DOVER SCHOOL BOARD – MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting #5
Meeting Location:	Media Ctr. (Room 306) McConnell Center
Meeting Date:	**Monday, May 14, 2018**
Meeting Time:	**7:00 pm**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, May 14 at 7:00 p.m. in the McConnell Center Media Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Zak Koehler, Matt Lahr, Carolyn Mebert and Andrew Wallace.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, CTC Director Louise Paradis, DHS Principal Peter Driscoll, DMS Principal Kim Lyndes, GES Principal Beth Dunton, WPS Principal Patrick Boodey, CIA Director Paula Glynn, PPS Director Christine Boston

C. PLEDGE OF ALLEGIANCE: Andrew Wallace led the Pledge of Allegiance.

D. CITIZENS' FORUM: No one addressed the Board.

E. AGENDA APPROVAL: Matt Lahr moved, Zak Koehler seconded to approve the agenda as presented. An oral **VOTE PASSED 7/0**.

F. APPROVAL OF MINUTES:

1. Public Meeting to Enter Nonpublic Meeting #10, April 9, 2018
2. Nonpublic Meeting #10, April 9, 2018
3. Regular Meeting #4, April 9, 2018

Carolyn Mebert moved, Andrew Wallace seconded approval of the minutes. An oral **VOTE PASSED 7/0**.

G. CONSENT AGENDA

1. Correspondence: none
2. Resignations/Retirements:
a. Lucy Wackman, DHS ESL Teacher
3. Leaves of Absence:
a. Danielle Nelson—DMS
4. Job Shares: none
5. Nominations:
a. Teacher
6. Extended Travel (Student Trips): none
7. Donations:
a. May 14 Donations

Keith Holt moved, Andrew Wallace seconded to approve the consent agenda as amended. An oral **VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: Mr. Schwartz was excused from this meeting.

I. POLICY-CHANGES-PROPOSALS: none

J. POLICY ADOPTION: none

K. RESOLUTIONS:

a. Staples Donation

The resolution is to name the Health Science Lab the David and Maureen Staples Health Science Lab.

Zak Koehler moved, Matt Lahr seconded to approve the Staples Donation resolution as presented. An oral **VOTE PASSED 7/0.**

L. OLD BUSINESS:

a. Budget Update: Ms. Simmons summarized the status of the budget and reviewed the legal opinion provided by City Attorney Blenkinsop. Ms. Russell stated that she talked with Attorney Blenkinsop also and understands his opinion but does not agree since the City Council only has bottom line authority on the school budget. She added that she requested dates earlier than the currently proposed dates for the approval and hearing of May 23 and June 13 so that the District will be able to fill positions.

Dr. Mebert stated her belief that the Council would approve the request, while Ms. Russell was not sure of this. It was determined that positions will be posted as anticipated.

b. NEW BUSINESS:

a. Director of Technology Job Description

Keith Holt moved, Andrew Wallace seconded to approve the IT Director Job Description with language added by Dr. Harbron to reflect a change in the bullet under Essential Duties and Responsibilities that currently reads, “Ensures that all educators have access to the appropriate tools for 21st teachers and learning.” An oral **VOTE PASSED 7/0.**

Record Note: The above-mentioned bullet will be changed to read, “Works with the Director of Teaching and Learning to identify and to develop a plan for educators and students to have access to technology tools for 21st Century teaching and learning.”

b. Superintendent Evaluation—Mr. Holt stated that he and Dr. Mebert met with Dr. Harbron and reviewed the process and expectations. He noted that Dr. Harbron provided them with documents on the five standards and feedback from staff. They will meet again next week to review the feedback and a summary will be provided at the June 11 School Board meeting.

c. DMS Handbook Changes—Items including were stricken to reflect a change in culture (ex. Rollerblades). Carolyn Mebert moved, Andrew Wallace seconded to approve DMS Handbook changes. An oral **VOTE PASSED 7/0.**

d. Bid Award—Waste Disposal and Recycling Services

Carolyn Mebert moved, Matt Lahr seconded to award the Waste Disposal and Recycling Services bid to Shipyard Waste Solutions. A roll call **VOTE PASSED 7/0.**

e. Bid Award—General School Office, Instructional and Art Supplies

Carolyn Mebert moved, Zak Koehler seconded to award the School Office, Instructional and Art Supplies Bid to Cascade School Supplies, School Specialty and W.B. Mason. A roll call **VOTE PASSED 7/0.**

Ms. Simmons noted that other vendors who provide lower costs may also be used.

f. April of Accounts—Ms. Simmons reviewed the condition of accounts. She feels that the District has a good balance to get through the end of the year. There may be additional End of Year costs including bids, lunch debt, etc. which will still need to be covered, along with other possible unknown items. Lunch debt balance is approximately $40,000 which is higher than last year but has not increased as much in the last months. All agreed that there may be better results if sent electronically and earlier in the summer. Dr. Harbron noted that the new website has the capacity to provide forms. Mr. Wallace asked about the possibility of inviting Café Services Director Chris Faro to the next Board meeting to discuss this issue again.

N. SUBMISSION AND PAYMENT OF BILLS:
Matt Lahr moved, Carolyn Mebert seconded to direct the Superintendent to pay manifest #18-K in the amount of $3,801,774.08 for FY 18 and $206.00 for FY17 for a total of $3,801,980.08 for the period of April 10-May 11. A roll call **VOTE PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:
Dr. Harbron submitted his report to the Board. Mr. Holt was interested in the committee structure to which Dr. Harbron responded that the goal is to make sure they align.

P. COMMITTEE REPORTS:
Mr. Holt and Dr. Mebert stated that the Garrison School project is going well and is on time and on budget.

Ms. Russell reported on the high school project stating that all is still going well. There is a public meeting on synthetic turf on May 15 so that the committee can receive input from the community. The animal science building is being erected and will be primarily classrooms with some animals who will live there during the school year. It was agreed that the building should be promoted to Nottingham and Barrington districts to make appealing. Mr. Driscoll commented that grade levels will be oriented to the new school on the first two days of school with two grades on each day. The official grand opening will be in October.

Mr. Koehler informed the Board that he attended a meeting of the rezoning committee and added that there are innovative ideas for diversifying the population and finding areas for industry.

Q. SCHOOL BOARD MATTERS OF INTEREST: Mr. Koehler recently participated in a beach cleanup and noted that hundreds of plastic straws were found on the beach. He believes that the Hampton School District or one in that area is trying to eliminate use of them for a month as a learning opportunity for students. Mr. Wallace noted that it is also a huge problem at Winnacunnet High. Mr. Koehler suggested the possibility of doing something similar with Dover students in the fall as a learning opportunity.

House Bill 1636 (SB 193) was not passed at this time. It could return at some point depending on the make up of the next legislature.

R. ADJOURNMENT: Carolyn Mebert moved, Andrew Wallace seconded adjourning the meeting at 7:50 pm. An oral **VOTE PASSED 7/0.**