



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 28, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gasses led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

PRESENT: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, and Councilor Williams.

ABSENT: Councilor Thibodeaux.

ALSO PRESENT: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier requested that Item #12.C.1. be moved to follow Citizen's Forum.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Ciotti.

Vote: 8/0.

7. PUBLIC HEARINGS

A. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2019 CDBG ENTITLEMENT FUNDS

SPONSORED BY MAYOR WESTON BY REQUEST

Dorothy Jane Greenshields, 13 South Watson Lane: She spoke in support of new skateboard park.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.



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Deputy Mayor Carrier moved for the adoption of Item #12.C.1.: Acceptance of the Action Plan and Expenditures for Fiscal Year 2019 CDBG Entitlement Funds; seconded by Councilor Ciotti. Deputy Mayor Carrier moved to substitute as a whole; seconded by Councilor Gasses.
Vote: 8/0.

Assistant City Manager Parker gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

9. CITY MANAGER'S REPORT

A. March 28, 2018

Report was submitted in writing

B. Fiscal Year 2019 Proposed Budget Presentation

City Manager Joyal gave a PowerPoint Presentation regarding the Fiscal Year 2019 Proposed Budget.

Mayor Weston asked for the School Department's Budget to be separated to show the debt service and operational budget.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. March 14, 2018 – Workshop Session

B. March 14, 2018 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Williams.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston listed the events she has attended: Legislative Reception held in Rochester, Annual Police Department Employee Recognition Ceremony, Children's Museum Government Day, and the Grand Opening for the Residence at Silver Square. She said Malcolm Mitchell, New England Patriot, read his book to the Woodman Park Elementary School students, which is available at the Dover Public Library. She talked about the Tri-City Task Force regarding homelessness.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Keane.
Vote: 8/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2019 CDBG ENTITLEMENT FUNDS**
SPONSORED BY MAYOR WESTON BY REQUEST

Moved up on the Agenda to follow Citizen's Forum.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Cocheco Valley Humane Society**
- 2. ROAD RACE – Children's Museum of New Hampshire**
- 3. ROAD RACE – Horne Street School Parent/Teacher Group**
- 4. ROAD RACE – Interact Club of Dover**
- 5. ROAD RACE – Triangle Club, Inc.**
- 6. B18051 AWARD OF BID FOR CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. B18056 AWARD OF BID TRAFFIC CONTROL/FLAGGING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. PURCHASE OF A TYPE 1 CLASSIC AMBULANCE**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. PURCHASE OF FIREFIGHTING TURNOUT GEAR**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. OPERATING RULES FOR HERITAGE COMMISSION**
SPONSORED BY MAYOR WESTON BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. **Planning Board**
3. 400th Anniversary Committee
4. Appointments Committee
5. **Arena Commission**
6. Arts Commission
7. **Downtown TIF Advisory Board**
8. Conservation Commission
9. Energy Commission
10. **Heritage Commission**
11. **Legislative Liaison**
12. Library Board of Trustees
13. McConnell Center Advisory Committee
14. Ordinance Committee
15. Parking Commission
16. **Pool Advisory Committee**
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. Transportation Advisory Commission
20. Waterfront TIF Advisory Board
21. **Joint Building Committee – Dover High School and Regional Career Technical Center**
22. Joint Building Committee – Garrison Elementary School
23. **COAST**
24. Dover Main Street

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Weston asked the Council if they had items they would like to pull for further discussion.

Councilor Keane asked to pull Item 13.A.10.

Councilor Williams asked to pull Item 13.A.8.

Mayor Weston pulled Item 13.A.9. and the following Committee Report: 2, 5, 7, 10, 11, 16, and 23.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.8.; seconded by Councilor Muffett-Lipinski.

Fire Chief Hagman gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Councilor Ciotti moved to substitute Item 13.A.9. as a whole; seconded by Councilor Shanahan.
Vote: 8/0.

Fire Chief Hagman gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.10; seconded by Councilor Keane.

Councilor Keane moved to change the date of February 6th to March 6th in the Resolution;
seconded by Councilor Shanahan.

Vote: 8/0.

Councilor Keane moved for the adoption of the amended Resolution; seconded by Councilor Gasses.

Vote: 8/0.



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Councilor Ciotti gave an overview of the Planning Board Report to the Council.

Assistant City Manager Parker gave an overview of the Planning Board plan to have more units in a smaller area.

Deputy Mayor Carrier moved to accept the Planning Board Report; seconded by Councilor Keane.

Vote: 8/0.

Councilor Keane gave an overview of the Arena Commission Report to the Council.

Deputy Mayor Carrier asked Councilor Keane to discuss a program for Curling.

Deputy Mayor Carrier moved to accept the Arena Commission Report; seconded by Councilor Williams.

Vote: 8/0.

Councilor Keane gave an overview of the Heritage Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Heritage Commission Report; seconded by Councilor Shanahan.

Vote: 8/0.

Councilor Keane gave an overview of the Pool Advisory Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Pool Advisory Committee Report, seconded by Councilor Ciotti.

Vote: 8/0.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Keane.

Vote: 8/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Deputy Mayor Carrier moved to accept the COAST Report; seconded by Councilor Shanahan.

Vote: 8/0.

Councilor Shanahan gave an overview of the Downtown TIF Advisory Board Report to the Council.

Deputy Mayor Carrier moved to accept the Downtown TIF Advisory Board Report; seconded by Councilor Keane.

Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Williams.

Vote: 8/0.



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B. RESOLUTIONS

- 1. FISCAL YEAR 2019 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM
(TO BE REFERRED TO A SCHOOL DEPARTMENT PUBLIC HEARING ON APRIL 11, 2018, AND THE CITY PORTION PUBLIC HEARING ON APRIL 25, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to substitute as a whole; seconded by Councilor Ciotti.
Vote: 8/0.

Deputy Mayor Carrier moved to refer to a public hearing on April 11, 2018; seconded by Councilor Muffett-Lipinski.
Vote: 8/0.

- 2. DISPOSAL OF TAX DEEDED REAL ESTATE @ IONA AVENUE PARCEL ID 33101-000000
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Assistant City Manager Parker gave an overview of the Resolution to the Council.
City Manager Joyal said the City received a request and a deposit on this property, and they will be using the services of the City's Assessor to appraise the property.
Roll Call Vote: 8/0.

- 3. DISPOSAL OF TAX DEEDED REAL ESTATE @ ARCOLA AVENUE PARCEL ID 33109-000000
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from Christina Shea, Irvine's Mayor Pro Tem, dated March 5, 2018.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Muffett-Lipinski.
Vote: 8/0.



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B. Letter from Jane Sherwood.

Mayor Weston added an additional letter to be placed on file, and read the letter to the Council.

Councilor Shanahan moved to add correspondence and place on file; seconded by Deputy Mayor Carrier.

Vote: 8/0.

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Carrier said he is working on setting up a 400th Celebration Committee meeting.

Mayor Weston asked the Council to send her questions by Sunday night that they would like her to ask the School Department regarding the budget.

16. ADJOURNMENT

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Ciotti.

Vote: 8/0.