



CITY OF DOVER

TECHNICAL REVIEW COMMITTEE MINUTES - P18-27

Application Type: Gravel Driveway TRC Only
Applicant(s): Bob Sherwood Landscape Company
Owner(s): One Grove Street LLC
Location: 1 Grove St (Tax Map 31, Lots 4 & 11)
Date: June 14, 2018

INTENT: To create a parking area for the owners and employees of Hampshire Controls, by removing existing lawn 30 ft. wide by 120 ft. long at a depth of 6 in., and installing crushed gravel. This will be a parking lot for the owners and employees of Hampshire Controls.

LOTS/UNITS PROPOSED: N/A

AGENDA ITEM #: 1

ACREAGE: 0.5 acre

ZONING DISTRICT: B-2

EXISTING LAND USE: Hampshire Controls

SURROUNDING LAND USE: Railroad, commercial, residential, proposed mixed use

ZBA ACTION: None

PERMITS REQUIRED: Driveway Permit

WAIVERS REQUESTED: None

ATTENDANCE:

Members:

Donna Benton, Planning
Elena Piekut, Planning/Zoning
Frank Torr, Planning Board
Dave White, Engineering
James Maxfield, Fire/Inspections
Sgt. Marn Speidel, Police
Dan Barufaldi, Economic Development

Others:

Bob Sherwood, Applicant
Chris Parker, Planning

Approval of 4/26/2018 Meeting Minutes

D. White moved to approve the minutes of April 26, 2018. Sgt. Speidel seconded. Vote: U/A

PLAN REVIEW:

Planning Comments:

- Please revise plan set to:
 - Indicate number of parking spaces and layout
 - Indicate area to be gravel
 - Add owners signatures and date

Police Department Comments:

- What will be the disposition of the dumpster?
- Is 30' wide enough to accommodate side-by-side parking?
- Discuss the traffic pattern
- Where is the snow storage? Should be on lawn rather than against building

Fire/Inspections Comments:

- Assess to remain on Grove Street so need to consider accommodation for van accessible space in accordance with applicable regulations

Engineering Comments:

- Drainage needs to be addressed and captured/handled on site, suggest grade to rear lawn to capture and treat
- Layout parking with 40' width works better. Consider a bit wider
- Add note that if the site is to be paved in the future, it needs to come back for review first to look at stormwater treatment

Economic Development Comments:

- Is the proposed parking area level or at an incline? Would water drain to the river?

Planning Board Comments: None

Motion that this project can be administratively approved once TRC comments are addressed by D. White and seconded by D. Barufaldi
Vote U/A.

Motion to adjourn TRC at 10:55am am by D. White and seconded by J. Maxfield. Vote: U/A