DOVER SCHOOL BOARD – MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting #3
Meeting Location:	Media Ctr. (Room 306) McConnell Center
Meeting Date:	**Monday, March 12, 2018**
Meeting Time:	**7:00 pm**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, March 12, 2018 at 7:03 p.m. in the McConnell Center Media Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Matt Lahr, and Andrew Wallace. Carolyn Mebert and Zachary Koehler were excused.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, CTC Director Louise Paradis, DHS Principal Peter Driscoll, DMS Principal Kim Lyndes, GES Principal Beth Dunton, WPS Principal Patrick Boodey, HSS Principal Patty Driscoll, CIA Director Paula Glynn, IT Director Jeffrey Myers

C. PLEDGE OF ALLEGIANCE: Matthew Lahr led the Pledge of Allegiance.

D. CITIZENS' FORUM: No one addressed the Board.

E. AGENDA APPROVAL: Keith Holt moved, Matt Lahr seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0**.

F. APPROVAL OF MINUTES:

1. Budget Workshop #4, February 5, 2018
2. Discipline Hearing #3, February 12, 2018
3. Regular Meeting #2, February 12, 2018
4. Discipline Hearing #4, February 28, 2018

Matt Lahr moved, Andrew Wallace seconded approval of the minutes. An oral **VOTE PASSED 5/0**.

G. CONSENT AGENDA

1. Correspondence:
a. Request to metal detect at Dover High School
2. Resignations/Retirements:
a. Quinn Hegarty, DMS Math
b. Logan Seely, HSS Kindergarten
3. Leaves of Absence: none
4. Job Shares: none
5. Nominations: none
6. Extended Travel (Student Trips):
a. DHS World Language to Italy-April 20-Final Approval
b. NJROTC trip to Maine Maritime Academy-March 23rd-Final Approval
7. Donations: None

Kathy Morrison moved, Andrew Wallace seconded to remove item 1.a. Request to metal detect at DHS. An oral **VOTE PASSED 5/0.**

Keith Holt moved, Matt Lahr seconded to approve the remainder of the consent agenda. An oral **VOTE PASSED 5/0.**

H. STUDENT REPRESENTATIVE REPORT: Noah Schwartz provided his report commending Dover High seniors who had been recognized earlier in the day in Concord as scholar athletes. He noted that Dover had the most students in Division 1 sports with this distinction. He also commended the DHS Boys Basketball team for advancing to the semi-final game that is being held Wednesday at UNH.

Mr. Schwartz added that due to the Parkland, Florida tragedy, many students are interested in participating in the National Walkout that is being planned for Wednesday, March 14. The student body appreciates the Board for opening dialogue on this sensitive issued and coming to a conclusion that maximizes student safety and student voice. He stated that the recent weeks have proven that Dover students truly care about the world around them and wish to leave their own impact.

I. POLICY-CHANGES-PROPOSALS: none

J. POLICY ADOPTION: IHCD—Advanced Course Work

Matt Lahr moved, Andrew Wallace seconded to approve policy IHCD. An oral **VOTE PASSED 5/0.**

K. RESOLUTIONS: none

L. OLD BUSINESS:
a. Lunch Balance Update

Ms. Simmons provided an update on the lunch debt situation. She stated that in the past month, there has been a minimal increase with most of the increases coming from the $50+ group. She stated that a revised letter was sent to free/reduced lunch families to make families aware of policies. Her hope is for the free/reduced application to be sent to families over the summer and possibly include an envelope so that the approval process can begin earlier.

Ms. Simmons suggested amending the policy so that collections can occur throughout the year and should also include a dollar amount. The Board agreed that $40 is an appropriate amount. She would like to obtain a collection agency separate from the City and found that one of the possible agencies charges an 18% fee. Mr. Holt thought that this fee may be negotiable. It was agreed that the policy would be brought to the Board for approval in April with a second reading waived.

M. NEW BUSINESS

a. Results of FY2017 Single Audit—Ms. Simmons reviewed with the Board. The full report is lengthy and posted on the District website.

b. FY2019 Annual Bid Award Approval—Ms. Simmons reviewed with the Board. Ms. Russell asked for clarification on Rye Beach language. Ms. Simmons will change language to include, "up to", similar to the other bids.

