



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Supt's Office, McConnell Center
Meeting Date:	Tuesday, July 31, 2018
Meeting Time:	4:30 P.M.

1. Call to Order and Roll Call
2. Citizens' Forum
3. Approval of Agenda
4. Approval of Minutes of July 17, 2018
5. Manifest Approval
6. Approval of Change Orders
7. Harriman/Harvey Update
8. Admin Area Update
9. Committee Financial Report
10. Financial and Status Update
11. DRED Update
12. Review Action Items and Build Agenda for next meeting
13. Matters of Interest
14. Adjournment



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	Tuesday, July 17, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, July 17, 2018 at 4:33 p.m. in the Superintendent's Conference Room in the McConnell Center by JBC Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included, Carolyn Mebert, Karen Weston and Steve Haight. Keith Holt and Jan Nedelka were excused. Also, in attendance were Harriman representative Dan Bisson, Harvey Construction representatives Carl DuBois and Adam Reynolds, Clerk of the Works Mike Brooks, Business Administrator Libby Simmons and Principal Beth Dunton.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** Steve Haight moved, Karen Weston seconded to approve the agenda. An oral **VOTE PASSED 4/0.**
- IV. APPROVAL OF MEETING MINUTES FOR JULY 3, 2018:**
Karen Weston moved, Carolyn Mebert seconded to approve meeting minutes of July 3, 2018 as presented. An oral **VOTE PASSED 4/0.**
- V. MANIFEST APPROVAL:**
Steve Haight moved, Karen Weston seconded to approve manifest #GES42 to Harriman Architects for professional services in the amount of \$4,655.19 through June 30, 2018. A roll call **VOTE PASSED 4/0.**
- Steve Haight moved, Karen Weston seconded to approve manifest #GES43 to Harvey Construction for construction services in the amount of \$866,410.87 through June 30, 2018. A roll call **VOTE PASSED 4/0.**
- Mr. Reynolds summarized the manifest for the committee.
- VI. APPROVAL OF CHANGE ORDERS:**
It was determined that PCO #21 for added hand rails at cafeteria would be held until the next meeting since this may not be needed.
- Karen Weston moved, Steve Haight seconded to approve PCO #22 for a change in entrance emergency lighting in the amount of \$663.71. A roll call **VOTE PASSED 4/0.** This was due to a last minute code change.
- Karen Weston moved, Steve Haight seconded to approve PCO #23 for a backflow preventer for the new boiler in the amount of \$992.75. A roll call **VOTE PASSED 4/0.**



**DOVER SCHOOL
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JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	Tuesday, July 17, 2018
Meeting Time:	4:30 p.m.

Karen Weston moved, Carolyn Mebert seconded to approve Owner's Change Order #014 in the amount of \$63,923.09 to incorporate PCO's 16, 17, 18, 19, 24. A roll call **VOTE PASSED 4/0.**

- VII. HARVEY/HARRIMAN UPDATE:** Mr. Bisson stated that they are getting ready for and clarifying FFE deliveries. Vendors are finding it challenging to find people to deliver the items. Dates for deliveries are August 1 or August 8 depending availability of truck drivers.

Mr. Reynolds stated they everything is looking good on site. The cafeteria is fully demolished. Backfilling is occurring for the new restroom. Fire alarm panels and switch gear have arrived. Permanent power will be on next week. Bathroom fixtures are going in. Overall, they are in great shape and will be complete with this part in 2 ½ weeks. Inspections should start approximately August 6. Cubbies will be one of the last items installed.

- VIII. MOISTURE PROBE RESULTS:** Mr. Reynolds stated that results are in and the official report will be sent to the JBC. The probes came in at 93 and 99, with others in the mid 90's which shows there may be a potential issue. The readings were completed during the very hot period so that may affect the readings. If moisture mitigation is needed, there wouldn't be an additional cost to the JBC since it could be take out of an allowance line that has a balance. If needed, a topical production will be added. They will continue to monitor and update.
- IX. ADMIN AREA UPDATE:** The administrative area is progressing well and will be put back together within 2 weeks.
- X. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report for the committee.
- XI. DRED UPDATE:** There most likely will be a meeting with the Department of Cultural and Natural Resources in August.
- XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** Agenda items include bids, DRED update, financials, manifest, change orders, Admin area update. The next meeting will be July 31 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center.
- XIII. MATTERS OF INTEREST:** none
- XIV. ADJOURNMENT:** Karen Weston moved, Carolyn Mebert seconded to adjourn the meeting at 5:18 pm. An oral **VOTE PASSED 4/0.**

