



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room – City Hall, 288 Central Ave.**
Meeting Date: **Wednesday, February 21, 2018**
Meeting Time: **5:30 PM**

1. Welcome

Meeting called to order: 5:30 p.m.

Members present: Chair Walter King, Vice Chair Bill Baber, Mike Berhmann, Julie Fournier, Zak Koehler, Otis Perry, Rob Weir, Lisa Logel (Alternate), Walter Milliken (Alternate), City Council Liaison Deborah Thibodeaux

Members absent: None

Other present: Staff Liaison, Assistant City Planner Elena Piekut

Chair Walter King asked new members and existing members to introduce themselves.

2. Citizen's Forum

Resident Susan Smith said she was in attendance to listen.

3. Approval of Meeting Minutes of December 13, 2017

Otis Perry moved to approve the minutes as written. Bill Baber seconded. Vote: U/A, with Otis Perry abstaining.

4. Staff Updates

Elena Piekut provided the Commission with an update on work to issue a request for proposals for a solar array on the Dover High School roof. The City has contracted with Competitive Energy Solutions (CES) of Portland, Maine, which currently assists with the procurement of the City's energy sources. CES will provide assistance in releasing the RFP, reviewing responses, and, if a respondent is selected, negotiating a power purchase agreement/contract. Account Manager Charlie Agnew will attend the March 21 meeting to provide an overview. Elena and Charlie's goal is also to have a final draft RFP available for review at that meeting.

Elena informed the Commission that the Planning & Community Development Department was selected for a UNH Sustainability Fellowship project to measure the carbon and nitrogen footprints of the City's municipal and school operations. The application period has closed and interviews will be conducted in mid-March. Elena is meeting with the program coordinators on February 23. Mike Behrmann asked that she find out if the EPA Portfolio Manager could also be utilized by the fellow. Walter Milliken asked that she find out what will happen to the City's data once it is entered in the platform. Elena explained that the fellow will work out of City Hall for ten-to-eleven weeks from June through August and they will be asked to attend all three Energy Commission meetings during that time and provide a final presentation to both the Commission and the City Council. Councilor Thibodeaux encouraged a presentation to the Council. Otis Perry suggested that Elena speak to both the Utilities Commission and Environmental Projects Manager Dean Peschel about the project.

Mike Behrmann noted that he works with CES and may feel a need to recuse himself from certain discussions. Zak Koehler also disclosed that as a School Board member he will become the School Board liaison to the Planning Board.



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Elena reported that the final draft of the Climate Adaptation Chapter of the Master Plan, which is being presented to the Planning Board on Tuesday, February 27 for approval, includes a section on Energy that represents the Commission's work well. Bill Baber noted that this is the first master planning chapter in New Hampshire to focus on climate adaptation/resilience.

5. Old Business

A. 2018 Energy Report

The group discussed several small edits to the final draft of the report.

Walter Milliken suggested that more information on the City's specific analyses of facilities and considered improvements ought to be included. Mike Behrmann suggested that the net metering section feels out of place and the group discussed the intent and history of the initiative.

Discussion ensued regarding how best to publish and publicize the document. Councilor Thibodeaux would like to see an overview of the report presented to the City Council.

Otis Perry moved to approve publication of the report following the agreed-upon changes. Zak Koehler seconded. Vote: U/A.

Mike Behrmann suggested the next step will be to use the report to dig deeper into specific issues or topics. Walter Milliken would like to see more of a holistic approach involving the whole community, not just the municipality. Otis Perry pointed out that more holistic visions and goals are outlined in the Master Plan.

6. New Business/Other Business

Bill Baber suggested inviting Community Services Director John Storer to an upcoming Energy Commission meeting. Elena Piekut will invite him to the April meeting.

Walter King and Bill Baber provided an update on the Energize 360 campaign and its efforts to choose an organization to receive its "social benefit" donation of solar panels.

7. Member Comments

Mike Behrmann alerted members to NH Energy Week, being held March 12-15. One of two roundtable discussions will be held in Dover at 7th Settlement on Wednesday, March 14. Elena will make sure copies of the finalized Energy Report are available for the meeting.

Zak Koehler asked Elena to obtain fleet fuel use data so far for FY 2018.

Mike Behrmann suggested that he can give an update from his work with the NH Clean Tech Council at each meeting and members welcomed the information. Discussion ensued regarding the Commission's ability to advocate for legislation. Rob Weir referred to state enabling legislation. Otis Perry stated that the Commission can represent its own opinions, if the matter has been discussed and the opinion endorsed.



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at a meeting, but not “the City’s” position. Bill Baber noted that in his time on the House Science, Technology, and Energy Committee they heard from many Energy Commissions and Committees.

8. Call for Agenda Items

None.

9. Adjourn

Otis Perry moved to adjourn at 7:12 p.m. Julie Fournier seconded. Vote: U/A.