



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, May 29, 2018
Meeting Time: **7:00pm**

CALL TO ORDER: Doug DeDe called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Denny Anderson, Gary Bannon, Administrator; Michelle Champagne; Doug DeDe, Chair; Cora Quisumbing-King

Guest Present: David Choate and Tammy

Members Absent: Marcia Gasses, City Council Liaison; Steve Pruyne, Vice-Chair; Joseph Walent

APPROVAL OF MINUTES:

Cora Quisumbing-King made motion to accept the March 26, 2018 minutes as presented. Motion seconded by Denny Anderson. Motion passed unanimously

CITIZENS FORUM: None

REPORTS:

Staff Report: Gary Bannon:

- Welcomed Michelle Champagne to her first meeting and gave brief description of the board
- Season transition to Summer
- Last year couple issues with excessive water usage. Installed a meter to measure month by month and hour by hour water usage.
- Budget adopted in May. McConnell Center had no impact
- Dover Pride Cleanup Day spruced up gardens outside
- Day of Caring to be held in June will have flowers planted

Tenants Collaborative: Gary Bannon

- Meeting next week
- Blood Drive held May 2nd. Exceeded quota

Financial Report: Gary Bannon

- \$408,129 in black
- Debt service owed \$349,000 end of April. May & June will build on
- Will eventually have a reserve fund per Doug DeDe.



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OLD Business

Veterans Memorial Updates: Gary Bannon

- Saturday May 26th 70 vet motorcyclist held short ceremony
- Bricks in and landscaping done. Look good
- More bricks being donated for Fall installation
- Putting in 2nd path on St Thomas Street side
- Adopt a Spot – Dover High Class of 65 has adopted the Veterans Park

Current Tenant Changes: Gary Bannon

- David Choate helping with recruiting of new tenants
- Community Action moving out in June. Big Fish plans to expand into vacant space
- Workforce Housing in room 302a out as of July 1st

NEW BUSINESS:

New Tenant Proposal: Gary Bannon

- Integrated Delivery Network to take Workforce Housing vacant space, room 302a
- Gary introduced Tammy who gave introduction of network
 1. NH has seven regions and this area falls in region 6
 2. Model of critical time intervention with clients transitioning from hospitals, jail, etc. who are in need of sheltering and housing. Help make connections with long term resources.
 3. Work with Southeastern Services for recovery services
 4. Financial from Medicaid waivers
 5. Employed by Strafford County
 6. Only staff at this site. No clients
 7. IDN covers Strafford County and Eastern side of Rockingham County
- Draft of contract handed out. Sending to City Attorney tomorrow. Need length of term and start date. There is a three month out clause in contract
- Tammy and Dave would like a start date of July 1st with a two-year term
- Doug DeDe made motion to approve the application of organization IDN with presentation to the council as early as 13th of June. Cora Quisumbing-King seconded motion. Passed unanimously.

Doug DeDe presented couple items about Senior Center

1. Kitchen – need to move cabinets left of stove to be able to clean fridge. Right now cannot open doors wide enough to take draws out to clean.
2. New requirement from Linda: keep kitchen door closed to keep those out that are not Senior Center members. Doing so area gets too warm. Would like to see protectors for window – bars put across. Windowsill paint chipping would like freshened up.



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Gary stated working on air conditioning adjustment as the thermostat is in another room. Ducting has baffles and Marcel is defining for adjusting. Stove fan can be turned on to move air out. Food Pantry down the hall closing as of June 8th. Once they move should not have to keep the door closed.

ADJOURN:

Cora Quisumbing-King motion to adjourn. Denny Anderson seconded motion. Passed unanimously. Time adjourned was 7:37pm