



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 23, 2018**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Muffett-Lipinski, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Keane and Councilor Shanahan.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor moved to add a resolution as Item #13.B.3.: Chief of Police Employment Agreement, an Appointments Committee Report, and a Joint Building Committee – Dover High School and Regional CTC Report.

Deputy Mayor moved to approve the Agenda as amended; seconded by Councilor Thibodeaux.
Vote: 7/0.

7. PUBLIC HEARINGS

A. CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 56, 57, 59 and 60 SPONSORED BY MAYOR WESTON BY REQUEST

David Speltz, Owner of Camera Commons located at 652 Central Avenue: He spoke in favor of the Ordinance.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. AMENDMENT OF FY2018 FEE SCHEDULE TO CREATE A METER FEE FOR ELECTRIC VEHICLE CHARGING STATION SPACES IN THE ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL.) SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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**C. B17048 SIDEWALK IMPROVEMENTS ADDITIONAL SCOPE – SPRUCE LANE AND
REPROGRAMING OF UNEXPENDED BOND PROCEEDS
(REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL.)
(COUNCIL VOTE TO OCCUR ON JUNE 13, 2018.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He introduced the new Dover Police Chief, Dover Police Captain William Breault, to the Council, and said he will be formally sworn in on June 5, 2018, but officially Chief as of June 1, 2018..

Captain Breault thanked the City Manager for his kind words, and asked the Council to contact him with any questions.

City Manager Joyal gave an overview of the final snow removal report to the Council. He said the Governor has applied to the Federal Government for one of the big storms this past winter, and there is a potential for Dover to receive \$75,000 for expenses.

Deputy Mayor Carrier asked about the renovations in the Customer Service Center.

City Manager Joyal said the work has started. The City had to wait for the insurance adjusters to make their final determination for the extent of the repairs. He hopes to have the Customer Service Center completed by July 1st. He added that he will be bringing forward a resolution for the continuation of the renovations to the first floor of City Hall.

Deputy Mayor Carrier asked about the vestibule and its completion.

City Manager Joyal said the contractor is almost done. He said the quality of the work is there, but added that it was unfortunate that it took so long to complete.

Councilor Thibodeaux asked about the road work being done on Stark Avenue.

Community Services Director Storer gave an overview of the Stark Avenue project to the Council.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Williams.

Vote: 7/0.



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10. APPROVAL OF MINUTES

- A. May 2, 2018 – Workshop Session**
- B. May 2, 2018 – Special Meeting**
- C. May 9, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.
Vote: 7/0.

11. MAYOR'S REPORT

Mayor Weston said she attended the following meetings: Tri-City Homeless Coalition, Government Affairs, Transportation Advisory Commission, Cocheco Waterfront Development Advisory Committee, and the Appointments Committee. She referred to a discussion during the Appointments Committee meeting and wanted the City liaisons for Board and Commissions to check the attendance of the members to make sure they are following the rules. She asked the liaisons to address the goals for the Boards and Commission and update them if needed. She referred to the Committee Reports and asked for an update on the first six on the list at the next regular City Council meeting, and continue to the next six for the regular meeting to follow, and so on. She spoke about "Don't Trash Dover" on Facebook, and asked the Council to take a look at it. Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

- 1. CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 56, 57, 59 and 60**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Parking Manager Simons gave an overview of the Ordinance changes to the Council.
Roll Call Vote: 6/1; Passed. Councilor Gasses was opposed.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. AMENDMENT OF FY2018 FEE SCHEDULE TO CREATE A METER FEE FOR ELECTRIC VEHICLE CHARGING STATION SPACES IN THE ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL.)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 7/0.



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Greater Dover Chamber of Commerce**
2. **BLOCK PARTY – Hot Rod City**
3. **BLOCK PARTY – 7th Catering, Seacoast Microbrew Festival**
4. **ROAD RACE – Garrison School**
5. **TAG – Seacoast Titans Football and Cheer**
6. **B17003 SIEMENS INDUSTRIES INC. ADDITIONAL SCOPE OF WORK FOR POOL AND LIBRARY**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400 th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Downtown TIF Advisory Board | 20. Waterfront TIF Advisory Board |
| 8. Conservation Commission | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee – Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | |
| 13. McConnell Center Advisory Board | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. Deputy Mayor Carrier pulled the Appointments Committee and the Joint Building Committee – Dover High School and Regional CTC Reports.

Councilor Thibodeaux pulled Item 13.A.6.

Mayor Weston asked for a vote on the remaining items on the Consent Calendar.

Vote: 7/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.6.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7/0.



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Deputy Mayor Carrier gave an overview of the Appointments Committee meeting to the Council, and made the following recommendations for Council approval:

Susan Kelsch – Cemetery Board as an alternate member

Bruce Batchelder – Open Lands Committee

Nabia Fortier – Open Lands Committee

Zachary Schmidt – Conservation Commission as an alternate member and Pool Advisory Committee as a regular member

Abigail Lyon – alternate member to regular member on Conservation Commission.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Thibodeaux.

Vote: 7/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Williams.

Vote: 7/0.

B. RESOLUTIONS

1. MERIT PLAN AMENDMENT – CLASSIFICATION AND PAY PLANS

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

City Manager Joyal gave an overview of the Merit Plan amendments to the Council.

Roll Call Vote: 7/0.

2. FISCAL YEAR 2019 BUDGET AMENDMENT – RESCIND SCHOOL CAPITAL RESERVE TRANSFERS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON JUNE 13, 2018.)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on June 13, 2018; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

3. CHIEF OF POLICE EMPLOYMENT AGREEMENT

(SPONSORED BY MAYOR WESTON BY REQUEST)

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE



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15. COUNCIL MATTERS OF INTEREST

No discussion.

16. ADJOURNMENT

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 7/0.