



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, June 5, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, June 5, 2018 at 4:33 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included, Jan Nedelka, Karen Weston, Carolyn Mebert, and Keith Holt. Steve Haight was excused. Also, in attendance were Superintendent Bill Harbron, Harriman representative Mark Lee, Harvey Construction representatives Carl DuBois and Adam Reynolds, Clerk of the Works Mike Brooks, GES Principal Beth Dunton, Facilities Director Jeff White and Business Administrator Libby Simmons.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** Jan Nedelka moved, Karen Weston seconded to approve the agenda. An oral **VOTE PASSED 5/0.**
- IV. APPROVAL OF MEETING MINUTES FOR MAY 22, 2018:**
Jan Nedelka moved, Karen Weston seconded to approve meeting minutes of May 22, 2018 as presented. An oral **VOTE PASSED 5/0.**
- V. MANIFEST APPROVAL:** There were no manifests submitted for approval.
- VI. APPROVAL OF CHANGE ORDERS:**
Jan Nedelka moved, Keith Holt seconded to approve Prime Contract Change Order #011 in the amount of \$133,846.34—Cafeteria Renovations and other Miscellaneous items. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Karen Weston seconded to approve Prime Contract Change Order #012 in the amount of \$0.00 for transfer to contingency. A roll call **VOTE PASSED 5/0.**
- VII. BID FOR OVERHEAD PROJECTORS:** Ms. Simmons reviewed the bid and explained that there was a combined bid with Dover High School since both buildings need the same projectors. Two different companies were awarded the bids based on their proposals.

Jan Nedelka moved, Keith Holt seconded to award the bid Garrison projectors to Ockers for \$106,344.00. A roll call **VOTE PASSED 5/0.**
- VIII. HARVEY/HARRIMAN UPDATE including additional items list:** Mr. Reynolds stated that everything is going well. VCT flooring is beginning and will be completed soon. Lockers are coming soon, and new entrance door was installed. The above ceiling inspection went well. Mr. Lee agreed that all is going well. He added that there is a final review of exterior colors accent walls in kindergarten classrooms. Review of external light fixture is occurring also.



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- IX. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed financial report. Dr. Mebert asked for information on the moisture issue. Mr. Reynolds will check on this and report back at the next meeting.
- X. DRED UPDATE:** There is no update at this time.
- XI. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** Agenda items include bids, DRED update, financials, manifest, change orders, moisture probes in cafeteria. The next meeting will be June 19 at 4:30 pm at Garrison School Library. Pricing of the ladder is occurring, and a PR will be brought to the JBC when done.
- XII. MATTERS OF INTEREST:** Mr. White stated that he noticed that the split air conditioning units are behind the duct work in three classrooms. He is concerned with the proper flow of air. Mr. Lee will discuss with his mechanical team. Mr. White will provide photos that will be distributed to the JBC.
- XIII. ADJOURNMENT:** Karen Weston moved, Jan Nedelka seconded to adjourn the meeting at 4:55 pm. An oral **VOTE PASSED 5/0.**