



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, December 13, 2017**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilors Gagnon, Greenshields, and O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

City Manager Joyal spoke about the opening of the Customer Service Center on the Ground Floor of City Hall. He asked Dover Assistant Planner Donna Benton; Martini Northern, LLC President, Peter Middleton, and Jack Steiner and Matt Billings, to come up to the podium. He gave an overview of the renovations to the Council, and thanked them for their hard work.

6. APPROVAL OF AGENDA

Mayor Weston asked the Council if they had items they would like to add, delete or change on the Agenda.

Deputy Mayor Carrier moved to add the Appointments Committee Report. He pulled Item #13.B.2.

Councilor Ciotti moved to add the Planning Board Report.

Councilor Thibodeaux moved to add the Energy Commission Report.

Deputy Mayor Carrier moved to add the Joint Building Committee – Dover High School and Regional CTC Report.

Councilor Shanahan moved to add the Arena Commission Report and the Arts Commission Report.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 9/0.

7. PUBLIC HEARINGS

A. AMENDMENT OF FISCAL YEAR 2018 SCHEDULE OF FEES CHAPTER 152 SIDEWALKS AND HIGHWAYS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.) SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said his report in writing. He spoke about the transition of the City Clerk/Tax Collection, Water/Sewer Billing, and Parking Offices to the Ground Floor of City Hall. He said the Auditorium ceiling in City Hall has been repaired. He thanked the 2016-2017 Council. Councilor O'Connor thanked City Engineer Dave White for his work on the Whittier Street Bridge. He spoke about his friend's reaction to receiving excellent customer service from the City Clerk's office.

Deputy Mayor Carrier asked about the atrium area.

City Manager Joyal gave an overview of the atrium repairs to the Council.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Gagnon.

Vote: 9/0

10. APPROVAL OF MINUTES

**A. October 18, 2017 – Joint Meeting of the City Council and Planning Board
(Approved by Planning Board on November 14, 2017)**

B. November 8, 2017 – Regular Meeting

Deputy Mayor Carrier moved to accept the Minutes; seconded by Councilor Ciotti.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston listed the items she attended; Christmas Parade, Christmas Tree Lighting, the Dover Library event with Santa, and the Hometown Holiday. She attended the Dover Business and Industrial Development Authority meeting.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Shanahan.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING



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C. RESOLUTIONS

**1. ADOPTION OF FISCAL YEAR 2019-2024 CAPITAL IMPROVEMENTS PROGRAM
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.

Councilor Greenshields moved to amend the School Curriculum to keep Year 1 at \$50,000, but the subsequent five years be \$80,000; seconded by Councilor Gasses.
Vote: 9/0.

Councilor Greenshields moved for the adoption of the Resolution as amended; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

**2. APPROPRIATION FOR FISCAL YEAR 2019 CAPITAL IMPROVEMENTS
PROGRAM – NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

**3. APPROPRIATION FOR FISCAL YEAR 2019 CAPITAL IMPROVEMENTS
PROGRAM AND AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
The Council discussed the need for the \$1.2 million increase for the Garrison Elementary School renovations to bring it up to code.
The Council discussed the \$100,000 for Central Falls Dam repairs.
Roll Call Vote: 9/0.

**4. AMENDMENT OF FISCAL YEAR 2018 SCHEDULE OF FEES CHAPTER 152
SIDEWALKS AND HIGHWAYS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Community Services Director Storer gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – New Hampshire Soap Box Derby, Inc.**
2. **PARADE – First Parish Church**
3. **RAFFLE – Saint Mary Academy**
4. **ROAD RACE – Moms on the Run 5k**

5. **B17003 HVAC EQUIPMENT MAINTENANCE AND REPAIR SERVICE
AUTOMATION CONTROLS UPGRADES**
SPONSORED BY MAYOR WESTON BY REQUEST

6. **B18011 PADDLESPORT DOCK @ COCHECHO RIVER**
SPONSORED BY MAYOR WESTON BY REQUEST

7. **B18015 DESIGN SERVICES FOR VARNEY BROOK PUMP STATION**
SPONSORED BY MAYOR WESTON BY REQUEST

8. **PURCHASE OF 2018 MODEL YEAR VEHICLES - STATE OF NH BID**
SPONSORED BY MAYOR WESTON BY REQUEST

9. **DOVER PUDDING HILL AQUIFER CHANGE ORDER #3 EMERY AND GARRETT
GROUNDWATER INVESTIGATION LLC**
SPONSORED BY MAYOR WESTON BY REQUEST

10. **ACCEPTANCE OF DONATION AND APPROVAL OF MEMORANDUM OF
UNDERSTANDING BETWEEN GREAT BAY ROWING AND CITY OF DOVER**
SPONSORED BY MAYOR WESTON BY REQUEST

11. **APPROVAL OF USE AGREEMENT BETWEEN BERWICK ACADEMY AND CITY
OF DOVER**
SPONSORED BY MAYOR WESTON BY REQUEST

12. **APPROVAL OF MULTI-SESSION ICE RENTAL AGREEMENT BETWEEN DOVER
YOUTH HOCKEY AND CITY OF DOVER**
SPONSORED BY MAYOR WESTON BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. **Planning Board**
3. **Appointments Committee**
4. **Arena Commission**
5. **Arts Commission**
6. **Energy Commission**
7. Legislative Liaison
8. Library Board of Trustees
9. McConnell Center Advisory Committee
10. Ordinance Committee
11. Parking Commission
12. Pool Advisory Committee
13. Recreation Advisory Board
14. Solid Waste Advisory Commission
15. Transportation Advisory Commission
16. **Joint Building Committee – Dover High School and Regional Career Technical Center**
17. Joint Building Committee – Garrison Elementary School
18. Dover Main Street
19. Dover's 400th Anniversary Committee

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Weston said the Committee Reports are being pulled and asked the Council if they had any other items they would like pulled for further discussion.

