



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **2nd Floor Conference Room – City Hall, 288 Central Ave.**
Meeting Date: **Wednesday, June 20, 2018**
Meeting Time: **5:30 PM**

1. Welcome

Members present: Chair Walter King, Vice Chair William Baber, Michael Behrmann, Julie Fournier, Zak Koehler, Walter Milliken (Alternate), Deborah Thibodeaux (Council Liaison)

Members absent: Otis Perry, Rob Weir, Lisa Logel (Alternate)

Others present: Elena Piekut, Staff Liaison and Assistant City Planner; Jackson Kaspari, UNH Sustainability Fellow

2. Citizen's Forum

None present.

3. Approval of Meeting Minutes of May 16, 2018

Zak Koehler moved to approve the minutes of May 16, 2018 as written. Mike Behrmann seconded. Vote: U/A

4. Staff Updates

A. Dover High School Solar Array

Assistant City Planner Elena Piekut provided an update on the release of a Request for Proposals (RFP) to install solar on the roof of the new Dover High School. She explained that the review committee unanimously selected Revision Energy and that the Planning, Finance, and Legal Departments are currently working through the Power Purchase Agreement (PPA) and minor negotiations of its terms. The proposed system is 912 kW and will utilize net metering. Because Revision is also working on a project to put solar on the roof of the Children's Museum of New Hampshire and Dover Indoor Pool, the PPA agreements for each project will be very similar and will be present to the City Council at the same time. The High School project will be presented to the Joint Building Committee on June 26, to the School Board on July 9, and to the City Council at a 6:00 pm workshop on July 11. Piekut suggested that the Commission consider writing a letter of support to the School Board.

Bill Baber noted that Revision's proposal stood out both qualitatively and quantitatively and that their education component was particularly impressive.

Piekut also provided a brief update on the City's work with Gaia Energy. She said that the City Council has approved signing a letter of intent with the company to assess the feasibility of solar installations at multiple City properties, as there is a private investor interested in developing solar in Dover. The project has not yet begun. Walter Milliken noted that despite the Governor's veto of SB 446, relative to increasing the cap on the size of systems that can be net metered, the City could still net meter multiple projects under 1 MW. Mike Behrmann also addressed the veto of SB 446, saying that the potential for the legislature to override the veto will come up during its September session.



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Bill Baber moved to write a letter of support for the High School project to the Dover School Board. Julie Fournier seconded. Vote: 4-0-1, with Mike Behrmann abstaining.

B. Measuring Carbon and Nitrogen Footprints – Update from 2018 Sustainability Fellow Jackson Kaspari

Assistant City Planner Elena Piekut introduced Jackson Kaspari, who began his fellowship three weeks ago. Kaspari presented a report to the Commission on the status of the project, including relevant definitions, an overview of the project scope and goals, work completed to date, outputs of EPA Portfolio Manager, and future work.

Walter Milliken asked about whether projections such as adding solar generation to a property can be modeled. Bill Baber suggested using the histograms in the Revision bid to make estimates about the High School installation. Mike Behrmann suggested that Affinity LED could share data on the difference their LED streetlight retrofit has made on electricity use. Bill Baber asked Kaspari to share suggestions for how the Commission can efficiently continue use of Portfolio Manager, and Councilor Thibodeaux suggested a template that can be used by all departments. Discussion ensued regarding comparing Dover to other municipalities.

Councilor Thibodeaux addressed the forthcoming agreement with Gaia Energy and said she would explore scheduling an executive session for the Commission to hear more detail on the potential projects.

5. Old Business

A. Data Subcommittee – Update from Julie Fournier and Rob Weir

Julie Fournier shared a document outlining the tasks involved in collecting, maintaining, and analyzing data, and assembling an annual report. Discussion ensued about formalizing a subcommittee to focus on this work, whether a subcommittee must meet as a public body, and the value of using research to support recommendations. The group's consensus was to reevaluate this at the conclusion of the summer fellowship. Elena Piekut will speak with legal counsel about how a subcommittee must conduct business.

6. New Business/Other Business

Chair Walter King brought up supporting a legislative override of the Governor's veto on SB 446. Discussion ensued and the group decided to make this an agenda item in July.

7. Member Comments

Zak Koehler said that he had used the electric vehicle charging station in the parking garage and it worked well, but that signage regarding weekend fees was unclear.

Mike Behrmann said that he would like to talk about recommendations at some point, and brought up the legal questions around the Commission's potential advocacy role. Councilor Thibodeaux said it's possible that the Council may charge the Commission with representing the City on certain topics. Elena



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Piekut said she would invite the City Attorney to a future meeting to discuss NH RSA 91-A, the “right to know law,” and these questions.

8. Call for Agenda Items

None.

9. Adjourn

Zak Koehler moved to adjourn. Mike Behrmann seconded. Vote: U/A.