



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 9, 2018**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. April 18, 2018 – Workshop Session**
 - B. April 25, 2018 – Workshop Session**
 - C. April 25, 2018 – Regular Meeting**

- 11. MAYOR'S REPORT**

- 12. UNFINISHED BUSINESS**
 - A. ORDINANCES IN THE 2ND READING**
 - B. ORDINANCES IN THE 3RD READING**
 - C. RESOLUTIONS**

- 13. NEW BUSINESS**

- A. CONSENT CALENDAR**
 - 1. BLOCK PARTY – City of Dover Recreation Department**
 - 2. RAFFLE – City of Dover Recreation Department**
 - 3. PARADE – Dover Knights of Columbus Council #807**
 - 4. ROAD RACE – Greater Seacoast Community Health**



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5. **B11001 WWTP DESIGN PHASE ADDITIONAL SCOPE OF WORK WRIGHT-PIERCE CHANGE ORDER #4**
SPONSORED BY MAYOR WESTON BY REQUEST
6. **B18037 TURF TREATMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **B18073 CENTRAL FALLS GRANITE RETAINING WALL STRUCTURAL EVALUATION**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **COCHECHO AND BELLAMY RIVER 2018 SAMPLING & ANALYSIS WITH THE UNIVERSITY OF NEW HAMPSHIRE**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **CITY WIDE 2018-2020 GROUNDWATER MONITORING PROGRAM WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS LLC**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400 th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Downtown TIF Advisory Board | 20. Waterfront TIF Advisory Board |
| 8. Conservation Commission | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee – Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | |
| 13. McConnell Center Advisory Committee | |

B. RESOLUTIONS

1. **AMENDMENT OF FY2018 FEE SCHEDULE TO CREATE A METER FEE FOR ELECTRIC VEHICLE CHARGING STATION SPACES IN THE ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2018.)**
SPONSORED BY MAYOR WESTON BY REQUEST



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- 2. B17048 SIDEWALK IMPROVEMENTS ADDITIONAL SCOPE – SPRUCE LANE AND REPROGRAMING OF UNEXPENDED BOND PROCEEDS (REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2018, WITH A VOTE OCCURRING ON JUNE 13, 2018.)**
SPONSORED BY MAYOR WESTON BY REQUEST

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 56, 57, 59 and 60 (TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2018.)**
SPONSORED BY MAYOR WESTON BY REQUEST

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT

City Manager's Report

May 09, 2018

Reporting on April 2018



Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

Customer Focused Outcomes: Right to Know Requests

- ROCHESTER, NH – AGENDA MATERIALS AFTER 03/28/2018 BUT BEFORE 04/26/2018, 4 REQUESTS
- DOVER, NH – COMPLAINTS AGAINST 97 SPRUCE LANE 01/01/2016 TO PRESENT
- DOVER, NH – POTENTIAL REZONING LIST OF PROPERTIES
- DOVER, NH – DRIVEWAY PERMITS AND DRAINAGE DOCUMENTS

Financial Outcomes: Litigation

Ventas Realty Limited Partnership v. City:

(2014 tax year) Bench Trial rescheduled for June 2018.

(2015 tax year) City filed Answer to Petition for Abatement with Certified Record; City filed Case Structuring and ADR Order. Case stayed pending resolution of 2014 case.

(2016 tax year) City served with complaint. Case stayed pending resolution of 2014 case.

Opioid Epidemic Litigation: Retained services of Robbins Geller of Boca Raton, Florida for fraudulent practices of pharmaceutical manufacturers. Suit filed in USCD in Concord.

	For month	FY18	FY17	FY16
Legal Matters/Questions Handled	32	366	354	244
Document Creation & Review Including Contracts	12	202	271	267
Right to Know Requests Processed	07	75	73	66
Resolutions	02	56	42	53
Ordinances	00	08	13	29

**Product & Process Outcomes:
Assistance to City Departments**

City Council	Drafting/review of resolutions and ordinances; Opioid litigation
City Manager	Review of documents for signature, 91-A requests; Ongoing work with General Code
Community Services	Right of way issue; Water System Emergency Interconnection Agreement Roberts Road easement; Brick & Floral Avenue reconstruction; NEMR Agreements; Hanson Street Agreement; Tree cutting issues
Executive	Use of electronic signatures-IT; Service Order Agreements; Language review request; Admin Reg 2-25 Employee/Contractor ID Cards-HR; Incident Report edits-HR; 91A request-DBIDA
Fire & Rescue	Chapter 109 clarification; 91-A regarding site inspection; Coop review
Finance	Discharges and Liens; Sale of tax deeded property; Manufactured housing tax issue; Cemetery Board draft minutes-CCTC
Planning	Subordination of Mortgage; Discharge of Reverter Interest; 104 Washington Street; Cell tower application to ZBA
Police	Certificate of Insurance review; Extension of Parking Lease Agreement; Deeded parking spaces issue; Parking Commission Operating Rules Inquiry; Storage facility agreement; United Way Grant
Public Library	Ongoing contract issue.
Public Welfare	No legal assistance needed.
Recreation	Art donation for indoor pool; Waterfront dock
School	Naming Rights Resolution language; Assistance to HS/CTC JBC

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Dover Business & Industrial Development Authority

by Daniel Barufaldi

Leadership & Governance Outcomes:

Summary:

Business activity in the region expanded at a moderate pace on average with variations across industry segments. Manufacturing and retail businesses are reporting sales and revenues with mid-single digit year over year gains. Software and IT companies are reporting gains from flat to double digit. Commercial real estate activity was flat regionally but in modest growth locally, up \$8.9 million in FY2018 limited by the high cost of new builds. Residential real estate is experiencing robust demand, up \$203.3 million in FY2018, but sales are limited by lack of inventory. Staffing firms report hiring for specific skill sets is brisk but limited by available potential employees. Planned wage increases are gaining momentum with prices increasing slightly to moderately in most sectors. Contacts expect further growth consistent with recent results going forward. Some concern is being expressed about the rate of growth as the Dow, having surpassed 26,000, dipped suddenly and then partially recovered to the 24,000 range most recently. The Fed has stopped renewing Treasury bond purchases as they expire which will cause interest rates to rise but they did not add another 25 basis points as expected at their last meeting. Three further 25 basis points hikes are anticipated this year. Downtown retailers, bars and restaurants are experiencing a mixed performance in this traditionally slow period. Second quarter spring weather is expected to foster a speedy recovery. The most marketing savvy establishments are experiencing improved sales growth aided by the multiple marketing events cosponsored and implemented by DBIDA, Dover Main Street and the Dover Public Library. Those less creative in their marketing efforts or not open to market changes are experiencing the traditional Q1 doldrums. Retailers reported they continue to be helped by the First Fridays Art Walk events and the Hometown Holiday weekends with the cooperation of virtually all merchants City wide.

Selected Business Services:

Demand for consulting and advertising is up moderately over last year at this time. Software and IT services providers are experiencing vastly improved results versus the previous year sales. Services to the healthcare sector have recently increased as walk-in convenient care centers are being added. Some consolidation is now being experienced in the institutional healthcare sector. Wentworth Douglas Hospital's merger with Mass General is part of an overall consolidation trend in institutional healthcare. This is expanding the range of medical specialties availability to the Dover market. WDH has opened a medical practice facility at the Pease Development Authority. Wages, while up significantly in critical skill areas, remain just above inflation on average, as do prices. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the uncertainty of the future reform of the Affordable Care Act and the challenge of being able to increase pricing

to cover the increased cost. Experienced wait staff is at a premium. Overall the sector is optimistic and expecting high single digit growth over the next two quarters and beyond.

Local walk-in healthcare centers are hiring strongly as these in- demand skill sets become available.

Predictions for 2018 revenue growth are in the 5%-10% range.

Commercial Real Estate:

Commercial real estate sales activity continued with modest sustained growth locally, and with flat activity in the Boston and Portland markets. Demand locally has remained positive with several local commercial developments, mixed use infill, multifamily and assisted living investment projects coming to fruition. New build costs for needed 20,000 SF – 30,000 SF manufacturing/ assembly/ warehouse/ office spaces at Enterprise Park are causing sticker shock for several prospects and delaying project initiation. Accelerator units of 1,200 – 2,500 SF are sorely needed to house small post startup companies to get started and to grow in Dover. Office leasing continued to be just above flat this month. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong, especially for industrial space. Leasing fundamentals maintained a moderate pace of improvement in recent weeks, consistent with slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. Some recent mixed use developments are experiencing difficulty in filling the commercial component while booking the residential component immediately. The lending environment remains highly favorable to borrowers, with historically low, but increasing interest rates and somewhat tighter lending standards. Abundant investment capital continues to flow into commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. "Quantitative Easing" ended last December with two additional 25 basis point hikes anticipated in the first half of FY2019. The first of these, anticipated this month, did not happen. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace with local inventory in this category rising rapidly. The outlook remains optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady employment growth. Fiscal policy and uncertainty around the business and employment effects of the Healthcare Bill and Medicaid status are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity. Some major capital spending projects are underway and some about to be announced. The Fosters building at 333 central Ave. was recently sold to a local developer (the Kostas brothers). This project is currently at the TRC stage. The Robbins building downtown sold to Catharses who has now completed demolition of the building to make room for a full block mixed use development on the site.