Councilor Gasses pulled Item #13.A.9.

Councilor Thibodeaux pulled Items #13.A.2. and 13.A.7.

Mayor Weston pulled Item #13.A.10.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.2.; seconded by Councilor Thibodeaux.

Councilor Thibodeaux asked about the time just stating that it starts at 9:00 am. and doesn't include the end time.

City Manager Joyal said it's coordinated by the Police Department.

Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.7.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.9.; seconded by Councilor Gasses.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.10.; seconded by Councilor Ciotti.

City Manager Joyal gave an overview of the resolution to the Council.

Recreation Director Bannon answered questions about the use while the Waterfront is being worked on.

Roll Call Vote: 9/0.



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Councilor Ciotti gave an overview of the Planning Board Report to the Council.
Deputy Mayor Carrier moved to accept the Planning Board Report; seconded by Councilor Gagnon.
Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the following appointments:

New Appointments:

David Emery – Heritage Commission

Deputy Mayor Carrier moved to accept the appointment; seconded by Councilor Ciotti.

Vote: 9/0.

Mayor Weston recommended the following to be appointed to Dover Business and Industrial Development Authority and asked for the Council's approval.

Periklis Karoufas – Dover Business and Industrial Development Authority

Peg Purcell – Dover Business and Industrial Development Authority

Vote: 9/0.

Deputy Mayor Carrier recommended the following for a change in status:

Pamela Thyng - Arts Commission alternate to regular

James Burdin – Planning Board alternate to regular

Dustin Gray – regular to alternate on TAC

David Gray- alternate to regular on TAC

Deputy Mayor Carrier moved to accept these changes; seconded by Councilor Shanahan.

Vote: 9/0.

Deputy Mayor Carrier listed the openings on Boards and Commissions.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor O'Connor.

Vote: 9/0.

Councilor Shanahan gave an overview of the Arena Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Arena Commission Report; seconded by Councilor Greenshields.

Vote: 9/0.

Councilor Shanahan gave an overview of the Arts Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Arts Commission Report; seconded by Councilor Gasses.

Vote: 9/0.

Councilor Thibodeaux gave an overview of the Energy Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Energy Commission Report; seconded by Councilor Shanahan

Vote: 9/0.



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Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTCC Report; seconded by Councilor O'Connor.

Vote: 9/0.

B. RESOLUTIONS

- 1. DISPOSAL OF TAX DEEDED REAL ESTATE @ 179 LOCUST STREET
PARCEL ID 12063-000000
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

- ~~2. APPROVAL OF LICENSE AGREEMENT BETWEEN CITY OF DOVER AND
104 WASH STREET, LLC
SPONSORED BY MAYOR WESTON BY REQUEST~~**

Item was pulled from the Agenda.

- 3. APPROVAL OF MEMORANDUM OF AGREEMENT REGARDING PARKING
RIGHTS BETWEEN 104 WASH STREET, LLC AND CITY OF DOVER
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

Assistant City Manager Parker gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

- 4. DOVER SCHOOL DISTRICT LED LIGHTING UPGRADE AND AUTHORIZATION
FOR FINANCING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 10, 2018, WITH CITY
COUNCIL VOTE OCCURRING ON JANUARY 24, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a Public Hearing on January 10, 2018;

seconded by Councilor

Vote: 9/0.

C. ORDINANCES IN 1ST READING



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14. COUNCIL CORRESPONDENCE

A. Letter from Comcast dated November 16, 2017.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor O'Connor.
Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor spoke about his new granddaughter. He spoke about his decision not to run for re-election and said good-bye.

Councilor Gagnon said his good-byes to the City Council and Dover citizens.

Councilor Greenshields said her good-byes to the City Council and Dover citizens.

Councilor Thibodeaux thanked the three retiring Councilors for their service.

Deputy Mayor Carrier, as Chairman of the Appointments Committee, asked the three retiring Councilors to apply to serve on a Board or Commission. He thanked them for their service. He said this was the best Council he has worked on.

Councilor Ciotti agreed with the Deputy Mayor that it was a great Council. He thanked the three retiring Councilors for their service.

Mayor Weston asked the Councilors to return their Code books for the City Clerk to update. She also agreed with the Deputy Mayor that it was a great Council. She couldn't thank them enough for their time commitment. She said she had partings gifts for them. She said her good-byes to them.

City Manager Joyal went over the orientation meetings schedule with the remaining and incoming Councilors.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Gagnon.
Vote: 9/0