Andrew Wallace moved, Matt Lahr seconded to approve the annual bid awards. A roll call **VOTE PASSED 5/0.**

c. Dual and Concurrent Enrollment Agreement—Dr. Harbron summarized the agreement stating that it aligns with policy IHCD that was approved earlier in the meeting.

Andrew Wallace moved, Matt Lahr seconded to approve the enrollment agreement. A roll call **VOTE PASSED 5/0.**

d. Award of Leased Lit Fiber—Mr. Holt asked how this compares to what we have. Mr. Myers stated that the current coaxial cable is 450 and this will be 5000 which is a substantial increase. It is true fiber rather than coaxial**.**

Keith Holt moved, Andrew Wallace seconded to approve the bid for leased lit fiber. **A roll call VOTE PASSED 5/0.**

e. DHS Graduation Date—Mr. Driscoll presented the date of June 14 as the date for DHS graduation to be held at UNH's Whittemore Center. Planning for this event will occur with Oyster River and Somersworth to save costs. Mr. Driscoll will ask for a 2-day waiver from the State. The school will have the required number of minutes. Last year a waiver was received for 5 days.

Andrew Wallace moved, Keith Holt seconded to approve June 14 as the date for High School graduation. **An oral VOTE PASSED 5/0.**

Mr. Driscoll commended the 49 DHS scholar athletes on their achievement. He stated that student Michael Fraser won the $500 essay award. DHS students have won 3 out of the last 4 years. DHS student Taylor Sprague sang the National Anthem.

f. Job Description—Dean of Student Services—Dr. Boston reviewed the proposed job description and stated that it is a blend of a teacher and assistant director of student services job description.

Keith Holt moved, Matt Lahr seconded to approve the job description as amended (with addition of "Coordinates and collaborates with the Dean of Teaching and Learning to implement monitor and address the efficacy of competency-based education") **An oral VOTE PASSED 5/0.**

g. Change of Special Education Coordinator position to Dean of Student Services effective July 1, 2018—there is no additional cost to this change.

Matt Lahr moved, Andrew Wallace seconded to approve the change as presented. An oral **VOTE PASSED 5/0.**

h. Tour of School Facilities—The Board requested that Dr. Harbron inform the City Manager that preferred dates for a tour of facilities is April 7 or April 21. Mr. White would need to be in attendance.

i. February Condition of Accounts—Ms. Simmons reviewed the condition of accounts. She feels that the District has a good balance to get through the end of the year.

N. SUBMISSION AND PAYMENT OF BILLS:
Andrew Wallace moved, Matt Lahr seconded to direct the Superintendent to pay manifest #18-I in the amount of $2,381,112.87 for FY 18 and $5,270.10 for FY17 for a total of $2,386,382.97 for the period of February 13-March 12. A roll call **VOTE PASSED 5/0.**

O. SUPERINTENDENT'S REPORT:
Dr. Harbron reviewed his report with the Board. He shared information that Dr. Mebert had provided via email on SB193. He stated that he participated in a discussion on this bill and the impression is that they are not concerned with the effect on local districts and the new strategy is to determine the effect on the state.
Dr. Harbron stated that he has received some emails from parents who are concerned with the late close of the school year due to the snow days. He responded to the families that the District will be waiting until the end of the snow season to determine how to proceed.

P. COMMITTEE REPORTS:
Mr. Holt stated that GES JBC is moving forward, and the transition was made to temporary classrooms without issue. All seems to be progressing well at this point.

Ms. Russell informed the Board that the DHS JBC project going well and many letters of recommendation for the animal science have been approved. There will be a tour for City Council and School Board on March 20th after the 4:00 meeting. The meeting will be held at the DHS Gourmet's Table and tour at the construction trailer.

Q. SCHOOL BOARD MATTERS OF INTEREST: **—** Ms. Russell stated she was impressed with the number of scholar athletics. Mr. Holt commented that the bowling team had a great first year and several members went to state championships. Mr. Driscoll confirmed it was a great first year.

R. ADJOURNMENT: Keith Holt moved, Matt Lahr seconded adjourning the meeting at 7:43 pm. An oral **VOTE PASSED 5/0.**