See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets continue to exhibit strong performance in the Seacoast. Home buyer confidence is up. Completed sales of single family homes increased year-over-year in Q1 and Q2 but Q3 and Q4 unit sales in 2017 declined due to low inventories. Rising prices are convincing sellers to put homes on the market before interest rates go up any more (now averaging 4.45% on residential mortgages). Median selling prices continue

to rise locally and are up 7-9% year-over-year 2016-2017. Condo sales though somewhat mixed regionally, are up locally as well, as are condo pricing and pending sales. Closed unit sales of both single family homes and condominiums improved very slightly over the past month. Dollar sales and prices are up in the sector. Median sale prices in NH and in Dover increased again in the period. Pending sales suggest the markets for single family houses and condos will continue to do well throughout 2018.

Manufacturing & Related Services:

Most local manufacturers supplying domestic markets are now reporting strength in sales and improved year over year profits. One point-of-purchase systems supplier is experiencing sales increases significant enough to require some out sourcing of production. Exporters to both Europe and China are concerned with the UK exit from the EU, but most world economies are now doing well and that helps to support the US economy. The Chinese economy has slowed but China's GDP is still growing at a 6-7% rate and their investment in infrastructure, often purchased here, is also down significantly. Some concern exists that the new administration's "America First" policies and import tariffs will negatively affect exports but the tax reform law is expected to make exporting US companies more competitive internationally. Currently, local manufacturers are experiencing growing sales. The North Korean situation ups and downs make it difficult to assess the effects they will cause in world-wide markets and economies. Other uncertainties surrounding the first year of federal administration change are evident in local manufacturers, including import taxes and a relaxation of the regulatory constraints on businesses that will reduce costs. NAFTA revisions, if implemented, could cause some local manufacturers concern that have facilities in Mexico or Canada or are importing raw materials or parts from those NAFTA partners. Local manufacturers are still slightly uncertain about the tax reform package but are encouraged by the most recent amended tax reform law passed. Pickup truck and auto sales continue in decline this month with large holdover inventories triggering sell-off sale prices. Other expensive car brands sales appear to be falling off here as well. Locally we are seeing some confidence in future auto sales expressed in two large dealership expansion and upgrade investments on Dover Point Road. Manufacturing firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth are now headed up slightly. Capital investment is up locally except for new-builds due to building costs exceeding the value of the completed building at present. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese, Brazilian, and European economies and the pro-business messages from the new administration. Aerospace parts manufacturers previously reporting a pause in formerly increasing sales, are now anticipating a return to the up side with the proposed increase in defense spending. Locally, Safran and Albany International that were experiencing a decline in their aerospace composites businesses due to their inability to meet performance specs consistently are now seeing an uptick and are hiring again when qualified workers can be found. Some major capital spending projects are underway and some about to be announced. A number of other commercial projects are currently underway or about to be underway during the next building season. Outlook for the balance of the year remains very positive. Very few manufacturing buildings in the 20,000-30,000SF range are available locally. The Silver Square development (roundabout complete) is now well underway with Phase II progress on this \$50 million dollar development. The Residence at Silver Square assisted living building has been erected and fit out is complete. The new on-site Garrison 66 room boutique hotel is now open and experiencing excellent occupancy rates.

Price pressures remain moderate. Regional manufacturers remain optimistic.

Labor demand has been strong in IT and software. Nursing, electronics, engineering, quality assurance tech and legal skills demand remain strong. Most firms in the field have begun to hire with wages beginning to move

upward. Qualified workers in many tech skills areas are not available locally and a lack of a comprehensive worker training program locally is beginning to be detrimental to acquiring relocation candidate companies, especially when the local cost of electricity and water is folded into the mix. New initiatives with the Greater Dover Chamber of Commerce Education Committee, Great Bay Community College and UNH for BIZEDConnect intern programs are getting underway as the school season progresses, and the DBIDA Board is replenished. Recent reductions in the NH BPT and EPT are helpful but more is needed in both corporate tax reduction and regulatory relief to reclaim the "NH Advantage". The FY2019 property tax increase anticipated with an over the tax cap budget from the School District is causing concern at several local businesses when combined with high electric energy costs and water processing costs.

Retail & Tourism:

Retailers contacted for this period report a decline in sales following a robust result in 2017 Holiday sales. Year-over-year store sales range from up 12% to up 80% but these sectors are now in their annual first quarter slow period. The recent stock market increases followed by the recent correction and partial recovery have tempered confidence at Main Street businesses at present but there is some hope for retail improvement over previous years for this first quarter. The uncertainty about the effect of the tax reform law on household income and the issues of the effect on healthcare coverage and cost has faded to some degree. Local restaurants are still having difficulty hiring wait staff. The recent gasoline price volatility (now on a significantly higher price cycle), has had no discernible effect yet on retail, hotel and restaurant sales so far. OPEC's recent decision to extend their oil production cuts are now expected to materially affect current pricing at the gas pump during the rest of the spring driving season. A pending significant increase in military spending could have a very positive effect on the number of shipyard and Air Force workers electing to get better value for their Fed per diem allowance by staying in Dover hotels and having dinner in Dover. On-line shopping has reinforced a "just-in-time" shopping mentality that has exacerbated erratic monthly sales results for brick and mortar department stores. Sears / K-Mart, Macys, Walmart and Target are experiencing declining sales and are doing some store closings and layoffs. Looking at longer term retail results tends to dispel the shopping center apocalypse reports. As overall brick and mortar retail sales are up by double digits through Black Friday (Plaid Friday in Dover) over the same period last year. Walmart has initiated a multi-million dollar made-in-America program designed to provide several thousand jobs over the next two years. Many retailers are making infrastructure investments to participate more fully in on-line sales which are up by 18%+ year-over-year. The decline in the large shopping malls may begin to help our small retailers with people looking for unique products and personal customer service. Bus tours to Dover are fully booked for early 2018. Pricing that has remained steady up to now, is beginning to be affected by wage rates for experienced retail clerks and wait staff and is beginning to force prices to rise at local restaurants.

Employment and Wages:

Local labor market pressure declined slightly in March with the traditional Q1 seasonal pause after the Holidays. Dover's current unemployment rate is 2.5%. Salary increases for highly skilled employees are increasingly frequent as retention and attraction efforts multiply to sustain growing sales. Lack of STEM skills and drug test failures by prospective employees are real limits to the potential hiring pool.

Wages for wait staff and experienced retail workers have begun to accelerate upward. 2017 wage gains averaged 2.7%. Restaurants are expressing concern about labor shortages with some initiating early week closed days due to a combination of lack of available hiring candidates and the Q1 slow period.

In the higher skill set categories; engineers, paramedics, physician's assistants and nurses are in short supply and are commanding top salaries and temporary living subsidies for those traveling to the region to work.

Local Major Development Projects:

- First Street Development Phase 2.
- Third Street Development
- Silver Square Development: Phase 1 completion, Phase 2 just sold.
- Yacht Club Development (residential full, Commercial empty)
- Dover Parking Garage: performing as projected.
- 49,000 SF at 27 Production Drive leased to buy option exercised.
- Robbins Building site / Cathartes Project (Demolition complete).
- Broadway mixed use development
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments suffering from "sticker shock" for new builds.
- Fosters Building sold for \$1.5 million / Kostas Brothers (renovation plans in process).
- The Old courthouse Building on First and 2nd may be demo'd to make room for a mixed use facility.
- 6 Grove St. Project in TRC.
- Bradley Commons completion slowed by wrong brick shipment

J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 18, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Weston called the meeting to order at 7:05 pm.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

John O'Connor, 48 Horne Street, Member of the Recreation Advisory Committee: He expressed some concerns with the low percentage increase to the Recreation budget and suggested that it be increased.

Mayor Weston, seeing no one else wishing to speak, closed the Citizens Forum.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. POLICE

Police Chief Colarusso showed a Power Point presentation on the Police Department budget.

2. FIRE

Fire Chief Hagman showed a Power Point presentation on the Fire Department budget.

3. RECREATION

Recreation Director Bannon showed a Power Point presentation on the Recreation Department budget.



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City Manager Joyal handed out a spreadsheet that contained a list of possible cuts for review. The Council reached consensus to continue to consider not purchasing a Teen Center van, to reduce the budget for Library books and to keep the Library open on Sundays and have increased custodial coverage.

7. ADJOURNMENT

Councilor Muffett-Lipinski motioned to adjourn; seconded by Councilor Shanahan.
Vote: 9/0

All presentations have been archived with the Minutes.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 25, 2018**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

Mayor Weston called the meeting to order at 6:00 pm

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Keane.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Andrew Wallace, School Board Member, 297A Central Avenue: He spoke against cutting the School Board budget.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. COMMUNITY SERVICES

Community Services Director Storer gave a PowerPoint presentation on the Community Services budget.

