



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 14, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gasses, Councilor Keane, Councilor Thibodeaux, and Councilor Williams. Councilor Ciotti and Councilor Muffett-Lipinski arrived at 7:15 pm.

Absent: Councilor Shanahan.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Weston read a proclamation for Genoveffa DiMambro Lambert.

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add an Appointments Committee Report, a Joint Building Committee – Dover High School and Regional CTC Report, and a Dover Main Street Report. Councilor Williams moved to add a Recreation Advisory Board Report.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Williams.

Vote: 8/0.

7. PUBLIC HEARINGS

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He spoke about the recent snow storm and the snow removal budget.

Community Services Director Storer gave an overview of the snow removal.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.



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10. APPROVAL OF MINUTES

- A. February 21, 2018 – Workshop Session**
- B. February 28, 2018 – Regular Session**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Ciotti.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston listed and gave a brief overview of all the meetings and events she attended.
Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Keane.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. B18024 HANSON STREET RECONSTRUCTION
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
City Manager Joyal gave an overview of the enormity of this project and the impact on traffic and parking in the area.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – Cocheco Valley Humane Society**
- 2. RAFFLE – Dover Little Green Football**
- 3. RAFFLE – Dover Shockwave Robotics Corp.**
- 4. RAFFLE – Great Bay Figure Skating Club**
- 5. ROAD RACE – Dover Middle School PTA**
- 6. ROAD RACE – UNH Relay for Life**
- 7. WALK – Arts in Reach**
- 8. B15060 ADDITIONAL DESIGN SERVICES FOR WATERFRONT DEVELOPMENT
PHASE III FLEX FUND
SPONSORED BY MAYOR WESTON BY REQUEST**



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9. B16059 CONSULTANT FOR CEMETERY MASTER PLAN

SPONSORED BY MAYOR WESTON BY REQUEST

10. B17025 VETERANS MEMORIAL ADDITIONAL SCOPE OF WORK

SPONSORED BY MAYOR WESTON BY REQUEST

**11. DOVER PUDDING HILL AQUIFER CHANGE ORDER #4 - EMERY & GARRETT
GROUNDWATER INVESTIGATIONS LLC**

SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 13. Ordinance Committee |
| 2. Planning Board | 14. Parking Commission |
| 3. 400 th Anniversary Committee | 15. Pool Advisory Committee |
| 4. Appointments Committee | 16. Recreation Advisory Board |
| 5. Arena Commission | 17. Solid Waste Advisory Commission |
| 6. Arts Commission | 18. Transportation Advisory Commission |
| 7. Conservation Commission | 19. Joint Building Committee – Dover High
School and Regional Career Technical Center |
| 8. Energy Commission | 20. Joint Building Committee – Garrison
Elementary School |
| 9. Heritage Commission | 21. Dover Main Street |
| 10. Legislative Liaison | |
| 11. Library Board of Trustees | |
| 12. McConnell Center Advisory Committee | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Deputy Mayor Carrier pulled the Appointments Committee Report, the Joint Building Committee – Dover High School and Regional CTC Report, and the Dover Main Street Report.

Councilor Muffett-Lipinski pulled the School Board Report.

Councilor Williams pulled Items #13.A.8, 13.A.11., and the Recreation Advisory Board Report.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.8.; seconded by Councilor Ciotti.

Assistant City Planner Bird gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.11.; seconded by Councilor Keane.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.

Vote: 8/0.



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Deputy Mayor Carrier gave an overview of the Appointments Committee Report to the Council and recommended the following appointments:

Michelle Champagne – McConnell Center Advisory Board

Christopher Prior – Waterfront TIF Advisory Board

Coleen Sheehy Ayers – 400th Celebration Committee

Kevin McEneaney – 400th Celebration Committee

Dave Landry - Regional Planning Commission

Deputy Mayor Carrier moved to accept the appointments; seconded by Councilor Ciotti.

Vote: 8/0.

Deputy Mayor Carrier said the Committee had to remove Cathy Beaudoin as Woodman Institute representative because of her employment with the City. He said they are recommending the appointment of Douglas Steele as Woodman Institute representative.

Deputy Mayor Carrier moved to accept the appointment of Douglas Steele as the Woodman Institute representative; seconded by Councilor Keane.

Councilor Thibodeaux asked if Ms. Beaudoin will still participate on the Committee.

Deputy Mayor Carrier listed the current openings.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Ciotti.

Vote: 8/0.

Councilor Williams gave an overview of the Recreation Advisory Board Report to the Council.

Deputy Mayor Carrier moved to accept the Recreation Advisory Board Report; seconded by Councilor Keane.

Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier move to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Deputy Mayor Carrier move to accept the Dover Main Street Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

B. RESOLUTIONS

1. ADOPTION 2018-2019 CITY COUNCIL GOALS

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.

Vote: 8/0.



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**2. REAFFIRMATION OF APPOINTMENT OF NEW BOARD MEMBER TO THE JBC
REGARDING DOVER HIGH SCHOOL AND THE REGIONAL CAREER
TECHNICAL CENTER
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Williams
Mayor Weston gave an overview of the resolution to the Council.

Vote: 8/0.

**3. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL
YEAR 2019 CDBG ENTITLEMENT FUNDS
(TO BE REFERRED TO A PUBLIC HEARING ON MARCH 28, 2018)**

Deputy Mayor Carrier moved to refer to a public hearing on March 28, 2018; seconded
by Councilor Thibodeaux.

Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Muffett-Lipinski said the Dover Varsity Basketball Team is going to the State
Championship on Saturday.

Councilor Williams spoke about Horne Street Elementary School Teacher, Lily O’Gara, and her
students reaching out to the Council, and she thanked the students for their letters.

Mayor Weston asked for an update regarding the bricks at the Veterans Memorial.
Recreation Department Director Bannon gave an overview of the progress at the Veterans
Memorial and the plans for laying out the bricks. He spoke about ordering the bricks, sponsoring
trees and benches.

16. ADJOURNMENT

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Keane.

Vote: 8/0.