



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 25 2018**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Keane.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**

Deputy Mayor Carrier moved to add the Emergency Management Performance Grant resolution as Item #13.B.2.

Councilor Shanahan moved to add an Arts Commission report and COAST report.

Deputy Mayor Carrier moved to add a Joint Building Committee – Dover High School and Regional CTC report.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 8/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2019 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM - CITY PORTION ONLY SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

B. APPROPRIATION FOR CHESTNUT STREET AND WASHINGTON STREET REALIGNMENT FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS **(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)** SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

C. CHAPTER 166, SECTIONS 5.C.2., 50.C., 53.F., and 56.I. SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He highlighted a few items in the report: items that addressed Council Goals, snow removal budget, employee recognitions, and employee years of service. He said June 1, 2018 property tax bills have been mailed out. He said after the Dover Main Street clean up the City will be having a ceremony for the Guilmette bench in Maple Square. He spoke about tax impacts, assessed values, and the real estate market impact on the property taxes.

Councilor Thibodeaux asked about the road construction work on Stark Avenue. Community Services Director Storer gave an overview regarding the work on Stark Avenue to the Council.

Mayor Weston asked about Third Street road construction work. Assistant City Manager Parker gave an overview of the work being completed on Third Street to the Council.

Mayor Weston asked about Fourth Street road construction work. Community Services Director Storer gave an overview of the work being completed on Fourth Street to the Council.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 8/0.

10. APPROVAL OF MINUTES

- A. April 4, 2018 – Workshop Session**
- B. April 11, 2018 – Workshop Session**
- C. April 11, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Muffett-Lipinski. Councilor Thibodeaux noted the Scribner's error in the header and footer on pages 4 and 5 where it showed Agenda instead of Minutes.

Deputy Mayor Carrier moved to approve the Minutes with the corrections; seconded by Councilor Ciotti.

Vote: 8/0.



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11. MAYOR'S REPORT

Mayor Weston said she attended the State of the City, a Labor Law seminar, and ribbon cuttings. Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Williams.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

- 1. CHAPTER 166, SECTIONS 5.C.2., 50.C., 53.F., and 56.I.**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston gave an overview of the Ordinance to the Council.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. APPROPRIATION FOR CHESTNUT STREET AND WASHINGTON STREET
REALIGNMENT FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Park Street**
- 2. BLOCK PARTY – Woodman Institute Museum**
- 3. B17037 BIRCHWOOD AND KEATING RECONSTRUCTION CHANGE ORDER 2**
SPONSORED BY MAYOR WESTON BY REQUEST
- 4. B18055 DOVER DRAW STRING TRASH BAGS**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. B18060 AWARD OF BID SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST



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- 6. B18061 AWARD OF BID WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. B18066 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. B18068 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. B18074 DESIGN CONSULTANT FOR THE WHITTIER STREET SIDEWALKS**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. CHESTNUT STREET AND WASHINGTON STREET ALIGNMENT**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
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| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400 th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Downtown TIF Advisory Board | 20. Waterfront TIF Advisory Board |
| 8. Conservation Commission | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee – Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | |
| 13. McConnell Center Advisory Committee | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Mayor Weston pulled Item 13.A.4.

Deputy Mayor Carrier pulled the Joint Building Committee – Dover High School and Regional CTC Report. He pulled the Arts Commission Report and COAST Report for Councilor Shanahan.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.4.; seconded by Councilor Ciotti.

Mayor Weston asked about the increase in the price for the bags.

City Manager Joyal said the increase will not impact the citizens of Dover.

Councilor Thibodeaux asked about the quality of bags.

City Manager Joyal said they are expected to be constructed to specifications. He told citizens to exchange the bags if they have a bad roll with Community Services.

Roll Call Vote: 8/0.



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Councilor Shanahan gave an overview of the Arts Commission Report to the Council.
Deputy Mayor Carrier moved to accept the Arts Commission Report; seconded by Councilor Shanahan.
Vote: 8/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.
Deputy Mayor Carrier moved to accept the COAST Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council. He spoke about the Fundraising activities.
Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Williams.
Vote: 8/0.

B. RESOLUTIONS

1. ACCEPTANCE OF WHALE TALE SCULPTURE DONATION FOR DOVER INDOOR POOL SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Recreation Department Director Bannon gave an overview of the resolution to the Council.
Vote: 8/0.

2. EMERGENCY MANAGEMENT PERFORMANCE GRANT SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.
Fire Department Chief Hagman gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from Jane Ann Sherwood, dated April 13, 2018.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor
Vote: 8/0.



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15. COUNCIL MATTERS OF INTEREST

Mayor Weston gave a calendar of upcoming events:

May 4, 2018 – Art Walk
May 5, 2018 – Dover Pride Clean Up Day
May 5, 2018 – Maple Square Bench Ceremony
June 2, 2018 – Hot Diggitty Dog Day
April 26, 2018 – 400th Celebration Committee's first meeting

Deputy Mayor Carrier attended the DARE graduation. Opening Day for Dover Youth Softball on May 5, 2018. On May 4, 2018, Greater Dover Chamber of Commerce hosts the Sweepstakes fundraiser at Wentworth-Douglass Hospital.

Mayor Weston asked about the Brick Party for the Veterans Park.
Recreation Department Director Bannon gave an overview of the process to the Council.

16. ADJOURNMENT

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.