2. GENERAL BUDGET DISCUSSION

Councilor Thibodeaux motioned to recess meeting to enter Regular meeting; seconded by Councilor Ciotti.
Vote 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

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The City Council reconvened the Workshop at 8:20 pm.

Each Councilor discussed what amount over the tax cap including High School increment that they might be willing to support and how much reduction should come from City budget and School budget.

Consensus was reached to direct the City Manager to bring back suggestions for \$200,000 in possible and cuts and for the School to bring suggestions for \$700,000 in possible cuts.

7. ADJOURNMENT

Councilor Muffett- Lipinski motioned to adjourn; seconded by Councilor Williams.
Vote: 8/0.

All handouts have been archived with the minutes.



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- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Keane.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**

Deputy Mayor Carrier moved to add the Emergency Management Performance Grant resolution as Item #13.B.2.

Councilor Shanahan moved to add an Arts Commission report and COAST report.

Deputy Mayor Carrier moved to add a Joint Building Committee – Dover High School and Regional CTC report.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 8/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2019 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM - CITY PORTION ONLY SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

B. APPROPRIATION FOR CHESTNUT STREET AND WASHINGTON STREET REALIGNMENT FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS **(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)** SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

C. CHAPTER 166, SECTIONS 5.C.2., 50.C., 53.F., and 56.I. SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He highlighted a few items in the report: items that addressed Council Goals, snow removal budget, employee recognitions, and employee years of service. He said June 1, 2018 property tax bills have been mailed out. He said after the Dover Main Street clean up the City will be having a ceremony for the Guilmette bench in Maple Square. He spoke about tax impacts, assessed values, and the real estate market impact on the property taxes.

Councilor Thibodeaux asked about the road construction work on Stark Avenue. Community Services Director Storer gave an overview regarding the work on Stark Avenue to the Council.

Mayor Weston asked about Third Street road construction work. Assistant City Manager Parker gave an overview of the work being completed on Third Street to the Council.

Mayor Weston asked about Fourth Street road construction work. Community Services Director Storer gave an overview of the work being completed on Fourth Street to the Council.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 8/0.

10. APPROVAL OF MINUTES

- A. April 4, 2018 – Workshop Session**
- B. April 11, 2018 – Workshop Session**
- C. April 11, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Muffett-Lipinski. Councilor Thibodeaux noted the Scribner's error in the header and footer on pages 4 and 5 where it showed Agenda instead of Minutes.

Deputy Mayor Carrier moved to approve the Minutes with the corrections; seconded by Councilor Ciotti.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

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Meeting Time: **7:00 pm**

11. MAYOR'S REPORT

Mayor Weston said she attended the State of the City, a Labor Law seminar, and ribbon cuttings. Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Williams.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

- 1. CHAPTER 166, SECTIONS 5.C.2., 50.C., 53.F., and 56.I.**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston gave an overview of the Ordinance to the Council.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. APPROPRIATION FOR CHESTNUT STREET AND WASHINGTON STREET
REALIGNMENT FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Park Street**
- 2. BLOCK PARTY – Woodman Institute Museum**
- 3. B17037 BIRCHWOOD AND KEATING RECONSTRUCTION CHANGE ORDER 2**
SPONSORED BY MAYOR WESTON BY REQUEST
- 4. B18055 DOVER DRAW STRING TRASH BAGS**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. B18060 AWARD OF BID SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 25 2018**
Meeting Time: **7:00 pm**

6. **B18061 AWARD OF BID WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **B18066 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **B18068 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **B18074 DESIGN CONSULTANT FOR THE WHITTIER STREET SIDEWALKS**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **CHESTNUT STREET AND WASHINGTON STREET ALIGNMENT**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400 th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Downtown TIF Advisory Board | 20. Waterfront TIF Advisory Board |
| 8. Conservation Commission | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee – Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | |
| 13. McConnell Center Advisory Committee | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Mayor Weston pulled Item 13.A.4.

Deputy Mayor Carrier pulled the Joint Building Committee – Dover High School and Regional CTC Report. He pulled the Arts Commission Report and COAST Report for Councilor Shanahan.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.4.; seconded by Councilor Ciotti.

Mayor Weston asked about the increase in the price for the bags.

City Manager Joyal said the increase will not impact the citizens of Dover.

Councilor Thibodeaux asked about the quality of bags.

City Manager Joyal said they are expected to be constructed to specifications. He told citizens to exchange the bags if they have a bad roll with Community Services.

Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 25, 2018**
Meeting Time: **7:00 pm**

Councilor Shanahan gave an overview of the Arts Commission Report to the Council.
Deputy Mayor Carrier moved to accept the Arts Commission Report; seconded by Councilor Shanahan.
Vote: 8/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.
Deputy Mayor Carrier moved to accept the COAST Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council. He spoke about the Fundraising activities.
Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Williams.
Vote: 8/0.

B. RESOLUTIONS

1. ACCEPTANCE OF WHALE TALE SCULPTURE DONATION FOR DOVER INDOOR POOL SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Recreation Department Director Bannon gave an overview of the resolution to the Council.
Vote: 8/0.

2. EMERGENCY MANAGEMENT PERFORMANCE GRANT SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.
Fire Department Chief Hagman gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from Jane Ann Sherwood, dated April 13, 2018.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 25, 2018**
Meeting Time: **7:00 pm**

15. COUNCIL MATTERS OF INTEREST

Mayor Weston gave a calendar of upcoming events:

May 4, 2018 – Art Walk
May 5, 2018 – Dover Pride Clean Up Day
May 5, 2018 – Maple Square Bench Ceremony
June 2, 2018 – Hot Diggitty Dog Day
April 26, 2018 – 400th Celebration Committee's first meeting

Deputy Mayor Carrier attended the DARE graduation. Opening Day for Dover Youth Softball on May 5, 2018. On May 4, 2018, Greater Dover Chamber of Commerce hosts the Sweepstakes fundraiser at Wentworth-Douglass Hospital.

Mayor Weston asked about the Brick Party for the Veterans Park.
Recreation Department Director Bannon gave an overview of the process to the Council.

16. ADJOURNMENT

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.



PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(☒) the type of application:

RAFFLE* _____, TAG* _____, BLOCK PARTY** ☒ _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: City of Dover Recreation Department

Federal Tax ID number for Organization: 02-6000230

Check (☒) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other____
(Describe) _____

Contact Person: Gary S Bannon

Day Time Telephone: 603-516-6410

Address: 61 Locust St, Suite 124, Dover, NH

Email g.bannon@dover.nh.gov

Purpose of Permit: Various Vending for Fourth of July

Date of Event: July 4, 2018/July 5, 2018 Rain Date Specific Time: 12 noon to 11 pm

Location of Event: Henry Law Ave to Washington St and George St

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: _____

Cost of Ticket: _____

Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doi.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): Henry Law Avenue/park,

Police Department Block Party Approval Signature: _____

Printed Name: Sgt. Marn Speidel, Traffic Bureau

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: _____

(duly authorized)

DATE: 4/12/18

PRINTED NAME: Gary S Bannon

Licensing Board Approval _____

Date: 4/19/18



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(✓) the type of application:

RAFFLE* X, TAG* _____, BLOCK PARTY** _____,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: City of Dover Recreation Department

Federal Tax ID number for Organization: 02-6000230

Check (✓) Nature of Organization:

Religious____, Educational____, Charitable____, Civic____, Sports____, Veterans____, Fraternal or Political____, Other____
(Describe) _____

Contact Person: Gary S Bannon Day Time Telephone: 603-516-6410

Address: 61 Locust St, Suite 124, Dover, NH Email g.bannon@dover.nh.gov

Purpose of Permit: Fundraising/Donations

Date of Event: July 1, 2018 - June 30, 2019 Specific Time: varies

Location of Event: Throughout Year-Playgrounds, 4th of July, Senior Center, Arena, Pools, etc

*****RAFFLE / TAG PERMITS*****

Prize (s) To Be Awarded: varies

Cost of Ticket: varies Date of Drawing: varies

Place of Drawing: varies

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doi.nh.gov/charitable-trusts/faq.htm>

*****BLOCK PARTY PERMITS*****

**NOTICE TO BLOCK PARTY APPLICANTS: STREET CLOSURES, TRAFFIC DETOURS, AND/OR PARKING RESTRICTIONS MUST BE ARRANGED WITH THE POLICE DEPARTMENT

Block Party Location (attach map if more than one street is affected): _____

Police Department Block Party Approval Signature: _____

Printed Name: _____

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Gary S Bannon DATE: 4/17/18
(duly authorized)

PRINTED NAME: Gary S Bannon

Licensing Board Approval AF Date: 4/19/18



**PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE**

Check(✓) the type of application:

PARADE** ☒ , ROAD TOLL*** ☐

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: DOVER KNIGHTS OF COLUMBUS COUNCIL # 807
Federal Tax ID number for Organization: 23-754-3527

Check(✓) Nature of Organization:

Religious ☒ , Educational ☐ , Charitable ☐ , Civic ☐ , Sports ☐ , Veterans ☐ , Fraternal or Political ☐ , Other ☐

Name/Description of Event (if applicable): OUR LADY OF FATIMA MAY PROCESSION

Contact Person: PAUL K. McMANUS Day Time Telephone: (603) 953-4260

Address: 5 ANNANBROOK RD DOVER NH 03820 Email: SUNFEBUZZ@COMCAST.NET

Date of Event: SUNDAY MAY 20, 2018 Specific Time: 12:15pm - 2:05pm

Location of Event (if parade, attach course description or map): ST. MARY'S CHURCH - ST GEORGE CHURCH & Rte 1
SEE MAP

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Marn Seidel Check Here If Parade Route Is Attached: ☒

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Paul K. McManus DATE: 4/13/18

(duly authorized)

PRINTED NAME: PAUL K. McMANUS

Licensing Board Approval Date: 4/18/18

1/2015



Our Lady of Fatima May Procession Sunday, May 20th, 2018

In gratitude for all the favors that Our Blessed Mother Provides for us!

