



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Muffett-Lipinski led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux and Councilor Williams.

Also Present: Assistant City Manager Parker, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add two resolutions as Items 13.B.4. and 13.B.5.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Ciotti.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57

SPONSORED BY COUNCILOR CIOTTI

Dean Trefethen, 147 County Farm Road: He spoke against extending the hours for parking from 7:00 pm to 8:00 pm.

Alfred Catalfo, 104 Fourth Street: He spoke against extending the hours for parking from 7:00 pm to 8:00 pm.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. AWARD OF CONSTRUCTION OF WATER WELL AT SHAW'S LANE ATHLETIC FIELDS AND APPROPRIATION OF RECREATIONAL FIELD CONSTRUCTION FUND REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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**C. REPROGRAMING UNEXPENDED BONDING AUTHORIZATION FOR WWTP SLUDGE DEWATERING PROJECT TO WWTP BUILDING IMPROVEMENTS PROJECT
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON FEBRUARY 14, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

Assistant City Manager said the report from the City Manager was submitted in writing. He brought to the attention of the Council the following: January 30, 2018 Department of Transportation meeting to be held at City Hall to give an update on the Route 16/Spaulding construction work. He discussed the current status with the insurance coverage for the Customer Service Center. He spoke about the Dover Library being recognized as a Passport Center. He said Dover has two positions on the COAST Board. Currently there is a vacant alternate position on the COAST Board, and as part of the City Manager's Report he would like to appoint Dave Carpenter, the City's Community Development Planner. Assistant Planner Donna Benton is currently the other regular member from the City. Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.
Vote: 9/0.

10. APPROVAL OF MINUTES

- A. January 2, 2018 – Organizational Meeting**
- B. January 3, 2018 – Workshop Session**
- C. January 10, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to accept the Minutes; seconded by Councilor Williams.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston congratulated the Deputy Mayor on being named Dover's Citizen of the Year. She attended the Somerworth's Mayor Inauguration. She met with the Tri-City Mayors and talked about homelessness, adding that Dover has received a lot of good press. She discussed keeping Councilors Ciotti and Shanahan on the Tri-City Coalition, and recommended Councilors Gasses and Williams serve on the Joint Task Force.



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Deputy Mayor Carrier talked about asking the Triangle Club to open up their offices as a warming center.

Assistant City Manager Parker said the Council will be having a workshop on a hazard mitigation plan, inclement weather being one, and looking into additional warming center shelters.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Keane.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 166 – VEHICLES AND TRAFFIC: SECTIONS 37 and 57

SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor Shanahan.

Parking Manager Simons gave an overview of the Ordinance to the Council.

Finance Director Lynch gave an overview of the financial portion and the parking reserve funds.

Councilor Shanahan asked about the sale of surface lots.

Assistant City Manager Parker gave an overview on the status of the sale of the Orchard Street, School Street and Waldron Court lots.

Parking Manager Simons asked if the extended hour from 7:00 to 8:00 pm can be separated out and a vote take place on the rest of the Ordinance change.

City Attorney Blenkinsop recommended that it be brought back for another reading.

Mayor Weston asked what would happen if it was voted down tonight and bring it back at a later date.

City Attorney Blenkinsop said it would delay the process another week.

Councilor Ciotti asked to eliminate the extended hour.

Assistant City Manager Parker said it can be eliminated, but it would need to be brought back for another public hearing since it's a substantial amendment.

Deputy Mayor Carrier moved to amend the Ordinance, Section 37, retaining the 7:00 pm, remove 8:00 pm; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier moved to refer the amended Ordinance to a public hearing on February 14, 2018; seconded by Councilor Thibodeaux.

Vote: 9/0.

B. ORDINANCES IN THE 3RD READING



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C. RESOLUTIONS

- 1. DOVER SCHOOL DISTRICT LED LIGHTING UPGRADE AND AUTHORIZATION FOR FINANCING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

- 2. AWARD OF CONSTRUCTION OF WATER WELL AT SHAW'S LANE ATHLETIC FIELDS AND APPROPRIATION OF RECREATIONAL FIELD CONSTRUCTION FUND REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – COTA for Chad Capalbo**
- 2. RAFFLE – Greater Dover Chamber of Commerce – May 4, 2018**
- 3. RAFFLE – Greater Dover Chamber of Commerce – Arts Festival Raffles**
- 4. RAFFLE – Greater Dover Chamber of Commerce – December 7, 2018**
- 5. ROAD RACE & WALK – Cocheco Valley Humane Society**
- 6. AUTHORIZE SALE OF TAX DEEDED REAL ESTATE @ 179 LOCUST STREET
PARCEL ID 12063-000000**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 13. Ordinance Committee |
| 2. Planning Board | 14. Parking Commission |
| 3. 400 th Anniversary Committee | 15. Pool Advisory Committee |
| 4. Appointments Committee | 16. Recreation Advisory Board |
| 5. Arena Commission | 17. Solid Waste Advisory Commission |
| 6. Arts Commission | 18. Transportation Advisory Commission |
| 7. Conservation Commission | 19. Joint Building Center Committee – Dover
High School and Regional Career
Technical |
| 8. Energy Commission | 20. Joint Building Committee – Garrison
Elementary School |
| 9. Heritage Commission | 21. Dover Main Street |
| 10. Legislative Liaison | |
| 11. Library Board of Trustees | |
| 12. McConnell Center Advisory Committee | |



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Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Weston asked the Council if they had items they would like pulled for further discussion, other than the Committee Reports.

Councilor Thibodeaux pulled 13.A.5.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the approval of 13.A.5.; seconded by Councilor Thibodeaux.
Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

The Council discussed the upcoming Joint Fiscal Committee meeting.

Deputy Mayor Carrier asked that the City Manager, Finance Director, Superintendent, School Business Administrator get together before the Joint Fiscal Committee meeting to better explain the budget and impacts to the Council.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Mayor Weston asked for a tour to be set up for the Council and School Board.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Keane.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Deputy Mayor Carrier moved to accept the Dover Main Street Report; seconded by Councilor Williams.

Vote: 9/0.

B. RESOLUTIONS

1. APPROVAL OF TEMPORARY LICENSE AND MAINTENANCE AGREEMENT BETWEEN CITY OF DOVER AND 104 WASH STREET, LLC SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gasses.

Assistant City Manager Parker gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.



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2. APPROVAL OF PURCHASE AND SALES AGREEMENT BETWEEN CITY OF DOVER AND ALBERT E. SOUTHER
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Assistant City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

3. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND AFSCME
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.

4. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND DMEA
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

5. REPROGRAMMING UNEXPENDED BOND PROCEEDS FROM CERTAIN FIRE DEPARTMENT PROJECTS TO PUBLIC SAFETY COMMUNICATIONS UPGRADE PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 14, 2018, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 28, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST

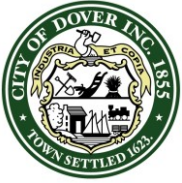
Deputy Mayor Carrier moved to refer to a public hearing on February 14, 2018; seconded by Councilor Gasses.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston said the City Council will be having a Goal Setting meeting on January 27, 2018, 8:30 am, at the Dover Police Station. Task Force Meeting will be held at the Wentworth-Douglass Hospital this Friday. The Joint Fiscal Committee will be held on January 31, 2018, 7:00 pm, at the McConnell Center. The Department of Transportation update will be held on January 30, 2018, at City Hall.



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16. ADJOURNMENT

Councilor Williams moved to adjourn; seconded by Councilor Keane.
Vote: 9/0.