



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Monday, June 4, 2018
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Guy Eaton, Peg Purcell

Members Not Present: Matt Sylvia, Phil Rinaldi, Periklis Karoutas

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Not Present: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:02 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the May 7, 2018 Public Meeting Minutes.

Motion: S.Johnson made a motion to approve the May 7, 2018 Board meeting Minutes. Seconded by G.Eaton. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: G. Eaton made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: M.Olivier made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.



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5. New Business:

- Strategic Intentions: Final approval: M.Olivier **VOTE**

Motion: S.Johnson made a motion to accept the final version of the Strategic Intentions document. Seconded by M.Olivier. Vote: U/A.

- Downtown Merchants report: R.Weston

R.Weston gave an update of the downtown merchants.

- Rezoning Coalition: S.Johnson

S.Johnson gave an update of the meeting the Rezoning Coalition from last week, and the direction the group will take.

- Waterfront update: P.Purcell

P.Purcell gave an update of the waterfront development. It was stated that the final proposal will be chosen this week.

- Healthcare: M. Olivier, G.Eaton

M.Olivier asked for suggestions from the Board concerning the information they wish to obtain in regards to the healthcare industry. It was suggested that the Board would benefit from information regarding medical service equipment and supplies companies that distribute to healthcare units in the area.

- UNH Liaison: G.Eaton

G.Eaton discussed how he would be reaching out throughout the summer, as there is a new President at the University.

- EPII: T. Dargan, S Haddadin, M. Sylvia, S.Johnson

The Board discussed the importance of accelerator spaces in EP II.



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- Stay Work Play NH Data Event: D.Barufaldi

D. Barufaldi discussed the research study about why young people stay or leave New Hampshire and the key points made during that event.

- Meeting with Derry Economic Development Coordinator: D.Barufaldi

The Economic Development Director in Derry has set up a meeting with D.Barufaldi.

6. Financial Report: May 31, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: G.Eaton made a motion to accept the May 31, 2018 Financial Report. Seconded by S.Haddadin. Vote: U/A.

7. Manager's Report: Economic Development Section: May 2018.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

Comments were raised about the need to have City Council approval on the Strategic Intentions Document. It was stated that the City Manager should be made aware that DBIDA would like to present the updated plan to City Council.

9. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:32 PM. Seconded by S.Johnson. Vote: U/A.