- 11:00am Mass at St Mary's Church on Chestnut St. in Dover
- 12:15pm Crowning of Mary at outside Statue of Mary
(next to St. Mary's Church Hall)
- 12:25pm Procession begins from St Mary's Church to St George's Maronite Church on Chapel St. in Dover
- 12:45 pm Arrive at St George's Maronite Church; Attend Litany of Mary and Benediction of The Most Blessed Sacrament
- 1:45 pm – 2:05+ Begin march back to St Mary's Church
pm arrive for refreshments.
St. Mary's Church

Sponsored by the Knights of Columbus- Council 807
For more information call Paul McManus 742-3748





PERMIT APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check(☒) the type of application:

PARADE** ☒ , ROAD TOLL*** ☐ ,

Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Greater Seacoast Community Health (dba Goodwin Community Health)

Federal Tax ID number for Organization: 02-0304203

Check(☒) Nature of Organization:

Religious ☐ , Educational ☐ , Charitable ☒ , Civic ☐ , Sports ☐ , Veterans ☐ , Fraternal or Political ☐ , Other ☐

Name/Description of Event (if applicable): Father's Day 5k at Margarita's in Dover

Contact Person: Elizabeth Clemence Day Time Telephone: (603) 516-2555

Address: 311 Route 108 Somersworth, NH 03878 Email eclemence@goodwinch.org

Date of Event: Sunday, June 17, 2018 Specific Time: 9 a.m. race start

Location of Event (if parade, attach course description or map): Course map attached

*****PARADE PERMITS*****

****NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA**

Police Department Parade Route Approval Signature: _____

Printed Name: Sgt. Marn Speidel Check Here If Parade Route Is Attached: ☒ JR

*****ROAD TOLL PERMITS*****

*****NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT**

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Unless expressly waived in writing by the Licensing Board, the Organization agrees to defend, indemnify, and hold harmless the City of Dover from any claims, losses, and/or damages arising out of the event, and to name the City of Dover as an additional insured on its general liability insurance policy in amounts of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The Organization/Applicant shall provide the City a certificate of insurance evidencing such additional insured status no less than fifteen (15) days prior to the event.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL per the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

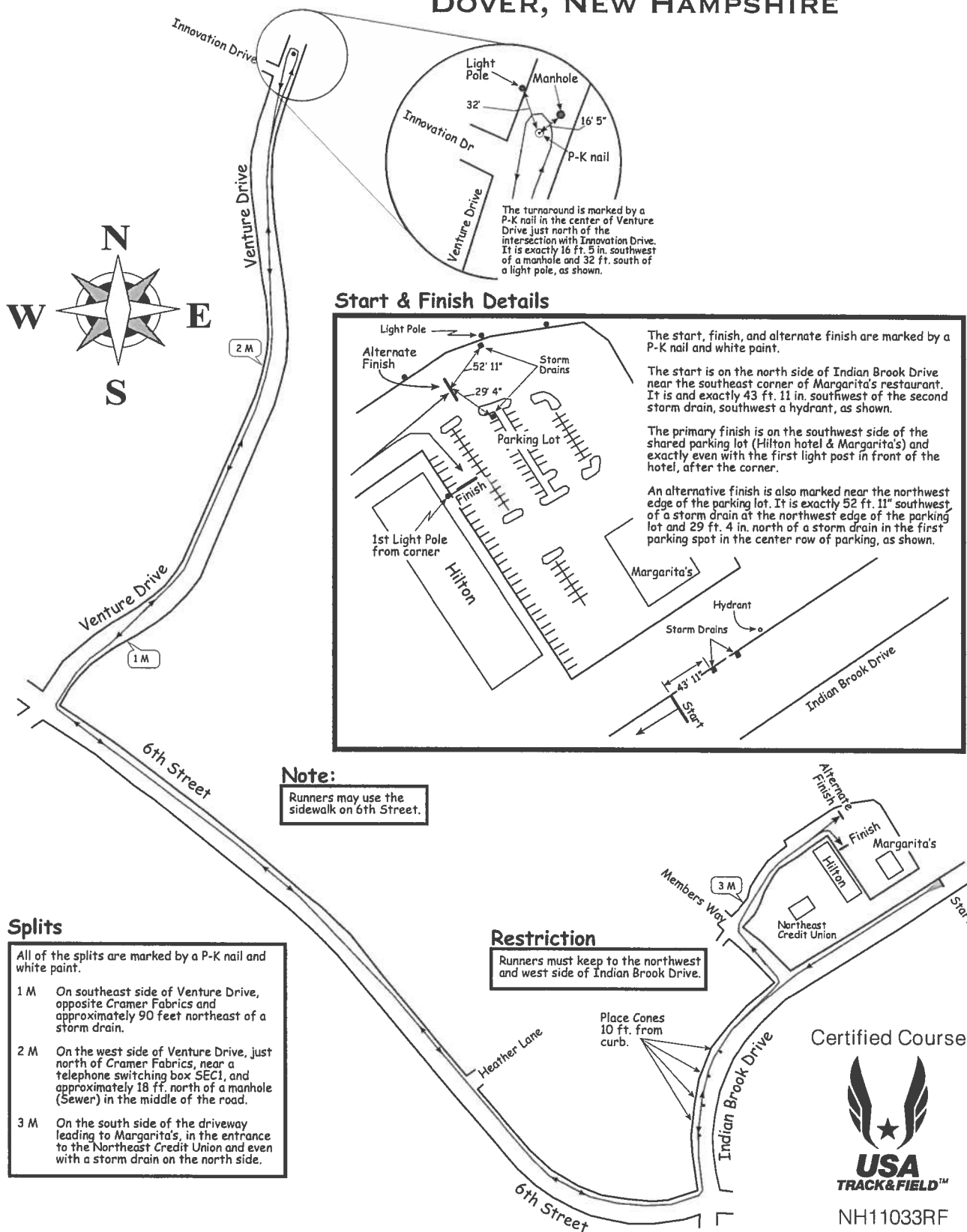
SIGNATURE OF APPLICANT: [Signature] DATE: 4-23-18
(duy authorized)

PRINTED NAME: Elizabeth Clemence

Licensing Board Approval [Signature] Date: 4/26/18

FATHER'S DAY 5K

DOVER, NEW HAMPSHIRE



Measured May 10, 2013
by: Ron Fitzpatrick
603.731.3345
rjfitz@worldpath.net



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2018.05.09 – 046**

Resolution Re: B11001 WWTP Design Phase Additional Scope of Work
Wright-Pierce Change Order #4

- WHEREAS: A sealed (RFQ) Request for Qualifications B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM; and
- WHEREAS: Wright Pierce was awarded Phase I design of equipment upgrades and plant processes phase via resolution [R-2012.07.25-96](#) in the amount of \$496,500; and
- WHEREAS: The City received very favorable pricing for the construction of the Phase I upgrades, thereby allowing the City to continue the design services for upgrades needed and identified in the City's Waste Water Facility Plan. City Council has approved various change orders throughout the years as additional scopes were submitted using available funds.
- WHEREAS: The City has received change order #4 in the amount of \$81,900 for engineering services related to the design of the aeration blower and emergency generator work. Wright Pierce will perform evaluation, design, and provide bid specifications/consulting for the work as well as construction oversight.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Change Order to Wright-Pierce of Portsmouth NH for design services in the amount not to exceed \$81,900.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4741.04597.12	WWTP Buildings	513,000.00	404,247.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2018.05.09 – 046**
Resolution Re: B11001 WWTP Design Phase Additional Scope of Work
Wright-Pierce Change Order #4

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2018.05.09 – 046**
Resolution Re: B11001 WWTP Design Phase Additional Scope of Work
Wright-Pierce Change Order #4

RESOLUTION BACKGROUND MATERIAL:

The Waste Water Treatment Plant was constructed in 1991 and is a plug flow style activated sludge plant designed to achieve typical secondary treatment standards and designed for an average flow of 4.7 MGD. Current flows average 2.7 MGD.

