



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, April 17, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, April 17, 2018 at 4:35 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Mark Geuther, Sarah Greenshields and Dennis Shanahan. Matt Severson arrived at 4:55 p.m. Also present were Superintendent Bill Harbron, DHS Principal Peter Driscoll, PC Construction Representative Garrett Bertolini, HMFH representative Alan Pemstein, Fire Chief Eric Hagman, and DHS Dean of Students Tom Waldron.
- II. CITIZENS' FORUM:** none.
- III. APPROVE MEETING MINUTES FROM APRIL 3, 2018:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes of the April 3 meeting as amended. An oral **VOTE PASSED 5/0**. The change in language is payment of manifest 122 should be payable to PC Construction instead of HMFH.
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC123 in the amount of \$93,790.12 to HMFH Architects for professional services through March 31, 2018. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC124 in the amount of \$41,222.63 as a journal entry for payment of gas utilities March 19, 2018. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC125 in the amount of \$3,966.00 to Horizon Engineering Associates for professional services through March 30, 2018. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to increase the purchase order for gas utilities by \$30,000 from the contingency. A roll call **VOTE PASSED 5/0**.
- V. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:**
- Amanda Russell moved, Sarah Greenshields seconded to approve change order 190067 ASI-021.8 Updated Ceiling Plans for a total of \$956.00. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to approve change order 190151 ASI-089 Updated Cosmetology Lab Electrical Layout for a total of \$5,622.00. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to approve change order 190154 ASI-090 TVE Elevations for a total of \$4,594.00. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Sarah Greenshields seconded to approve change order 190190 ASI-103 Weight Room Columns for a total of \$3,246.00. A roll call **VOTE PASSED 5/0**.



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Amanda Russell moved, Sarah Greenshields seconded to approve change order 190213 Town Square Exposed Steel Prep and Prime for a total of \$6,220.00. A roll call **VOTE PASSED 5/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190229R1 ASI-109 Floor Finish Changes for a credit of \$1,459.00. A roll call **VOTE PASSED 5/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190242 Opaque Glass Addition at Trophy Case for a total of \$2,682.00. A roll call **VOTE PASSED 5/0**. (Severson abstained)

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190247 Wood Athletic Floor Additional Letters and Staining for a total of \$5,374.00. A roll call **VOTE PASSED 6/0**.

VI. APPROVE LETTERS OF RECOMMENDATION FOR SUBCONTRACTORS:

Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 09.3 Acoustical Ceilings to Alpha & Omega in the amount of \$33,200.00. A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 08.2 Aluminum Doors and Glazing to Glass Solutions in the amount of \$25,000.00. A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Matt Severson seconded to award the bid for Animal Science Building BP 08.1 Doors, Frames & Hardware to DS Specialties in the amount of \$44,068.00 A roll call **VOTE PASSED 5/0**. (Ms. Greenshields was temporarily excused).

Amanda Russell moved, Matt Severson seconded to award the bid for Animal Science Building BP 09.6 Fluid Applied Flooring to Associated Concrete Coatings in the amount of \$21,000.00 A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 09.5 Painting & Coatings to Keeley Painting in the amount of \$24,650.00 A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 07.2 Spray Foam Insulation to Northeast Spray Insulation in the amount of \$57,752.00 A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 09.1 Metal Framing & Drywall to Metro Walls in the amount of \$120,000.00 A roll call **VOTE PASSED 6/0**.



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Amanda Russell moved, Sarah Greenshields seconded to award the bid for Animal Science Building BP 03.1 Concrete to Concrete Craftsman, Inc. (placement only) in the amount of \$43,380.00 A roll call **VOTE PASSED 6/0**.

Sarah Greenshields moved, Matt Severson seconded to award the bid for Animal Science Building BP 09.4 Flooring to Paul White in the amount of \$29,000.00 A roll call **VOTE PASSED 5/0**. (Ms. Russell was temporarily excused).