MAN. NO. CIPM#GES44
DATE: 7/31/2018

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 7/31/2018	Desmarais Environmental 320 Hemlock Lane Barrington, NH 03825 <u>4017.1.600.46900.4725.07103.17.000.000.700</u>			\$ 13,840.00 \$ 13,840.00	Inv#85111
	Additional work performed in cafeteria and hallway that includes project monitoring, industrial hygienist premium per attached invoice.				
2. 7/31/2018	Desmarais Environmental 320 Hemlock Lane Barrington, NH 03825 <u>4017.1.600.46900.4725.07103.17.000.000.700</u>	201805582		\$ 6,500.00 \$ 6,500.00	Inv#85117
	Balance of project monitoring agreement, lump sum				
TOTALS				\$20,340.00	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

20,340.00

Superintendent of Schools or Business Administrator

Date

Dennis Clotti, City Councilor, JBC Chair

Date



Date	Invoice #
7/18/2018	85111

Dover Schools District
61 Locust Street
Dover, NH 03820

Description	Qty	Rate	Amount
Project Monitor - Day rate with PCM (Caf and Halls)	16	500.00	8,000.00
Industrial Hygienist Premium	24	97.50	2,340.00
TEM - RUSH	15	200.00	3,000.00
AHERA PCM Clearance	1	500.00	500.00
		Total	\$13,840.00

Libby Simmons

From: Ray Desmarais <ray@denvironmental.com>
Sent: Sunday, July 22, 2018 12:50 PM
To: Libby Simmons; dbisson@harriman.com; Mike Halliday
Subject: Invoice
Attachments: Invoice 85111.pdf

Libby,

Attached is an invoice which represents all extras for caf and hallway work to date and includes work there today.

We have 19 days on site this summer, some weekend work and 20 TEM's to date. I backed out 2 of the 5 days for the caf/stage and a TEM clearance (5 samples) which is what it took to do the stage and caf area. The stage area was part of the original bid but the caf was not nor any of the halls.

We started the new wing on 7/19 and all that work should fall under the original bid from here on.

There is still some hall work that may be done some other time but not likely this summer.

Ray

--

Ray Desmarais, CIH, CSP
Desmarais Environmental, Inc.
320 Hemlock Lane
Barrington, NH 03825
603-664-5500 office
603-767-3142 cell
603-664-5600 fax
Ray@dsenvironmental.com
www.denvironmental.com



320 Hemlock Lane, Barrington, NH 03825

Invoice

Date	Invoice #
7/26/2018	85117

Bill To
Dover Schools District 61 Locust Street Dover, NH 03820

Terms	P.O. No.	Project
Net 30		

Description	Qty	Rate	Amount
Project Monitoring Lump Sum	0.5	13,000.00	6,500.00
		Total	\$6,500.00

Libby Simmons

From: Ray Desmarais <ray@denvironmental.com>
Sent: Friday, July 27, 2018 6:58 AM
To: Libby Simmons; dbisson@harriman.com; Mike Halliday
Subject: Invoice
Attachments: Invoice 85117.pdf

Libby,

Invoice for Garrison attached! We finished the last wing yesterday so this will complete all of the original bid.

We are going back in a week to complete some hallway abatement and that is all extra work that was added to the project.

Thanks!

Ray

--
Ray Desmarais, CIH, CSP
Desmarais Environmental, Inc.
320 Hemlock Lane
Barrington, NH 03825
603-664-5500 office
603-767-3142 cell
603-664-5600 fax
Ray@dsenvironmental.com
www.denvironmental.com

Libby Simmons

From: Brooks, Michael <M.Brooks@doover.nh.gov>
Sent: Thursday, July 26, 2018 9:33 PM
To: Libby Simmons
Subject: Re: FW: Invoice

Hi Libby,

Yes this invoice checks out for work completed. Unfortunately I don't think we ever asked for a quote for the extra work in the hall and Cafe. Although it needed to be done. So the 13k may be a surprise to the JBC.

Sent from my Verizon 4G LTE Droid

On Jul 26, 2018 10:25 AM, Libby Simmons <l.simmons@doover.k12.nh.us> wrote:

Hi Mike – I know you're out straight, but did you have an opportunity to review? I'm on vacation next week, but want to provide this to Robin for the JBC meeting on Tuesday.