Wright Pierce Engineers completed a Comprehensive Wastewater Treatment Facilities Plan for the City in March 2012. The plan was necessary because the Wastewater Facility went on line in June of 1991, and although the facility has been maintained extremely well, many of the operating components of the facility are in need of upgrade.

In 2012 the City entered into an agreement with Wright Pierce Engineers for Phase for engineering design services for equipment upgrades and plant processes to meet new NHDES parameters.

Original Bid	\$496,500
C/O 1	\$110,600
C/O 2	\$9,925
C/O 3	\$256,800
Total Current Contract	\$873,825
C/O 4	\$81,900
Total New Contract	\$955,725

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	117	Number of Responses:	8
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	Wright Pierce	Fund:	CIP
Other Approvals Required:	Yes State of NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B11001 Bid Documents and Vendor List](#)

April 26, 2018
W-P Project No. 13447

Mr. John Storer
City of Dover, NH
271 Mast Road
Dover, NH 30820

Subject: Aeration Blower and Emergency Generator Upgrade
Proposal for Engineering Services

Dear Mr. Storer:

The purpose of this proposal is to provide engineering services to the City of Dover, NH for the upgrade of one of the aeration blowers and emergency generator at the City's wastewater treatment facility (WWTF). The intent of this letter is to present the following:

- Background on the project
- The Scope of Services we anticipate for this project
- Associated engineering fee

PROJECT BACKGROUND

The City of Dover's wastewater treatment facility has four aeration tanks. Each tank includes a fine bubble, fixed grid, membrane diffuser system for aeration supplied by three high-speed HSI turbo blowers. Each blower is equipped with a 150 HP motor on a variable frequency drive (VFD) and is rated for 2600 SCFM. In May of 2017, Aeration Blower No. 3 failed and is not cost effective to repair.

The WWTF's emergency generator is original to the 1991 facility construction and is reaching the end of its useful life. Furthermore, spare parts are becoming very difficult to obtain. The emergency generator is a 450 kW Kohler diesel generator located in its own room near the Electrical Room in the Process Building. As part of the WWTF Facility Plan (2012), it was recommended that the emergency generator be replaced within 5 years (i.e. by 2017). The recommended emergency generator replacement project will include demolition of the existing generator and installation of a new 450 kW diesel generator in the Generator Room.

GENERAL

The City of Dover previously approved the re-appropriation of funds for the aeration blower and emergency generator upgrades at a City Council meeting on February 14, 2018. A combined \$513,000 was approved for the upgrades.

The key project delivery assumptions are identified as follows:



- Demolition of the aeration blower will be by the City and mechanical installation will be by a Contractor.
- Demolition and installation of the emergency generator will be by a Contractor.
- Wright-Pierce will develop drawings and equipment specifications for the purposes of bidding. The City will oversee the public bidding of the project.
- No project permits are required prior to construction as all work is inside existing buildings. The Contractor will be required to obtain all necessary City of Dover Building Permits.

SCOPE OF SERVICES

We have developed a streamlined engineering scope of services to address the requirements identified by the City:

I. Evaluation

- a. Collect and review existing information which is not already on file, including: shop drawings (i.e. for existing blowers); run time information for blower; SCADA trend information for blower speed, amp draw, CFM output, aeration header pressure.
- b. Evaluate two alternative equipment technologies. Alternatives will be for high-speed turbo blowers and hybrid screw blowers. Solicit manufacturer information for each applicable equipment alternative. Manufacturer information to include budget cost, dimensional cut sheets, efficiencies, weights, and electrical requirements.
- c. Identify major architectural, electrical, ventilation, and/or structural modifications necessary.
- d. Conduct up to two site visits to local hybrid screw blower installations.
- e. Prepare and submit to the City an equipment technology selection memorandum (electronic PDF). The memorandum will include a recommended equipment manufacturer and model.

II. Design

- a. Conduct a site visit with the appropriate team members to review the proposed aeration blower and emergency generator installations and to discuss the City's expectations.
- b. Confirm and finalize generator load analysis for current and projected future loads.
- c. Prepare a Blower Room and Generator Room layout.
- d. Confirm estimated construction and project cost.
- e. Summarize findings in a memorandum.
- f. Meet with the City to discuss the memorandum. Address review comments.
- g. On the basis of the approved memorandum, prepare a procurement package consisting of pertinent drawings and specification sections for bidding and constructing the project.
- h. Provide copies of the 90% procurement documents and cost estimate to the City for review and comment.
- i. Meet with the City staff to discuss comments, review implications of changes and incorporate review comments, as appropriate. Provide 100% procurement documents to the City for approval.

III. Bidding and Procurement

- a. Assist the City with bidding process, as needed.

IV. Construction Administration

- a. Prepare for and attend one pre-construction conference.
- b. Make up to 5 visits to the site at appropriate intervals to observe progress of the work.



- c. Review up to 5 shop drawings and other contractor submittals for compliance with construction contract documents.
 - d. Review up to 4 operation and maintenance manuals for equipment supplied for the project.
 - e. Review up to 4 contractors' payment requests.
 - f. Review changes in the scope of work, price and/or completion time and prepare change orders which become necessary due to factors discovered during the progress of the work resulting from interpretations and clarifications of the contract documents.
 - g. Issue instructions and other communications from and on behalf of the City to the contractor.
 - h. Monitor work progress for conformance with established schedules and budgets.
 - i. Provide qualified personnel as necessary to observe and assist in the startup of equipment and systems at the facility.
 - j. Conduct a substantial completion inspection. Prepare a Certificate of Substantial Completion and a punch list of uncompleted or unacceptable work.
- V. Resident Project Representation services scope and fee will be provided if necessary and as requested.
- VI. Operations and Maintenance Manual services scope and fee will be provided if necessary and as requested.
- VII. Record Drawings services scope and fee will be provided if necessary and as requested.
- VIII. Warranty Period Assistance services scope and fee will be provided if necessary and as requested.

FEE

We estimate that the scope of services described above will require 580 hours. Billings will be on a time charge basis and will not exceed the budget without prior approval by the City (based on salary costs times a factor of 2.2, plus reimbursable expenses at cost). A breakdown by task is provided below.

Task	Description	Estimated Hours	Estimated Compensation
I	Evaluation	69	\$9,800
II	Design	290	\$40,400
III	Bidding and Procurement	76	\$9,800
IV	Construction Administration	138	\$21,900
	TOTAL	573	\$81,900

We appreciate the opportunity to be of service on this project and are available to discuss the proposed scope and fee if desired. Should you have any questions or require additional information, please do not hesitate to contact us.

Sincerely,
WRIGHT-PIERCE

Timothy R. Vadney, PE
Senior Project Manager / Associate



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2018.05.09 – 047**
Resolution Re: B18037 Turf Treatment

- WHEREAS: A Sealed Request for Bid B18037 was issued and received for Turf Treatment on April 24, 2018 at 2:00 pm. A mandatory Prebid meeting was conducted on April 5, 2018 with nine firms attending; and
- WHEREAS: Four replies were submitted and evaluated by staff to ensure it meets terms of council resolution [R-2018.02.28-015](#) Commitment to Organic Land Management Practices. The low bid meeting specifications was submitted by Sweetser farms DBA Green Grass Lawn Care of North Hampton NH in the amount of \$24,125.44
- WHEREAS: The City of Dover is awarding pricing for a one (1) year contract to the successful bidder for the 2018 spring / summer / fall mowing season with the option to renew for each of three (3) subsequent seasons contingent upon satisfactory vendor performance, funding availability and mutually agreed-upon rates for said subsequent years services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Sweetser Farms DBA Green Grass Lawn Care of North Hampton NH for Turf Treatment services at rates provided in conjunction with Bid B18037. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43180.4432.xxxxxx.xx	Maint Charges Improvements other than Blding	87,000.00	51,360.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2018.05.09 – 047**
Resolution Re: B18037 Turf Treatment

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2018.05.09 – 047**
Resolution Re: B18037 Turf Treatment

RESOLUTION BACKGROUND MATERIAL:

The City of Dover (City) and the Dover School District (School) are requesting proposals for a “turf management” program with environmentally friendly turf treatment services to be used, as appropriate, at various locations throughout the City.

The City and School are working towards an organic turf management program, consistent with the following City Council Resolution passed February 28, 2018, which is a Commitment to Organic Land Management Practices:

The first year of the Turf Treatment bid both the City and School plan to utilize a 50/50 blend of synthetic/organic fertilizers. Initial soil tests will be required at each turf location to ensure fertilizers are appropriately selected to achieve optimal nutrient balance.

The City and School intend on offering a one (1) year contract to the successful bidder for the 2018 spring / summer / fall season with the option to renew for each of three (3) subsequent seasons contingent upon satisfactory vendor performance, commitment to organic practices, funding availability and mutually agreed-upon rates for said subsequent years services. To ensure compliance with the City Council’s Commitment to Organic Land Management Practices, pricing for year two (2) must be based on use of a minimum 75% organic fertilizer. Potential years three and four (3 & 4) which would occur during the 2020 and 2021 growing seasons much utilize 100% organic fertilizers.

