



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, January 15, 2018
Meeting Time: 7:00pm

Roll Call:

Representatives: Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (citizen volunteer)

city personnel: Mick Arsenault, Gary Bannon, Matt Keane

Absent: Susan Ball

Meeting began at 7:00.

Approval of Agenda:

A suggestion was made to add a follow-up item about the meeting schedule. Pat made a motion to approve the agenda as amended. Tim seconded. Motion passed unanimously.

Approval of Minutes from December 18, 2017:

Jess made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Citizens Forum:

None

Election of Officers:

Tim made a motion to re-elect Christophe as chair and Jess as vice chair. Sue seconded. The vote was unanimous.

Reports:

Gary:

- Matt Keane was welcomed as the new city council liaison.
- CIP update: What was originally intended as a two-year project to replace the boiler system appears ready to be completed in one year. The project was not bonded and the money is already available. The old boiler system will be removed, the space will be readied, and the new system should be installed by fall. The space, flooded twice, now has a 3' wall already in place. Gary is working on the timeline and defining the specifications.
- Due to the prolonged and deep cold, the lobby bathroom experienced a frozen pipe. Repairs are being performed.
- A loss of power in December resulted in a short to the pump circuit and facilities management is still working to get everything back on line. The system will be upgraded to include phase protection and better alarms.



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Mick:

- Issues with fluctuations in air temperature should be settled soon.
- It was noted that the building's shell never warmed during the cold snap. This resulted in the humidifier's drawing in snow which then built up in the ducts.
- High school teams will continue to use the pool heavily through mid-February, at which time the normal schedule will resume.
- Swim lessons have begun. Lower level classes are full, but vacancies exist in the level 5/6 class.
- Summer planning has begun, including a float-in movie.
- New staff members have been hired, but more are still needed.

Long Range Planning:

- A meeting regarding the shed at the outdoor pool will be scheduled.
- No updates about lighting at the outdoor pool were offered.

Finance and Budget:

Gary has submitted the budget for FY 2019 and will meet with the city manager in late January. Of the \$450,000 budget, about 1/3 comes in as revenue from pool rentals and memberships. Lesson fees are used to offset costs but are listed under a separate revenue line. Net cost to the city is about \$260,000 per year.

Old Business:

Whales Tail Update:

- Final design for attachment to the building is nearing completion.
- Engineers, roofers, and riggers have all had in-put.
- Once installed, the flukes will extend beyond the footprint of the building.

Mural: The mural is being designed for the Henry Law Ave. side of the building. The world theme will be expressed through 3-d jigsaw puzzle pieces. The cost for the mural has been covered, but installation will be extra. Lighting is planned for night visibility.

Olympian Recognition Signage Status:

- Entrance sign is still being considered.
- signage recognizing Dover's Olympians:
- Discussions continue to determine what qualifies a person as "from Dover" and what names might be added.



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New Business:

Cold Weather Facility Issues:

Discussed under Gary's report above

Meeting Schedule:

To prepare for this topic, Tim reviewed meeting minutes from several years and tracked common topics and timelines. He noted that odd-numbered months seem to be more relevant if we were to move to a schedule of meeting every other month. If a meeting is required during an even-numbered month, no objections were noted. If a quorum is not reached, the meeting can be rescheduled for the following month. If Gary or Mick has quick updates that do not require a vote, these can be sent via email. **Tim made a motion to hold meetings on the third Monday of odd-numbered months from now on. Pat seconded. Motion passed unanimously.**

Other Business:

- It was noted that puddles on the floor of the walkway into the ladies' locker room seem to be coming from the men's showers.
- A patron on January 15 noted concern that having two staff members on duty seemed to be insufficient and overall she was not pleased with her experience. Mick noted that having one guard at the pool and one at the desk is sufficient during most times of the day. He requested that if a small issue is noticed, such as no toilet paper in a stall, to notify the desk person so that the situation can be corrected promptly.

Matters of Interest:

None

Adjournment:

Tim made a motion to adjourn. Sue seconded. Motion passed unanimously. Meeting was adjourned at 7:58.