Thanks!

Libby

From: Libby Simmons
Sent: Sunday, July 22, 2018 12:55 PM
To: Brooks, Michael <M.Brooks@doover.nh.gov>
Subject: Fwd: Invoice

Hi Mike,

When you have a chance would you please review the attached.

Thanks!

Libby

Get [Outlook for iOS](#)

From: Ray Desmarais <ray@denvironmental.com>
Sent: Sunday, July 22, 2018 12:50:04 PM
To: Libby Simmons; dbisson@harriman.com; Mike Halliday
Subject: Invoice

Libby,

Attached is an invoice which represents all extras for caf and hallway work to date and includes work there today.

We have 19 days on site this summer, some weekend work and 20 TEM's to date. I backed out 2 of the 5 days for the caf/stage and a TEM clearance (5 samples) which is what it took to do the stage and caf area. The stage area was part of the original bid but the caf was not nor any of the halls.

We started the new wing on 7/19 and all that work should fall under the original bid from here on.

There is still some hall work that may be done some other time but not likely this summer.

MAN. NO. CIPM#GES45
DATE: 7/31/2018

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 7/31/2018	Pro AV Systems 275 Billerica Rd., Ste. 3 Chelmsford, MA 01824				
	<u>4017.1.600.46900.4725.07103.17.000.000.700</u>	201809881		\$ 15,544.00	Inv#28093
				\$ 15,544.00	
	Phase I - 30% of project cost (9 Lightspeed Topcat Systems)				
TOTALS				\$15,544.00	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

15,544.00

Superintendent of Schools or Business Administrator

Date

Dennis Ciotti, City Councilor, JBC Chair

Date

Po# 201809881



Invoice

275 Billerica Rd, Ste. 3
Chelmsford MA 01824
Tel: 978-692-5111 Fax: 978-692-5252

Invoice #	28093
Date	7/12/2018
Due Date	8/11/2018
Project	DB - 1005

Bill To
Dover NH School District 61 Locust Street McConnell Center Suite 409 Dover, NH 03820

Ship To
Garrison Elementary School Attn: Dunton Elizabeth 50 Garrison Rd Dover, NH 03820

Customer Phone		Terms	Rep	Ship Date	Ship Via	P.O. No.	
Libby Simmons		Net 30	DEB	6/14/2018	Ground	201809881	
Quantity	Item Code	Description			U/M	Price E...	Amount
0.3	AV Equipment	*Phase 1 Includes 9 out of the 27 Lightspeed Topcat Systems and 0 out of 8 Redcat Access Systems* ***Invoice for 30% of Project*** Garrison Elementary School - Audio Equipment Project				51,813.32	15,544.00T
Thank you for your business!					Subtotal \$15,544.00		
PLEASE REMIT PAYMENT TO: PRO AV SYSTEMS, INC. 275 BILLERICA RD SUITE 3 CHELMSFORD, MA 01824 All returns subject to a 25% restocking fee with approved RMA. Credit will be issued upon receipt of product. 1.5% per month charge for late payment.					Sales Tax (0.0%) \$0.00		
					Total \$15,544.00		
					Balance Due \$15,544.00		

MAN. NO. CIPM#GES46
DATE: 7/31/2018

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 7/31/2018	Ockers Company Dept 106073, PO Box 6005 New Bedford, MA 02742-6005				
	<u>4017.1.600.46900.4725.07103.17.000.000.700</u>	201810314		\$ 98,784.00	Inv#122957M
				\$ 98,784.00	
	Epson Projectors and installation kits				
TOTALS				\$98,784.00	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

98,784.00

Superintendent of Schools or Business Administrator

Date

Dennis Ciotti, City Councilor, JBC Chair

Date



Invoice

830 West Chestnut St. Brockton, MA 02301
Pn:508-586-4642 Fax: 508-584-9180

Date	Invoice #
7/3/2018	122957M

Bill To
Dover School District - SAU #11 Payable, Accounts 61 Locust Street McConnell Center, Suite 409 Dover, NH 03820 US

Ship To
Garrison Elementary School Dunton, Elizabeth 50 Garrison Road Dover, NH 03820 US

RECEIVED
JUL 19 2018

P.O. Number	Terms	Order Date	Account #	Ticket #	Rep	Via	S.O. No.
201810314	Net 30 Days	6/14/2018		100834	JV	Ockers Truck	50222

