DOVER SCHOOL DISTRICT

# JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

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| Meeting Type: | Regular Meeting |
| Meeting Location: | Garrison School Library |
| Meeting Date: | **Tuesday, June 19, 2018** |
| Meeting Time: | **4:30 p.m.** |

I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, June 19, 2018 at 4:34 p.m. in the Garrison School Library by JBC Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included, Jan Nedelka, Steve Haight and Keith Holt. Carolyn Mebert arrived at 4:35. p.m. Karen Weston was excused. Also, in attendance were Superintendent Bill Harbron, Harriman representative Nery Bordas, Harvey Construction representative Adam Reynolds, Clerk of the Works Mike Brooks, GES Principal Beth Dunton, Facilities Director Jeff White, Fosters.

II. **CITIZENS' FORUM:** No one addressed the JBC.

III. **APPROVAL OF AGENDA:** Jan Nedelka moved, Steve Haight seconded to approve the agenda. An oral **VOTE PASSED 4/0.**

IV. **APPROVAL OF MEETING MINUTES FOR JUNE 5, 2018**:
Jan Nedelka moved, Karen Weston seconded to approve meeting minutes of June 5, 2018 as presented. An oral **VOTE PASSED 4/0**.

V. **MANIFEST APPROVAL:**

Jan Nedelka moved, Steve Haight seconded to approve manifest #GES39 to Harriman in the amount of $5,347.53 for professional and FF&E services through May 31, 2018. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Steve Haight seconded to approve manifest #GES40 to Harvey in the amount of $441,310.45 for construction services through May 31, 2018. A roll call **VOTE PASSED 5/0.** Mr. Reynolds summarized the month's activities involved in the invoice.

VI. **APPROVAL OF CHANGE ORDERS:**
Jan Nedelka moved, Keith Holt seconded to approve Prime Contract Potential Change Order #014 in the amount of $7,134.94—Electrical Room 161 Panel Relocation. A roll call **VOTE PASSED 5/0.**

Mr. Nedelka requested clarification on the invoice and description of work from VPS Drywall. Mr. Reynolds noted that an error had been made and it will be corrected for the next meeting.

VII. **HARVEY/HARRIMAN UPDATE including moisture probes in the cafeteria:** Mr. Reynolds updated the committee on the progress of work stating that everything is continuing to go well and progress as planned. Teachers have stated that they like the color selection. Ceiling tiles have been installed.

**VIII. MAIN HALLWAY DISCUSSION:** Ms. Dunton requested that the floor tiles are changed in the admin hallway since they will not match at all. She also requested that the wall tiles be replaced so that they match better. The recommendation is to sand and paint the tiles so that the don't clash with the other color scheme.

Jan Nedelka moved, Steve Haight seconded to ask Mr. Reynolds to research sanding and painting tile and replace flooring to match others. An oral **VOTE PASSED 5/0**.

This wasn't discussed early since the admin area was not included initially. The paint should have similar durability as other painted surfaces.

**IX. COMMITTEE FINANCIAL REPORT:** Committee members reviewed the financial report. Dr. Mebert asked about the status of the moisture probes to which Mr. Reynolds responded he should have results soon and will email them to the committee.

**X. FINANCIAL AND STATUS REPORT:** Jan Nedelka moved, Keith Holt seconded to approve the financial and status report. An oral **VOTE PASSED 5/0.**

**XI. DRED UPDATE:** There is no update at this time.

**XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** Agenda items include bids, DRED update, financials, manifest, change orders, Change Order 14 corrected document, written moisture probe results, cost of sanding and painting tiles and floor tiles in admin hallway. The next meeting will be July 3 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center. The meeting will conclude no later than 5:30 pm due to other obligations. Mr. Nedelka is unable to attend.

**XIII. MATTERS OF INTEREST**: Mr. Ciotti asked about the status of the ladders to which Mr. Reynolds responded that they are waiting for pricing from Harriman. Ms. Dunton commented that 20 classrooms will be moved within the next 4 days. Dr. Mebert inquired about the possibility of a more interesting, child friendly, floor tile design if it is going to be changed anyway. Ms. Bordas will look into it.

**XIV. ADJOURNMENT:** Steve Haight moved, Jan Nedelka seconded to adjourn the meeting at 5:07 pm**.** An oral **VOTE PASSED 5/0.** The tour occurred for those interested after the conclusion of the meeting.