

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820 Meeting Date: Tuesday, June 19, 2018 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

NOTE: Due to a malfunction, the audio of this meeting was not recorded.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Anthony McManus, Periklis Karoutas, Jack Buckley, Joseph DiGregorio, Thomas Massingham and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair)

Others Present: Christopher Parker (Assistant City Manager), William Breault (Chief of Police), John Storer (Community Services Director), Daniel Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of May meeting minutes

Commissioner Buckley made a motion to approve the minutes from the May 15, 2018 Parking Commission meeting. Motion seconded by Commissioner DiGregorio. **Approved 6-0.**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Parker updated the Commission on a variety of land development projects throughout the downtown area.

B) Parking Activity & Budget – William Simons

The Parking Manager reviewed monthly financial numbers for both activity in May, and year-to-date figures for income and expenditures. He reported revenue projections are being met, and expenditures are under budget.

OLD BUSINESS

A) Winter Parking Ban – Discussion and Vote on Moving From Current “Calendar Based” to an “As Needed” System



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The Parking Manager presented an overview of changing from the calendar-based winter parking restriction to an as-needed system. Parking restrictions would be declared by the Community Services Director by 3 p.m.; going into effect at 10 p.m. city wide, and 1 a.m. downtown. A multi-faceted notification system was presented to the Commission, with input from Community Services Director Storer and Police Chief Breault.

Commissioner Massingham made a motion for the Commission to recommend the City Council approve switching from the existing calendar-based winter restriction system to an as-needed based system. Commissioner Buckley seconded the motion. **Approved 5-1 (Commissioner DiGregorio dissenting)**

Commissioner Massingham made a motion for language in the proposed ordinance change regarding winter parking restrictions to read that “Copies of the public notification policy approved by the City Council shall be located at the Police Department, Parking Bureau, Community Services, the Dover Public Library, and the City Clerk’s Office.” Commissioner McManus seconded the motion. **Approved 5-1 (Commissioner DiGregorio dissenting)**

1) Discussion of Dedicated Levels of the Garage For Permits

The Parking Manager raised concerns about the impact going to an as-needed winter parking restriction system will have on the Orchard Parking Garage. Anticipating a spike in demand on storm nights, he spoke of needs to protect garage permit holders. The Commission instructed staff to work on options to be presented at a future meeting.

B) Resident Parking Permit Program Discussion

The Parking Manager presented concerns about the growing demand for resident parking permits downtown, and it cutting into the supply of parking for business customers. The Commission instructed staff to work on options to be presented at a future meeting.

C) Other Old Business – No additional old business was discussed.

NEW BUSINESS

A) Other New Business

Economic Development Director Daniel Barufaldi asked the Commission if it were to consider recommending metered parking on Saturdays, it explore making some 30-min. spaces on Central Ave. to help with customer parking.



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ADJOURN

Commissioner Karoutas moved to adjourn. Seconded by Commissioner Massingham. **Approved 6-0**
Meeting Adjourned at 9:45 a.m.