Ordered	B / O	QTY Ship	Item Code	Description	Serial#	UNIT PRICE	EXTENDED PRICE
36	0	36	V11H877022-EPSON	Epson BrightLink 710Ui 3LCD projector - 4000 lumens (white) - 4000 lumens (color) - WUXGA (1920 x 1200) - 16:10 - HD 1080p - ultra short-throw fixed lens - LAN - with 3 years Epson Road Service Program - Epson Brighter Futures Education Program		2,469.00	88,884.00T
36	0	36	AV Installation kit	OCKERS - MATERIALS CUSTOM AV KIT Document Notes: OCKERS STATE OF MA CONTRACT ID, OFF40		275.00	9,900.00T

Thank you for your business.	Remit to: Ockers Company Dept. 106073 PO BOX 6005 New Bedford, MA 02742-6005	Sales Tax (0.0%)	\$0.00
Please note our payment terms are Net 30. Ockers will access a 1.5% interest charge per month on invoices which are past due the 1st of each month.		Total	\$98,784.00



Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-006 - Garrison Elem Renov & Addition
50 Garrison Road
Dover, New Hampshire 03820

Prime Contract Change Order #015: PCO 22, 23

TO:	City of Dover 288 Central Ave Dover, New Hampshire 3820	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire 03110
DATE CREATED:	7/ 23 /2018	CREATED BY:	Adam Reynolds (Harvey Construction)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:			
CONTRACT FOR:	1:Garrison Elem Renov & Addition Prime Contract	TOTAL AMOUNT:	\$ 1,656.46
DESCRIPTION:			
ATTACHMENTS:			

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
022	PR-012 Entrance Emergency Lighting		663.71
023	PR-013: Backflow Preventor for new boiler		992.75
TOTAL:			\$1,656.46

CHANGE ORDER LINE ITEMS:

PCO # 022 : PR-012 Entrance Emergency Lighting

#	Cost Code	Description	Type	Amount
1	16-100 - ELECTRICAL	Liberty Electric COR #11 Incorporating material and labor to provide one EBU and exterior remote head in Vestibule 192 per PR 012.	Subcontract	\$ 631.79
Subtotal:				\$631.79
Perf. & Pay Bond (0.8%): 0.80% Applies to all line item types.				5.05
General Liability (0.695%): ≈ 0.7% Applies to all line item types.				4.43
Fee (3.5%): 3.50% Applies to all line item types.				22.44
Grand Total:				\$663.71

PCO # 023 : PR-013: Backflow Preventor for new boiler

#	Cost Code	Description	Type	Amount
1	15-010 - PLUMBING	Oliver Mechanical Proposal to incorporate replacement of existing RPZ - 07.10.18	Subcontract	\$ 945.00
Subtotal:				\$945.00
Perf. & Pay Bond (0.8%): 0.80% Applies to all line item types.				7.56
General Liability (0.695%): ≈ 0.7% Applies to all line item types.				6.62
Fee (3.5%): 3.50% Applies to all line item types.				33.57
Grand Total:				\$992.75



The original (Contract Sum)	\$ 6,148,800.00
Net change by previously authorized Change Orders	\$ 737,110.48
The contract sum prior to this Change Order was	\$ 6,885,910.48
The contract sum would be changed by this Change Order in the amount of	\$ 1,656.46
The new contract sum including this Change Order will be	\$ 6,887,566.94
The contract time will not be changed by this Change Order	