Bid Information:

A Sealed Request for Bid B18037 was issued and received for Turf treatment on April 24, 2018 at 2:00 pm

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	184	Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	4 years	Estimated Delivery:	As needed
Recommended Award to:	Sweetser Farms DBA Green Grass Land Care	Fund:	F&G Maintenance
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B18037 Bid Documents and Vendor List](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2018.05.09 – 048**
Resolution Re: B18073 Central Falls Granite Retaining Wall Structural
Evaluation

- WHEREAS: A Request for Qualifications B18073 was issued for **Central Falls – Structural/Geotechnical Evaluation of Cocheco Falls Granite Retaining Wall**, and results were received on April 4, 2018 at 2:30 pm; and
- WHEREAS: Four qualification packages were received and evaluated by City staff. Staff felt the highest ranked consultant, based on their: demonstrated project understanding; experience with similar granite block wall construction; and overall experience of the proposed project team was Tighe & Bond of Portsmouth NH; and
- WHEREAS: City staff have sufficient concerns regarding the structural integrity of the retaining wall that a chain link fence has been installed on the ground above the retaining wall to prevent public access to the wall. To proceed, the FY19 CIP includes a \$100,000 appropriation for evaluation of the “Central Falls Dam Repairs” to fund the proposed work.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Tighe and Bond of Portsmouth NH for engineering services for Central Falls Granite Retaining Wall Structural Evaluation at rates provided in conjunction with Bid B18073. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing Account	Description	Appropriation	Balance
4019.1.300.43155.4754.03103.19	Cocheco Falls Dam, Wall Repairs	1,100,000.00	1,096,150.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2018.05.09 – 048**
Resolution Re: B18073 Central Falls Granite Retaining Wall Structural
Evaluation

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2018.05.09 – 048**
Resolution Re: B18073 Central Falls Granite Retaining Wall Structural
Evaluation

RESOLUTION BACKGROUND MATERIAL:

The City of Dover Community Services Department wishes to engage the professional services of a firm with experience in the design, evaluation, and permitting associated with large, historically significant, granite stone retaining walls. Relevant experience is also required for: geotechnical analysis and soil evaluations; working with the New Hampshire Department of Environmental Services Dam Bureau; and working with the New Hampshire Division of Historical Resources.

The City of Dover is concerned with the structural integrity of a granite stone retaining wall located on the south side of the Cochecho River, immediately downstream of the Cochecho Falls Dam, which is located off the easterly side of Central Avenue.

Evidence shows that the granite stone wall is starting to lean towards the north. The lower portion of the wall also appears to show that the wall has undergone some level of lateral movement. Additionally, on the ground surface adjacent to the retaining wall, there has been significant subsidence of the walkway. As a precaution, the City has barricaded this area to prevent any public access.

The Cochecho Falls and abutting features are a historical and iconic feature of the City. The City needs to either stabilize the existing wall, or replace with an option that matches the historical and aesthetic value of the existing wall. To accomplish this, the City wishes to retain a consulting firm to conduct a detailed structural and geotechnical analysis of the retaining wall. We expect to select the firm deemed most qualified to perform the work and then negotiate a Scope of Work. It is anticipated there may be an immediate short-term stabilization plan or analysis, with a subsequent long-term plan.

Bid Information:

A Request for Qualifications B18073 was issued and received for Central Falls Granite Retaining Wall Structural Evaluation on April 4, 2018 at 2:30 pm

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:		Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:		Estimated Delivery:	As needed
Recommended Award to:	Tighe and Bond Portsmouth NH	Fund:	
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B18073 Bid Documents and Vendor List](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8

Resolution Number: **R – 2018.05.09 – 049**

Resolution Re: Cochecho and Bellamy River 2018 Sampling & Analysis with the University of New Hampshire

WHEREAS: The Cities of Dover, Portsmouth, and Rochester, (Coalition) have been working together to assess the belief that nutrients are causing serious impacts to the Great Bay estuary as has been supposed by the federal and state environmental regulatory agencies; and

WHEREAS: The Dover and Rochester communities have each shared the cost of the 2015, 2016 and 2017 studies. The University of New Hampshire (UNH) has submitted a proposal to provide 2018 sampling services for Cochecho and Bellamy River. The cost for services will be shared with the City of Dover paying for the Bellamy River costs and the City of Rochester paying the Cochecho River costs. The total cost to Dover is a fixed rate of \$33,646; and

WHEREAS: It is the recommendation to award the 2018 Bellamy River sampling project to UNH in the amount not to exceed \$33,646.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to University of NH for 2018 Bellamy River Sampling services in the amount not to exceed \$33,646.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4725.04590.13	WWTP Facilities Upgrade	47,375.44	37,214.77

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8

Resolution Number: **R – 2018.05.09 – 049**

Resolution Re: Cochecho and Bellamy River 2018 Sampling & Analysis with the University of New Hampshire

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8

Resolution Number: **R – 2018.05.09 – 049**

Resolution Re: Cochecho and Bellamy River 2018 Sampling & Analysis with the University of New Hampshire

RESOLUTION BACKGROUND MATERIAL:

The Cities of Dover, Portsmouth, and Rochester, (Coalition) have been working together to assess the belief that nutrients are causing serious impacts to the Great Bay estuary as has been supposed by the federal and state environmental regulatory agencies. The 2014 Peer Review report prepared by four independent experts determined that the available data does not support the conclusion that nitrogen levels are currently causing impacts in the estuary. The reviewers also recommended additional studies to further the current knowledge base and monitor the effects of improvements resulting from upgrades in Rochester and Dover that have occurred.

The communities of Dover and Rochester have each shared the cost of monitoring the Cochecho River in 2015, 2016 and 2017. The data collected from the sampling showed a significant reduction in total nitrogen levels in the Piscataqua River near Dover's wastewater plant discharge following the treatment plant upgrade coming on line. Now that both Rochester and Dover's WWTPs have reduced nitrogen levels by as much as 80% during the growing season, it is important to continue monitoring the effects of those improvements in the estuary.

The tidal Bellamy River is the one tributary to the estuary that did not have a monitoring station. A new data sonde became available for deployment but funding to maintain the sonde and the collection and analysis of monthly water quality grab samples was not available. As the tidal Bellamy River is in Dover the city funded the deployment of the sonde and grab samples in 2017 and it is proposed that Dover fund the Bellamy River station and that Rochester fund the Cochecho station again in 2018.

Researchers from the Jackson Lab at UNH will conduct the sample collection efforts during 2018. This will be the sixth year that the Jackson Lab researchers have conducted sampling on behalf of the Coalition. It has been a productive and cost effective relationship for the Coalition and UNH. The cost to perform the 2018 work in the Bellamy is \$33,646.

Bid Information:

No sealed bid.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	UNH	Fund:	WWTP facility upgrades
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval to waive bidding process

2018 Draft Budget for Receiving Waters Monitoring in Tidal Rivers by Existing UNH Programs ->BELLAMY RIVER

Analytical Services	Number of Grab Samples	22	1 station in receiving waters, 2 samples per month (high and low tide), April-December, triplicate samples for 2 station visits. includes enterococci, fecal coliforms and <i>E. coli</i> as well as additional chl and fDOM samples each month for validation (so chl and CDOM samples every 2 weeks)
	Cost per Grab	192.30	
	Total Analysis Cost/Year	\$ 4,231	

Vessel Costs	vessel time/month	\$ 176	Boat use is \$117 per day.
	Total Vessel Time/Year	\$ 1,580	1.5 days of boat time per month, April to December for a total of 13.5 days. Sampling, cleaning, servicing/swapping out

Personnel-Field & Lab, data management, rapid data delivery, final DES QAQC	Personnel Time	\$ 4,700	~2 days per month x 12 months; personnel time includes: preparation, field work, sonde servicing, data processing and submittal work. UNH fringe rate of 42.3%
	Fringe	\$ 1,988	
	Total Personnel + Fringe/yr	\$ 6,688	

Personnel- project management, reporting	Personnel time	\$ 7,300	1 week of time for SJ and 2 weeks for TG
	fringe	\$ 3,088	
	Total personnel & fringe	\$ 10,388	

