



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall, 288 Central Avenue
Meeting Date: Monday, January 8, 2018
Meeting Time: 5:30 pm

MEMBERS PRESENT: Bill Hunt (Chair), Tristan Donovan (Vice Chair), Steve Fellows, Robert Eckert, Amy Kramer Perry

STAFF PRESENT: Steve Bird (City Planner); Gretchen Young (Assistant City Engineer)

OTHERS PRESENT: Marcia Gasses (City Council Liaison), Doug Broder

1. **The meeting was convened at 5:31 PM and a roll call was done.**
2. **VISIT FROM CHRISTOPHER PARKER, ASSISTANT CITY MANAGER: DIRECTOR OF PLANNING AND STRATEGIC INITIATIVES**

Parker thanked members for serving on the Conservation Commission and for all their hard work. Donovan has done a good job communicating the concerns from the Conservation Commission to the Planning Board. Don't forget to come to the Land Use Board Meet and Greet tomorrow night.

3. ANNUAL NOMINATIONS AND ELECTION OF OFFICERS FOR 2018

Hunt asked if any members wanted to be considered for one of the three officer positions. Fellows volunteered to be secretary. Donovan agreed to be vice chair. Hunt agreed to remain as chair unless someone else wanted the position.

Kramer-Perry moved to nominate the slate of Hunt as Chair, Donovan as Vice Chair and Fellows as Secretary, Eckert seconded. Vote: 5 in favor

4. APPROVAL OF THE PRIOR MEETING MINUTES – December 11, 2017

Donovan moved to approve the December 11, 2017 minutes, Fellows seconded. Vote: 5 in favor

5. OLD BUSINESS:

6. NEW BUSINESS:

- A. NHDES Expedited Review Wetlands Permit and City of Dover Conditional Use Permit for City of Dover (Owner: Paul Tolend, Jr. and Nancy Berube), Assessor's Map L, Lot 95-L, zoned R-20, located at 10A Roberts Road.

Gretchen Young was present to explain the proposal to repair and replace an existing drainage culvert extending from Roberts Road to an outlet near the Piscataqua River, with permanent wetland impacts of 150 square feet, temporary wetland impacts of 800 square feet, and wetland buffer impacts. This is part of the Roberts Road reconstruction project from the CIP.

Broder: We are putting the replacement culvert in the same general location, but we are adding an energy dissipater at the end to slow the water down before it enters the river. WE are working to finalize the drainage easement with the land owner.

Gasses: Is there plans to remove the sediment?



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Broder: We will install a deep sump catch basin to catch sediment.

Donovan asked about the size of rip rap being proposed.

Broder: We have not calculated the correct size yet but it will likely be 2 foot size.

Hunt: Do you expect to run into ledge along the riverbank?

Broder: We did some test pits and found none in that area.

Donovan: Will the culvert be upsized?

Broder: Yes it will be a 3 foot culvert, the current is 12 or 15 inches.

Hunt confirmed that the pipe is only partially functioning.

Gasses asked how the road will be rebuilt.

Young: We are planning to install underdrains and use a fabric.

Donovan made a motion to endorse the NHDES Expedited Review Wetlands Permit and City of Dover CUP, Kramer-Perry seconded. Vote: 5 in favor

Hunt signed 5 copies of the application for the applicant.

7. REPORT FROM THE CHAIR

A. Review of Correspondence Received From NH Department of Environmental Services:

1. Letter from NH DES to the Federleins of 11 Landing Way approving their wetlands permit for a retaining wall, walkway and patio.
2. Letter from Jones & Beach Engineers on behalf of the Warschauers of 3 Wentworth Terrace to NH DES responding to a request for more information.

8. OTHER BUSINESS:

Bird reminded members about the upcoming Land Use Board Meet and Greet scheduled for tomorrow night at 5:30 pm. Donovan, Perry and Eckert have signed up and Hunt said today that he would attend.

9. ADJOURNMENT

The Chair declared the meeting adjourned at 6:00 pm.