VII. COMMITTEE FINANCIAL REPORT: Ms. Simmons reviewed the financial report.

VIII. SYNTHETIC TURF MEETING: In order to be proactive, Turf expert, Jason Azar from Nobis will attend a public meeting on Synthetic Turf to be held on Tuesday, May 15 at 6:00 pm in Room 306 of the McConnell Center. The JBC will state their position, the engineer and architects will speak about the product, members of the public will be able to speak on the subject. Jeff White and Fosters will be invited to attend.

The JBC received information from non-toxic Dover, a group who would like an organic product.

Mr. Shanahan suggested that the Portsmouth situation be discussed also.

Mr. Geuther clarified that the JBC has selected Field Turf as the contractor and moving forward with a synthetic field. He was concerned that people at the meeting think that a decision has been made.

Mr. Carrier responded that the product could be in question and believes that the public is aware of the decision and that a contract is in place.

IX. FURNITURE BID: Ms. Simmons updated the committee stating there are FF& E adjustments. More information will be provided at the next meeting.

X. PROFESSIONAL MOVING SERVICES BID: Amanda Russell moved, Sarah Greenshields seconded to award the bid for professional moving services not to exceed \$37,663.00 to Diamond Relocation. A roll call **VOTE PASSED 6/0**.

Ms. Simmons will contact Diamond Relocation to confirm the cost of the rental of containers. She noted the contract is very specific. Mr. Pemstein will determine if other school projects in which HMFH has been involved has used this company.

XI. WATER SOURCE TO OUTSIDE GARDEN: Mr. Pemstein will research if the outside community garden will have access to water.

XII. TIME CAPSULE/GRAND OPENING DISCUSSION: Nothing new at this time.

XIII. DEDICATION PLAQUE: A list of potential names was distributed of people who could be included on the plaque. HMFH will do a mock up of the plaque. There will be additional discussion on who will be included. Most agreed that names should only be listed one time on the plaque.



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XIV. CLERK OF THE WORKS REPORT: Mike Brooks was absent from the meeting. Mr. Bertolini provided an update on the status of the project. He noted that inspections are occurring, case work is complete, ceilings are being installed in rooms and moving into corridors. The gym floor is complete, and painting of lines will occur soon. Bleachers will be installed at the end of the month. Kitchen equipment is being connected. The band room is coming together. Green exterior panels are being installed. Animal science building started.

XV. CONSTRUCTION SCHEDULE UPDATE: See above.

XVI. MATTERS OF INTEREST: Ms. Greenshields asked for a clarification on the large cones on the roof of the new building to which it was confirmed that they are exhausts for science labs.

Ms. Greenshields recommended using potential rebate funds from Eversource toward Solar power. There are a few options including apply to pre-payment on a PPA payment, toward the solar array or to reduce cost. Utility costs would be directly impacted with this. There is a potential of \$100,000 in rebates. She felt this could be a good negotiating tool. If not used for solar, the rebates can be used for other items. Ms. Greenshields added that 4 companies responded to the RFP and all have worked on school projects.

Ms. Simmons will contact Eversource for the status of the rebates.

Mr. Pemstein commented that the rebates have been declining and the amount of rebate should be confirmed with Eversource.

Amanda Russell moved, Matt Severson seconded to appoint Sarah Greenshields as the JBC representative regarding solar power. An oral **VOTE PASSED 6/0.**

XVII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: The next meeting will be May 1 at 4:30 p.m. at the Superintendent's Office. Mr. Carrier is unable to attend. The fundraising committee meeting for the same day is canceled.

Agenda items will include change orders, LORs, tennis courts, construction update, manifests, fundraising update, time capsule, grand opening, Furniture bid, plaque reviewing, professional moving services bid update.

XVIII. ADJOURNMENT: Sarah Greenshields moved, Amanda Russell seconded to adjourn the meeting at 6:15 pm.