



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Monday, May 7, 2018
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Phil Rinaldi, Guy Eaton, Periklis Karoutas

Members Not Present: Peg Purcell, Matt Sylvia

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Ex Officio Members Not Present:

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:00 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the April 12, 2018 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the April 12, 2018 Board meeting Minutes. Seconded by G.Eaton.
Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: G.Eaton made a motion to enter non-public session. Seconded by P.Rinaldi. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.

Motion: P.Karoutas made a motion to seal the non-public meeting minutes. Seconded by P.Rinaldi. Vote: U/A



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5. New Business:

- Downtown Merchant's Report: Reid Weston

R.Weston gave an update of the downtown merchants

- Biddeford, ME: Matthew Eddy meeting

The Board discussed Matt Eddy, the new Economic Development Director in Biddeford, Maine.

- Community Coordination meeting on 4/12/18 with Stacey Hagar.

There was a community meeting to get organized about the upcoming summer season.

- Strategic Intentions: Final Copy

The Board discussed roles each Board member will take regarding DBIDA's Strategic Intentions.

- Gary Armitage interested candidate for Dover Woodman Museum Director

Board members discussed the candidate for the Woodman Museum Director position.

- Phone Conference Call with Eric Reisenwitz, Senior Vice President, Head of Operations, Group Protection at Lincoln Financial Group, and Steve Foor, 2nd Vice President & Director of Facilities and Services at Lincoln Financial Group

The Director talked about the encouraging conversation with Liberty Financial Group. The company will discuss the potential of a Dover facility.

- Rezoning Coalition: Scott Johnson

There will be an update at the next DBIDA meeting. The next Rezoning meeting is on Tuesday May 8, 2018.

- Waterfront Update: Peg Purcell

The RFP's are due at the end of May.

- BizEd Connect Report: Periklis Karoutas

P.Karoutas gave an update about meeting with Delilah Smith from The Career Tech Center. They discussed the challenges and needs. They will meet again in two weeks.



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6. Financial Report: April 30, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the Financial Report that was distributed.

Motion: G.Eaton made a motion to accept the April 30, 2018 Financial Report. Seconded by P.Rinaldi. Vote: U/A.

7. Manager's Report: Economic Development Section: April 2018.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

9. ADJOURN:

Motion: S.Johnson made a motion to adjourn at 5:44 PM. Seconded by S.Haddadin. Vote: U/A.