Supplies	Total Supplies	\$ 2,000	Estimate for filter pads, acids, lab supplies, PAR sensor maintenance/calibration, YSI 85 maintenance, chlorophyll fluorometer
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Indirect Cost	Total Indirect Costs	\$ 8,760	Other On-Site Rate of@ 35.2%
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Total Annualized Cost	TOTAL =	\$ 33,646 per year
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Laboratory Cost Schedule								
Analysis	Per sample 1-20	Per sample 21+	# Samples	Rapid Turnaroun d Surcharge	Matrix Surcharge	Cost of 1- 20 samples	Cost of 21+ samples	Cost
NO3+NO2	\$12.00	\$7.00	22	1.33	1	\$319.20	\$18.62	337.82
NH4	\$12.00	\$7.00	22	1.33	1	\$319.20	\$18.62	337.82
PO4	\$12.00	\$7.00	22	1.33	1	\$319.20	\$18.62	337.82
SiO2	\$12.00	\$7.00		1	1	\$0.00	\$0.00	0.00
TDN	\$24.00	\$8.00		1	1	\$0.00	\$0.00	0.00
DOC	\$24.00	\$8.00		1	1	\$0.00	\$0.00	0.00
TDN+DOC	\$32.00	\$10.00	22	1.33	1	\$851.20	\$26.60	877.80
POC/PON	\$20.00	\$12.00	22	1.33	1	\$532.00	\$31.92	563.92
fDOM	\$17.00	\$8.00	33	1	1	\$340.00	\$104.00	444.00
TSS	\$10.00	\$10.00	22	1.33	1	\$266.00	\$26.60	292.60
Chlorophyll-a	\$10.00	\$10.00	33	1.33	1	\$266.00	\$172.90	438.90
							Total	3,630.68

Proxy for CDOM

JEL

JEL



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.05.09 – 050**

Resolution Re: City Wide 2018-2020 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

WHEREAS: Emery and Garrett Groundwater Investigations LLC Inc (EGGI) was the awarded firm through Sealed Bid B13043 for hydrogeological consulting services exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: The current groundwater monitoring program is ending and the City received a scope of work and costs totaling \$269,775.00 from EGGI for the 2018-2020 city wide groundwater monitoring program. Due to their vast experience in this field, it is the recommendation to award this project to EGGI in the amounts outlined in this resolution; and

WHEREAS: Dover purchasing Code 3-36 B: the competitive bid procedure may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Groundwater Investigations LLC for the city-wide groundwater monitoring program for 2018-2020 in the amount of \$269,775.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendors, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03574.xxx	CS Water Wellhead Protection	948,016.76	121,745.99
5300.1.300.43320.4757.03571.xxx	CS Water Exploration	315,380.05	175,173.16

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.05.09 – 050**
Resolution Re: City Wide 2018-2020 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2018.05.09 – 050**
Resolution Re: City Wide 2018-2020 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

RESOLUTION BACKGROUND MATERIAL:

Task I: Water Quality Sampling Collection and Analyses	
Task IA: 13 Monitoring Wells	\$26,800
Task IB: 10 Production Wells	\$21,350
Task IC: Monitoring required to meet Permit for Production Well DPH#1	\$21,825
Total cost for Task I	\$69,975
Task II: Aquifer Water Level Monitoring	
Task IIA: 13 Monitoring Wells	\$52,200
Task IIB : Monitoring required to meet Permit for Production Well DPH#1	\$1,250
Total Costs Task II	\$53,450
Task III Annual Summary Report for three years	\$45,000
Task IV Presentation of Data to City Council	\$6,000
Task V Smith/Cummings Water level and quality monitoring	
Task VA Water Level Monitoring of 11 wells	\$8,000
Task VB water quality monitoring of 7 wells VOC analysis twice a year	\$12,000
Task VC annual reports three years	\$16,000
Total cost Task V	\$36,500
Task VI DPW Well Field Monitoring	
Task VIA water level monitoring at DPW well 2-3	\$2,750
Task VIB water quality monitoring at DPW well 2-3	\$2,200
Task VIC Annual Reports three years	\$6,900
Total Task VI	\$11,850
Task VII general consulting and contingency	\$47,000
Total Costs for Tasks I – VI	\$269,775

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	Emery & Garrett Groundwater Investigation Inc	Fund:	CIP
Previously Worked for City:	Yes	Reason for Council Approval:	Waive Bidding



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.05.09 – 051**
Resolution Re: **Amendment of FY2018 Fee Schedule to Create a Meter Fee for Electric Vehicle Charging Station Spaces in the Orchard Street Parking Garage**

WHEREAS: The City Council adopted the FY2018 City of Dover Fee Schedule on May 3, 2017, and;

WHEREAS: The City regulates Parking meter fees, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Council authorizes changes to the Police Department section of the approved FY2018 Fee Schedule - Parking Meter Rates, to reflect adding a fee, as follows:

SERVICES	CURRENT FEE	PROPOSED FEE
Designated Spaces for Electric Vehicle Charging Stations	None	\$1.50/hour

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2018.05.09 – 051**
Resolution Re: **Amendment of FY2018 Fee Schedule to Create a Meter Fee for Electric Vehicle Charging Station Spaces in the Orchard Street Parking Garage**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The City is installing Electric Vehicle Charging Stations (EVCS) in the Orchard Street Parking Garage. The cost to the City (Parking Activity Fund) to install the charging system is \$4,000. Tesla, Inc. is also providing an additional \$4,000 towards the installation. At their April 2018 meeting, the Parking Commission voted to recommend the cost to park in an EVCS space be \$1.50/hour. Three currently utilized spaces which cost \$0.75/hour will be transformed into Dover's introductory Electric Vehicle Charging Stations. Separate ordinances are being submitted on recommended time limits and penalty for non-electric vehicles using the EVCS spaces.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2018.05.09 – 052**

Resolution Re: B17048 Sidewalk Improvements Additional Scope – Spruce Lane and Reprograming of Unexpended Bond Proceeds

WHEREAS: A Sealed (RFB) Request for Bid [B17048](#) for sidewalk improvements was issued and replies were received on March 21, 2017 at 11:00 for a one-year agreement with option to renew two additional one year terms; and

WHEREAS: One bid was received which was submitted by John H Lyman and Sons Inc for unit pricing of various services and products in the amount of \$206,500. City Council approved the recommendation to award to John H Lyman Inc in the amount of \$100,000 via resolution [R-2017.04.26-045](#) so as not to exceed available funding. Additional funds became available and council approved award the remainder of the work solicited in the RFB via resolution [R-2017.09.27-121](#); and

WHEREAS: Recently, city staff requested pricing to install sidewalks at Spruce Lane as well as some tree, water and sewer work and received a quote from John H Lyman and Sons in the amount of \$576,741.00. The sidewalk work proposed is within the bid specifications and meets the bid rates provide in B17048 but the remainder was not part of the RFB. Therefore the city is seeking council approval for the complete project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of \$307,114.55 of unexpended bond proceeds is hereby reprogrammed from the identified Community Services Department CIP projects for Watson Road and Bellamy Road to Mast Road/Spruce Lane sidewalks project as follows:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
4015.1.300.43121.4751.03178.15	Watson Rd Reconstruction	57,114.01	(57,114.01)	0.00
4004.1.300.43121.4751.03137.04	Bellamy Rd Improvements	0.54	(0.54)	0.00
4017.1.300.43121.4751.03137.17	Bellamy Rd Improvements	250,000.00	(250,000.00)	0.00
4015.1.300.43121.4715.03173.15	Mast Rd/Spruce Ln Sidewalks	0.00	57,114.01	57,114.01
4004.1.300.43121.4715.03173.04	Mast Rd/Spruce Ln Sidewalks	0.00	0.54	0.54
4017.1.300.43121.4715.03173.17	Mast Rd/Spruce Ln Sidewalks	0.00	250,000.00	250,000.00
	Total Available Funding	307,114.55	0.00	307,114.55

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to John H Lyman and Sons Inc. of Gilford NH for Sidewalk Improvement services at rates provided in conjunction with Bid B17048 and cost proposal in the amount of \$576,741.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2018.05.09 – 052**

Resolution Re: B17048 Sidewalk Improvements Additional Scope – Spruce Lane and Reprogramming of Unexpended Bond Proceeds

Financing

Account	Description	Available Balance
40xx.1.300.43121.4715.03173.xx	Mast Road/Spruce Lane Sidewalk Improvements	\$ 609,654.31 after reprogramming authorization

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal: Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2018.05.09 – 052**

Resolution Re: B17048 Sidewalk Improvements Additional Scope – Spruce Lane and Reprogramming of Unexpended Bond Proceeds

RESOLUTION BACKGROUND MATERIAL:

On December 9, 2015 the Dover City Council approved the FY17-FY22 six-year Capital Improvements Program (CIP), which included an appropriation in FY17 for improvements to Bellamy Road. On January 26, 2014 the Dover City Council approved the FY15-FY20 six-year Capital Improvements Program (CIP), which included an appropriation in FY15 for Watson Road reconstruction. On February 12, 2003 the Dover City Council approved the FY04-FY09 six-year Capital Improvements Program (CIP), which included an appropriation in FY04 for Bellamy Road improvements.

The Watson Road reconstruction project has been completed under budget and therefore there is unexpended bond proceeds to be utilized on another similar CIP project. The Bellamy Road intersection improvement project is being put on hold pending the State of New Hampshire Department of Transportation completing their Route 108 corridor improvements study. Since the City expects the NH DOT Route 108 study to take some time, the existing Bellamy Road project authorization for bonding is available to be reprogrammed to another street/sidewalk improvements project. Once NH DOT has completed the Route 108 study the City will place the Bellamy Road intersection improvement project back into a subsequent six-year CIP. This reprogramming request is being made as a result of the Community Services Department evaluating the Spruce Lane sidewalk bid proposal received from John H Lyman and Sons Inc. and the need for additional funding for the project.

