

 CITY OF DOVER	HERITAGE COMMISSION MINUTES	
	Meeting Type: Meeting Location: Meeting Date: Meeting Time:	Regular Meeting Second Floor Conference Room, City Hall March 6, 2018 6:00 pm

Present: Otis Perry, Jeff Spires, Councilor Matthew Keene, David Emery

Absent: Anthony McManus

Staff: Community Development Planner, Dave Carpenter

1. CALL TO ORDER

Meeting called to order at 5:55.

2. INTRODUCTION OF MEMBERS

Members introduced themselves.

3. APPROVAL OF THE PRIOR MINUTES

A. September 6, 2017 Regular Meeting Minutes

Spires made a motion to approve the minutes. Seconded by Emery. Approved 3-0; Emery abstained

4. OLD BUSINESS

A. Adopt Operating Rules

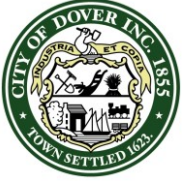
Carpenter summarized the changes to the rules. The commission discussed the nature of information desired in the application as referenced in Article V. B.

Emery made a motion to approve the Operating Rules. Seconded by Spires. Approved 4-0.

5. NEW BUSINESS

A. Discussion: Action #17 of the Stewardship of Resources Chapter of the Master Plan

Carpenter provided an overview of Action #17 of the Stewardship of Resources Chapter of the Master Plan. Perry gave an overview of the windshield survey that was performed in 1984 and the Woodman Neighborhood study.



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Spires explained that the Dover Historical Society was disbanded in 2006 and that items associated with that organization were provided to the Woodman Museum. He also explained that information generated by Dover Main Street were provided to the Dover Library.

The Commission discussed the nature of what a list or inventory of historic properties might contain and the format that could be used.

6. CITIZEN FORUM

No one spoke during the Citizen Forum.

7. REPORT FROM THE PLANNING DEPARTMENT

None

8. MATTERS OF CONCERN TO MEMBERS

None

9. OTHER BUSINESS

None

10. ADJOURN

Spires made a motion to adjourn. Seconded by Emery. Approved 4-0.