – Economic Development Director; Reid Weston – Assistant Economic Developer Director, Assistant City Manager Christopher Parker.

A motion was made by Commissioner Massingham to allow Jack Buckley to participate remotely, seconded by Commissioner Maglaras. All Commissioners present were in favor 5-0

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of December meeting minutes

Commissioner McManus made a motion to approve the minutes from December's meeting, seconded by Commissioner DiGregorio. Approved 6-0

STAFF UPDATES

A) Downtown Development

Assistant City Manager Parker updated the Commission on various downtown development projects including 104 Washington St., Third Street, and Mechanic Street.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager Bill Simons presented meter activity and financial numbers for January. He also alerted the Commission to the challenges the Locust Street area will experience when the Robbin's block demolition begins.



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OLD BUSINESS

A) FY19 Fee Schedule – Chapel Street

Parking Manager Bill Simons presented that Chapel Street no longer needed a promotional rate as the sales of permits will be at capacity upon the opening of the Mechanic Street development. Commissioner Massingham made a motion to eliminate the parking permit discount rate for Chapel Street, seconded by Commissioner DiGregorio. Roll Call Vote – All were in Favor.

B) Electric Charging Stations

Parking Manager William Simons updated the Commission on information from Tesla Inc. regarding the installation of electric vehicle charging stations in the garage. Three installation bids were received. Bill noted that funds may be available from the Volkswagen decision but the state has not made a final decision. This item will be put on next month's agenda.

C) Other Old Business

There was no additional Old Business discussed

NEW BUSINESS

A) Discussion – Resident Parking Permits

Parking Manager Bill Simons brought forward his concerns that the Resident Parking Permit program could be choking out customer parking since there are no limits placed on the number of Resident Permits that can be sold in a particular location. After extended discussion, the Chair requested that Bill Simons and Chris Parker come back to the next meeting with a recommendation. One suggestion was to reduce the number of permits per unit to one from the current two.

B) Parking Garage Pro-Forma

Parking Manager Bill Simons reviewed the most recent update of the pro-forma with the Commission.

C) Broadway/St. John Street parking areas

Parking Manager Bill Simons brought to the Commission's attention that the additional of Federal Cigar and the development on Mechanic Street are going to increase the need for turnover parking in the area. After a discussion, Commissioner McManus motioned to request the Chief of Police be asked to use his authority under 166-3 to make Broadway from the Central Fire Station to St. John Street as well as all of St. John Street a two hour parking area for a six month evaluation period, seconded by Commissioner DiGregorio. Roll Call Vote – All approved except for Commissioner Maglaras.



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D) Other new business

There was brief discussion about moving future Parking Commission meetings to the public meeting rooms at the Police Station to free up parking in the Library/McConnell lot.

ADJOURN

Commissioner Maglaras moved to adjourn, which was seconded by Commissioner DiGregorio.

Approved 6-0.

Adjourned at 9:21 a.m.