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Community Services Department CIP projects. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the identified Community Services Department CIP projects. This resolution reprograms funding from the identified Community Services Department CIP projects to Spruce Lane Sidewalks CIP project.

The construction to take place within the scope of this bid will be in conjunction with the City of Dover's paving projects at various locations through-out the City. There are proposed areas where modification of existing curb and sidewalks will be done on existing roadways and other areas involving reset/new curb and sidewalk installation. The contractor must familiarize himself with the sites of the proposed work and adjust accordingly.

These areas can be as little as 10 ft of reset curb to 500 ft of new curb and as little as 2 square yards of sidewalk and greater. The contractor must be able to mobilize on notice to install curbing within 10 days to facilitate paving projects.

The scope of work and costs is submitted electronically via the link listed below under results tab.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2018.05.09 – 052**

Resolution Re: B17048 Sidewalk Improvements Additional Scope – Spruce Lane and Reprograming of Unexpended Bond Proceeds

Bid Information:

A Sealed (RFB) Request for Bid B17048 for sidewalk improvements was issued and replies were received on March 21, 2017 at 11:00.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	395	Number of Responses:	1
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	2017 construction	Estimated Delivery:	As needed
Recommended Award to:	John H Lyman & Sons Inc	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B17048 Bid Documents and Vendor Lists](#)



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: O – 2018.05.09 – 004
Ordinance Title: Vehicles and Traffic
Chapter: 166
Section: 16 General Parking Restrictions
56 Schedule I. No Parking at Any Time
57 Schedule J. Limited Time Parking
59 Schedule L. Parking Meter Zones
60 Schedule M. Business Parking Permit Zones

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to revise Sections 16 General Parking Restrictions, Section 56 Schedule I. No Parking at Any Time, Section 57 Schedule J. Limited Time Parking, Section 59 Schedule L. Parking Meter Zones and Section 60 Schedule M. Business Parking Permit Zones.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 16 General Parking Restrictions, Paragraph E. Restricted Parking by adding subparagraph (5) as follows:

166-16. General Parking Restrictions.

E. Restricted Parking. [Added 10-02-96 by Ord. No. 13-96; Amended 05-25-2016 by Ord. No. 2016.05.11-007; Amended 04-12-2017 by Ord. No. 2017.03.22-004; Amended on 10-11-2017 by Ord. No. 2017.09.27-007; Amended 11-08-2017 by Ord. No. 2017.10.25-010]

- (1) Henry Law Park – River Street parking area. No Person shall park a Vehicle in designated parking in the River Street parking area at the Henry Law Park and Recreation Facility unless they are a City Employee on City business or are present and using the recreational facility or grounds at Henry Law Park. The parking of Vehicles for any other purpose is prohibited. Violators shall be subject to Table B fines under 166-30 as set forth in the Schedule of Fees adopted by City Council.
- (2) Summer Street. No Person, except for visitors to the Woodman Institute, shall be allowed to park on the northerly side of Summer Street from the intersection with Central Avenue westerly for one hundred twenty (120) feet, during operating hours when the Woodman Institute is open for the season. Signage shall be posted that indicates the hours, days and/or months of the restricted parking, based on the Woodman Institute’s operating hours. Violators shall be subject to Table A fines under 166-30. [Added on 03-11-2015 by Ord. No. 2015.02.25-009]
- (3) Orchard Street. No Person, except for visitors to the Dover Police Station, shall be allowed to park in the two (2) posted police station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments) and the three (3) posted police station



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visitor spaces on the first floor of the parking garage. Violators shall be subject to Table A fines under 166-30.

(4) Orchard Street Parking Garage: Between the hours of 2:00 A.M. to 6:00 A.M., no persons shall park a Vehicle in the Orchard Street Parking Garage unless it is properly displaying a valid permit or has obtained an overnight parking receipt for a designated space from a parking meter.

(5) Orchard Street Parking Garage: No person shall park a non-plug-in electric vehicle in a designated electric vehicle charging station space. Plug-in electric vehicles shall not remain in a designated electric charging station space in excess of four (4) hours.

3. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 56, Schedule I. No Parking at Any Time by adding Industrial Park Drive as follows:

166-56. SCHEDULE I: No Parking at Any Time.

A. In accordance with the provisions of **166-20**, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park or permit to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing born by the owner of the vehicle.

<u>STREET</u>	<u>LOCATION</u>
<u>Industrial Park Drive</u>	<u>Easterly, then southerly side (inside of curve) from the westernmost driveway from 89 Industrial Park Drive (Eversource pole #305/12B), northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource pole #305/15BS) from December 1st to April 1st</u>



CITY OF DOVER

CITY OF DOVER - ORDINANCE

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4. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 57, Schedule J. Limited Time Parking, by including the per day specification to Paragraph H. and adding Central Avenue as follows:

166-57. SCHEDULE J. Limited Time Parking. [Amendments noted where applicable]

H. In accordance with the provisions of 166-22, it shall be unlawful for the owner or operator of any Vehicle to park for more than three (3) hours per day in the following described locations: [Amended on 10-08-08 by Ord. No. 2008.09.24-12]

<u>STREET</u>	<u>LOCATION</u>
<u>Central Avenue</u>	<u>Westerly side from the driveway between 642 and 648</u> <u>Central Avenue, northerly to the driveway between 652</u> <u>and 660 Central Avenue</u>

5. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 59, Schedule L. Parking Meter Zones to eliminate the Locust Street Lot as follows:

166-59. SCHEDULE L: Parking Meter Zones. [Added on 04-22-2015 by Ord. No. 2015.04.22-012]

<u>METERED PARKING LOT</u>	<u>LOCATION</u>
Belknap Lot	320 Central Avenue and 18 Locust Street; southerly of Washington Street between Central Avenue and Locust Street
Chestnut Street Parking Lot [Added on 04-12-2017 by Ord. No. 2017.03.22-004]	East of Chestnut Street, south of Fourth Street and west of the railroad tracks. All spaces except as otherwise posted.
Henry Law Avenue Recreation Parking Lot – Henry Law Avenue [Added 04-12-2017 by Ord. No. 2017.03.22-004]	6 Henry Law Avenue, easterly and then northerly of Henry Law Avenue



CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Locust Street Lot [Added on 12-09-2015 by Ord. No. 2015.10.28-029]	17 St. Thomas Street and 33 Locust Street north of the intersection of Locust Street and Chestnut Street
Orchard Street Lot [Amended on 8-24-2015 by Ord. No. 2015.07.08-016; Amended on 12.09.2015 by Ord. No.2015.10.28-029; Amended on 05-25-2016 by Ord. No. 2016.05.11-007]	North of Orchard Street southerly of the Cochecho River between Central Avenue and Chestnut Street not including two (2) posted spaces in the northeast corner of the lot, two (2) posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments) that are free fifteen (15) minute limit spaces, and two (2) posted Police Station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments)

6. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 60, Schedule M. Business Parking Permit Zones to eliminate the Locust Street Lot as follows:

166-60. SCHEDULE M: Business Parking Permit Zones. [Added on 05.25.2016 by Ord. No. 2016.05.11-007]

The following parking lots/areas are authorized for permit parking as authorized by Section 166-23 Business Parking Permit Program unless otherwise restricted:

<u>PARKING LOTS</u>	
Belknap Lot	
Chestnut Street Lot	
Locust Street Lot	



CITY OF DOVER

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7. TAKES EFFECT

This Ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch Sponsored by: Mayor Karen Weston
Finance Director By request

Approved as to Legal Anthony Blenkinsop
Form and Compliance: General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

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ORDINANCE BACKGROUND MATERIAL:

Regarding 166-16 General Parking Restrictions: The City has installed electric charging stations in the parking garage which should not be used by non-plug-in electric vehicles. The maximum time an electric vehicle would be able to charge would be four hours.

Regarding 166-56 Schedule I. No Parking at Any Time: During the winter, snow plows cannot get through to clear the roads in the area of 92 Industrial Park Drive. Under the authority of 166-3, the Chief of Police authorized the noted area be posted for an evaluation period during the 2017-2018 winter. Community Services personnel and the Parking Manager noted that the restriction met its intended goal.

Regarding 166-57 Schedule J. Limited Time Parking: Three business suites have opened at 652 Central Avenue that need turnover customer parking. Under the authority of 166-3 the Chief of Police had the parking bay out front of 652 Central Avenue posted for a three hour limit as of April 1, 2018 for an evaluation period. The Parking Manager has reported that the restriction has met its intended goal.

Regarding 166-59 Schedule L. Parking Meter Zones: The Locust Street Parking Lot is closed and no longer City property.

Regarding 166-60 Schedule M. Business Parking Permit Zones: The Locust Street Parking Lot is closed and no longer City property.