

COCHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 305, 61 Locust Street, Dover, NH
Meeting Date: **Tuesday, May 15, 2018**
Meeting Time: **5:30 pm**

PRESENT: Dana Lynch (Chair), Norm Fracassa (Vice Chair), Kim Schuman, Jack Mettee, Kyle Pimental, Samia Touma, Robbie Woodburn

EX-OFFICIO: Karen Weston (Mayor), Michael Joyal (City Manager)

STAFF: Steve Bird – City Planner

OTHERS: Sean O’Connell, others

1. Call to Order at 5:43 PM

2. Approval of Minutes from March 20, 2018 Meeting

Motion: Fracassa made motion to approve minutes of 3/20/18, Mettee seconded. Vote: UA

3. Citizens Forum: None

4. Changes to the Agenda: None

5. Correspondence: Bird noted that the Waterfront Newsletter was issued on April 12th. Thanks to Jack and Mike Gillis for their work.

6. Old Business:

A. Report on Bluff Excavation Progress

Bird: I received a progress report from Tom Severino today. The rock processing operation has been going on for the last two months. They are using a water misting system to control the dust. They have created a large pile of processed rock that is being trucked off-site to their jobs.

B. Report on Public Dock Construction and Installation

Bird: The NHDES Wetlands Permit has been recorded at the SCRD as required by the permit. We held a pre-construction meeting on April 24th with Dock Doctors and Gary Bannon, Dave White and myself. Discussed the construction sequence and timetable. Dock installation is scheduled for next week - May 23rd and 24th depending on the weather. If all goes well it could be a two day process. I have notified NHDES and the Dover Conservation Commission of the start date, as required by the permit. Although not directly related to the dock, I also wanted to let you know that GZA, our consultant, is down at the bulkhead site today with a backhoe provided by Community Services, digging some test pits to examine the tieback system to help them assess the structural integrity of the bulkhead for future use.

Mettee: Has any work been done the idea of improving the waterfront area to clean it up?

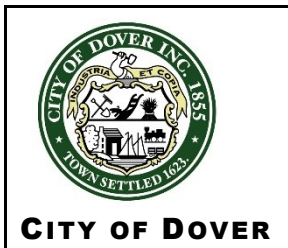
Bird: The shrubs and invasive species were removed by Community Services and the path to the dock is roughed in. Bannon is getting price quotes to loam & seed around the dock as a temporary measure.

Pimental: Is the City removing the dock each year?

Bird: Yes the Community Services has been consulted and they have the equipment to do the work. We did get price quotes for dock companies to remove but it was expensive.

Fracassa: Do you recall the cost? Are we assuming the City staff can do it for less cost?

Bird: Yes the City can do it for a lot less and they have the equipment. This can be reviewed in the future if we want to make a change. I can look up the price quote for you.



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7. New Business:

A. Report on Meeting of City Staff to Review 75% Design Plans

Lynch: I had the opportunity to sit in on this meeting of City staff to review the plans to get comments to Horsley Witten. Also had a chance to have a telephone conference call with the manufacturer of the vegetated wall system for stabilization, city staff and Jon Ford to address concerns about the use of the system for our project and discussed how they hold up to a cold climate with tidal water and ice.

Bird: On April 19th city staff, including Police, Fire, Engineering, Planning, and Economic Development, met to review the 75% design plans prepared by Horsley Witten. I prepared a list of questions and comments generated by staff related to the plans and submitted them to Jon Ford and Dave White submitted additional input the following day after he had a chance to spend more time looking at the plans. Horsley Witten and Ironwood took our input and made further changes to the plans. We were able to release the 75% plans to the three developers on May 4th, so they could use the information in their preparation of the responses to the RFP.

Pimental: Durham is looking at living shoreline options at Wagon Hill with UNH scientists. This may be useful to contact them to see what works. Mike Lynch is the Durham DPW contact.

Lynch: It would be good to find out what planting materials work. Dave White was concerned with the scouring action that we will have.

B. Report on Meeting with Eversource, City Staff and Electrical Engineer Consultant

Bird: On May 2nd a meeting was held with 3 representatives of Eversource, Jim Maxfield, Dave White and Ron Buia, our sub-consultant, an electrical engineer. The meeting was held to begin a preliminary discussion about the projected electric loads and review utility layouts. Had a good discussion and stressed our desire to have underground utilities and limit the number of electric boxes. Once we have selected one or more preferred developers and a development plan, future meetings will need to take place and close coordination between the developers and all the utility companies will be required.

Lynch: I spoke with a contact I know at Eversource in Manchester and find out why they are not in favor of underground vaults, but they are willing to work with us and the developers.

C. Report on RFP Issuance and Response to Submitted RFP Questions

The RFP was amended as directed at your March meeting and was issued on March 28th. There was no request made for a pre-submission conference so none was held. We did receive a list of questions from Cathartes on May 1st, but none from the others. We prepared responses to the questions with the assistance of the consultants and city staff and sent out the response by e-mail this morning.

D. Discussion on Developer RFP Interview Process, Schedule and Timeline

Lynch reviewed a handout that described the RFP review process and timeline.

8. Committee member comments:

Pimental: At the meeting with Eversource, was the Seacoast Reliability project brought up?

Bird: No it was not discussed.

9. Adjournment:

Motion: Mettee made motion to adjourn at 6:10 PM, Schuman seconded. Vote: UA