



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, May 1, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, May 1, 2018 at 4:35 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Amanda Russell, Sarah Greenshields, Matt Severson and Dennis Shanahan. Mark Geuther and Bob Carrier were excused. Also present were Superintendent Bill Harbron, PC Construction Representative Scott Blair, HMFH representatives Tina Stanislaski and Alan Pemstein, Fire Chief Eric Hagman, Facilities Director Jeff White and DHS Dean of Students Tom Waldron.
- II. CITIZENS' FORUM:** none.
- III. APPROVE MEETING MINUTES FROM APRIL 17, 2018:** Sarah Greenshields moved, Matt Severson seconded to approve the minutes of the April 17 meeting. An oral **VOTE PASSED 4/0**.
- IV. APPROVE MANIFESTS:**
- Sarah Greenshields moved, Matt Severson seconded to pay manifest CIPM#DHSCTC126 in the amount of \$2,314,217.00 to PC Construction for construction services through April 30, 2018. A roll call **VOTE PASSED 4/0**.
- V. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:**
- Sarah Greenshields moved, Matt Severson seconded to approve change order 190216 RFI-420R1 Condensate Insulation Update for a credit of \$2,128.00. A roll call **VOTE PASSED 4/0**.
- Sarah Greenshields moved, Matt Severson seconded to approve change order 190236 ASI-111 Revised Gymnasium Line Layout for a total of \$3,100.00. A roll call **VOTE PASSED 4/0**.
- The committee agreed that a request should be made to the City recreation department to cover this cost or a portion of it due to the limited use by students for pickleball.
- Sarah Greenshields moved, Matt Severson seconded to approve change order 190237 RFI-704 Volleyball Insert Modifications for a total of \$2,016.00. A roll call **VOTE PASSED 4/0**.
- Sarah Greenshields moved, Matt Severson seconded to approve change order 190240 PR-037 Intercom Revisions for a total of \$6,288.00. A roll call **VOTE PASSED 4/0**.
- Sarah Greenshields moved, Matt Severson seconded to approve Owner's Change Order 0015 for a total of \$38,353.00. A roll call **VOTE PASSED 4/0**.
- VI. APPROVE LETTERS OF RECOMMENDATION FOR SUBCONTRACTORS:**
- Sarah Greenshields moved, Matt Severson seconded to award the bid for Animal Science Building BP 26.1 Electrical & Tele/Data to Interstate Electrical in the amount of \$321,120.00. A roll call **VOTE PASSED 4/0**.



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The original contractor withdrew from the project for unknown reasons.

- VII. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report.
- VIII. NETWORK ELECTRONICS ADDITIONAL FUNDING APPROVAL:** Added to next meeting agenda.
- IX. FFE ADJUSTMENTS:** Ms. Simmons updated the committee stating there are some changes in awards to vendors that reflect a savings of \$5,886.25. Sarah Greenshields moved, Matt Severson seconded to amend the FF&E purchase orders creating a net savings of \$5,886.25 as presented by Ms. Simmons. A roll call **VOTE PASSED 4/0**.
- There will be an update on lifts at the next meeting. This is a separate item, but also from WB Mason.
- X. PROFESSIONAL MOVING SERVICES BID UPDATE:** Ms. Simmons stated there will be no additional cost for moving by Diamond Moving since they are not bringing in crates. The cost will be \$31,400 and up to \$3,000 for the crane rental which will most likely be less. She added that the cafeteria areas including freezers also need to be moved. The JBC authorized Ms. Simmons to ask Diamond for an estimate for this additional service.
- XI. WATER SOURCE TO OUTSIDE GARDEN:** Mr. Pemstein stated that this is part of an alternate was in original documents. He does not believe this will be a big deal since it is close to where there will be irrigation, although won't occur until the summer of 2019.
- XII. TIME CAPSULE/GRAND OPENING DISCUSSION:** Nothing new at this time.
- XIII. FUNDRAISING UPDATE:** There was no fundraising meeting today.
- XIV. DEDICATION PLAQUE:** HMFH is working on a mockup of the plaque.
- XV. CLERK OF THE WORKS REPORT:** Mike Brooks provided his report stating the green outside panels are being installed, walkways are in progress, bleachers and rock climbing wall are being installed. Two neighbors have complained that there will be a smell from the animal science barn. Ms. Paradis noted that the animals are not on site when the temperatures are very high.
- It was reported that ledge was found on Alumni Drive when digging for water line/sewer. There may be more discovered as work continues. A change order will most likely be required for this.
- XVI. CONSTRUCTION SCHEDULE UPDATE:** Mr. Blair will post an updated construction schedule on Wednesday.
- XVII. MATTERS OF INTEREST:** The Synthetic Turf meeting will occur on Tuesday, May 15 at 6:00 pm directly after the JBC meeting. It will occur in the School Board Chambers (room 306) McConnell Center and the public is invited to attend. An engineer who is knowledgeable on the



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subject will be present to answer questions. There will be a citizen's forum so that community members may provide input.

Ms. Paradis reminded the committee that she needs to know the date of occupancy as soon as possible since the NH State Board of Cosmetology will need to inspect and certify the space before students are able to attend since it is an accredited program.

- XVIII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next meeting will be May 15 at 4:30 p.m. at the Superintendent's Office.

Agenda items will include change orders, LORs, tennis courts, construction update, manifests, fundraising update, time capsule, grand opening, FFE, plaque reviewing, professional moving services bid update, lifts.

- XIX. ADJOURNMENT:** Sarah Greenshields moved, Matt Severson seconded to adjourn the meeting at 5:20 pm.