



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, November 27, 2017**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chairman Jay Stephens, Robert Berry, Bret Carmichael, Mark Moeller, Norman Allie

Members Absent: Dennis Munson

Alternate Member Present: Vacant

Staff Present: John Storer, Community Services Director, Bill Boulanger, Deputy Director Community Services, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:00 p.m.

2. User's Forum - None

3. Approval of Minutes of September 18, 2017

Motion: Stephens made the motion to approve the minutes, Berry seconded.

Vote: u/a

4. Abatement Requests

A. 1 Samuel Hanson Avenue - David & Marybeth Mattingly

Applicant, David Mattingly, stated that their water bill had a spike in usage. He checked all of his fixtures and could not find anything leaking. He stated that when City Staff inspected the home, they could not find anything leaking. There had been no indications of a problem.

Boulanger stated that when City Staff inspected the residence, they noted, on the inspection card, that all three toilets needed to be adjusted.

Carmichael stated that he believes that a meter test needs to be done.

Perry stated that he was in agreement.

Boulanger stated that he will have staff perform a meter test.

Stephens asked how long the applicant has been living at their residence.

Applicant stated that they've been in the residence for 11 years.

Motion: Carmichael made the motion to refer the abatement to the next meeting pending a meter test, Berry seconded.

Vote: U/a

B. 42 Isaac Lucas Circle - Holly Venetos

Applicant, Holly Venetos, stated that she had received a high usage letter from the Water and Sewer Billing Department. She didn't pay too much attention to it since she had just filled her pool. When she went to the Water Sewer Billing Department to fill out the pool credit form, she inquired about the high usage letter. She was told that her water meter was registering extremely high usage that was not due to



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the filling of her pool. When City Staff inspected the property, they changed out her water meter but did not find any issues.

Boulanger stated that City Staff changed out the water meter since it was 30 years old. They performed a meter test. The meter tested out at 98.5%.

Berry asked if she had received a bill since the meter was changed out.

Applicant stated that she has and it was back to normal.

Motion: Allie made the motion to abate 50% of the sewer usage. No second.

Vote: Motion failed.

Moeller asked Boulanger his opinion regarding the high usage and no explanation.

Boulanger stated that the only item that concerned him was the age of the meter. There is no discrepancies with the new Galaxy meter.

Perry asked if the applicant was requesting an abatement for the entire bill.

Applicant stated that she is willing to pay her normal quarterly bill which has been the same for fifteen years. She doesn't believe she should pay any overage since there was no explanation for the extra usage.

Motion: Carmichael made the motion to abate the amount over her regular usage, Moeller seconded.

Discussion: Berry stated that looking back at the usage from the past two years, the usage was 21 units. He would be willing to go back one year and use the July usage as the average.

Motion: Berry made the motion to amend the motion by abating 112 units of water and sewer, Moeller seconded. Berry stated that in reviewing the applicants' usage from July 2016, he would be willing to use 21 units as her normal usage.

Discussion: Stephens stated that using 21 units is being overgenerous. Looking back at previous years, the usage has been all over the variety of numbers in July. He would rather use an average as opposed to the one usage from July 2017.

Motion: Berry withdrew his amendment, Moeller seconded.

Motion: Stephens made the motion to abate 100 units of water and sewer, Moeller seconded.

Vote: U/a



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5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Allie made the motion to approve the reports, Berry seconded.

Vote: U/a

6. New Business-None

7. Old Business

A. Lawn Watering Ban (tabled 9/18/2017)

Motion: Berry made the motion to remove the item from the table, Allie seconded.

Vote: U/a

Berry asked why two copies of the proposed watering ban were included.

Bretz stated that both are copies of the proposed watering ban with comments made by Norman Allie. There was one was included in the packet. Once the packet was mailed out, Allie emailed a revised edition and requested that it be given to the members.

Berry asked that they be given time to review the most recent handout.

Motion: Berry made the motion to table the item, Carmichael seconded.

Vote: U/a

8. Areas of Concern

9. Next Meeting Date

Perry stated that unless something crucial comes up, there will not be a December meeting.

10. Adjourn

Motion: Moeller made the motion to adjourn at 6:58 pm, Carmichael seconded.

Vote: U/a