Daniel Bisson (Harriman)
1 Perimeter Road
Manchester New Hampshire 3103

City of Dover
288 Central Ave
Dover New Hampshire 3820

Harvey Construction
10 Harvey Road
Bedford New Hampshire 03110

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

	Budget	Actual Contract Amount	Net Amount
Construction Costs			
1 Harvey Construction, Preconstruction (COMPLETE)	\$30,744.00	\$30,744.00	Adjusted based on current construction budget
	\$30,744.00	\$30,744.00	
2 Harvey Construction, GMP (Original Contract Sum)	\$6,148,800.00	\$6,148,800.00	Per contract dated 11/21/2017
3 Harvey Construction, Change Order 001 (Alternate 6, HVAC)	\$393,319.00	\$393,319.00	Per JBC approval 2/13/2018
4 Harvey Construction, Change Order 005 (Infill Skylight)	\$5,684.00	\$5,684.00	Per JBC approval 4/10/2018
5 Harvey Construction, Change Order 006 (Admin Area Reno)	\$56,544.82	\$56,544.82	Per JBC approval 4/24/2018
6 Harvey Construction, Change Order 008 (Fire Alarm Mod, Voice Amp, WAP)	\$6,209.69	\$6,209.69	Per JBC approval 5/8/2018
7 Harvey Construction, Change Order 010 (Incorporate Corridor Cubbies)	\$70,448.60	\$70,448.60	Per JBC approval 5/22/2018
8 Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	\$133,846.34	\$133,846.34	Per JBC approval 6/5/2018
9 Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocatic	\$7,134.94	\$7,134.94	Per JBC approval 7/3/2018
10 Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	\$63,923.09	\$63,923.09	Per JBC approval 7/17/2018
11 Placeholder for Harvey PCO#022 (Entrance Emergency Lighting)	\$663.71	\$663.71	Per JBC approval 7/17/2018
12 Placeholder for Harvey PCO#023 (Backflow Preventor for new boiler)	\$992.75	\$992.75	Per JBC approval 7/17/2018
	\$6,887,566.94	\$6,887,566.94	
Subtotal	\$6,918,310.94	\$6,918,310.94	\$0.00
Architect / Engineer Services			
13 Harriman Architects, Facilities Study (COMPLETE)	\$49,936.00	\$49,936.00	Per contract dated 5/26/2016 (includes \$1,900 in reimb exp)
	\$49,936.00	\$49,936.00	
14 Harriman Architects, Phase I Design (Lump Sum)	\$495,000.00	\$495,000.00	Per JBC approval 1/31/2017
15 Harriman Architects, A/E Basic Services	\$225,586.00	\$225,586.00	Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
	\$720,586.00	\$720,586.00	
16 Harriman Architects, Phase I Design (Reimbursables)	\$30,000.00	\$30,000.00	Per JBC approval 1/31/2017
	\$30,000.00	\$30,000.00	
Subtotal	\$800,522.00	\$800,522.00	\$0.00
Survey & Soils			
17 John Turner Consulting, Geotechnical Investigation (COMPLETE)	\$7,000.00	\$7,000.00	Per JBC approval 3/28/2017
18 Titcomb Associates, Topo/Boundary Field Survey (COMPLETE)	\$9,100.00	\$9,100.00	Per JBC approval 2/14/2017
19 Titcomb Associates, Wetland Delineation (COMPLETE)	\$2,000.00	\$2,000.00	Per JBC approval 4/13/2017
20 Balance remaining in estimated budget	\$36,900.00	\$0.00	Budget Only
Subtotal	\$55,000.00	\$18,100.00	\$36,900.00
Construction Testing			
21 Desmarais Environmental, Industrial Hygiene (COMPLETE)	\$1,960.00	\$1,960.00	Per 8/23/2017 proposal
22 S.W. Cole, Construction Materials Testing	\$3,200.00	\$3,200.00	Per JBC approval 1/3/2018
23 John L. Carter Sprinkler, MIC Testing (COMPLETE)	\$2,370.00	\$2,370.00	Per JBC approval 8/15/2017
24 Desmarais Environmental, Abatement (Lump Sum)	\$13,000.00	\$13,000.00	Per JBC approval 12/19/2017
25 Desmarais Environmental, Abatement (Add'l fees)	\$6,993.00	\$6,993.00	Per JBC approval 4/10/2018; 5/8/2018
26 Moisture Testing, concrete floors (conducted by ACC for HCC)	\$2,200.00	\$2,200.00	Invoice(s) pending
27 Balance remaining in estimated budget	\$10,277.00	\$0.00	Budget Only
Subtotal	\$40,000.00	\$29,723.00	\$10,277.00
Commissioning Agent Services			
28 Horizon Engineering Associates	\$50,000.00	\$37,180.00	Per JBC approval 1/12/2018
Subtotal	\$50,000.00	\$37,180.00	\$12,820.00

GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

	Budget	Actual Contract Amount	Net Amount	
Clerk of Works				
29 Michael Brooks	\$35,000.00	\$35,000.00		Budget Only
Subtotal	\$35,000.00	\$35,000.00	\$0.00	
Contingency & Miscellaneous Costs				
30 Project Contingency	\$316,560.00	\$316,560.00		Budget Only
31 Adjustment for Harvey Construction, Change Order 001	-\$83,118.64	-\$83,118.64		Net amount needed for CO#1 (HVAC)
32 Adjustment for Harriman A/E Reimbursables	-\$24,536.00	-\$24,536.00		Per JBC approval 4/10/2018
33 Adjustment for Harvey Construction, Change Order 005	-\$5,684.00	-\$5,684.00		Per JBC approval 4/10/2018
34 Transfer from Permitting Fees Budget	\$75,000.00	\$75,000.00		Transfer per JBC 4/10/2018
35 Transfer from Advertising/Legal Budget	\$45,000.00	\$45,000.00		Transfer per JBC 4/10/2018
36 Adjustment for Harvey Construction, Change Order 006	-\$56,544.82	-\$56,544.82		Per JBC approval 4/24/2018
37 Adjustment for Harvey Construction, Change Order 008	-\$6,209.69	-\$6,209.69		Per JBC approval 5/8/2018
38 Adjustment for Harvey Construction, Change Order 010	-\$70,448.60	-\$70,448.60		Per JBC approval 5/22/2018
39 Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	-\$133,846.34	-\$133,846.34		Per JBC approval 6/5/2018
40 Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocate)	-\$7,134.94	-\$7,134.94		Per JBC approval 7/3/2018
41 Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	-\$63,923.09	-\$63,923.09		Per JBC approval 7/17/2018
42 Placeholder for Harvey PCO#022 (Entrance Emergency Lighting)	-\$663.71	-\$663.71		Per JBC approval 7/17/2018
43 Placeholder for Harvey PCO#023 (Backflow Preventor for new boiler)	-\$992.75	-\$992.75		Per JBC approval 7/17/2018
Subtotal	-\$16,542.58	-\$16,542.58	\$0.00	
Moveable Equipment (FFE)				
44 Harriman - FFE Design Fees	\$13,400.00	\$13,400.00		Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
45 FFE Purchases (Creative Office, School Furnishings, Virco)	\$170,848.00	\$170,848.00		Per JBC approval 5/22/2018
Subtotal	\$184,248.00	\$184,248.00	\$0.00	
Technology				
46 Optiv Security (WAPs)	\$24,734.48	\$24,734.48		Per JBC approval 5/22/2018
47 Pro AV Systems (Classroom audio equipment)	\$51,813.32	\$51,813.32		Per JBC approval 5/22/2018
48 Balance remaining in estimated budget	\$107,700.20	\$107,700.20		Budget Only
Subtotal	\$184,248.00	\$184,248.00	\$0.00	
49 Advertising / Legal	\$10,000.00	\$10,000.00		Maintain \$10K budget placeholder per JBC 4/10/2018
Subtotal	\$10,000.00	\$10,000.00	\$0.00	
Total Project, as of date of this report	\$8,260,786.36	\$8,200,789.36	\$59,997.00	
Total Approved Appropriation	\$8,260,786.36	\$8,260,786.36		
Remaining Balance	\$0.00	\$59,997.00		
Contingency, GMP & Unobligated				
Owners Contingency	\$ (16,543)			
Harvey Contingency (a/o 6/30/2018 invoice)	\$ 296,928			
Contingency Total	\$ 280,385			
Unobligated Funds	\$ 59,997			
Contingency, GMP & Unobligated	\$ 340,382			

CAPITAL IMPROVEMENTS SUMMARY

Garrison Elementary School Project

As of: June 30, 2018

Transfer of Appropriations from Garrison School Facility Improvements, FY2006, CC approval 2/10/2016	\$	14,830.98
Transfer of Appropriations from Woodman Park Elementary School Facility Improvements, FY2008, CC approval 2/10/2016	\$	56,455.62
Transfer of Appropriations from Dover High School, FY2009, CC approval 2/10/2016	\$	471.76
Transfer of Appropriations from Garrison School Facility Improvements, FY2015, CC approval 2/10/2016	\$	89,028.00
Appropriation (FY16), CC approval 12/9/2015	\$	6,900,000.00
Appropriation (FY18), CC approval 12/13/2017	\$	1,200,000.00
Total Appropriation:	\$	8,260,786.36

<u>Date</u>	<u>CIPM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
7/21/2016	GES01	Harriman - For Professional Services provided between 6/1/2016-6/30/2016 - Facilities Study	\$ 5,250.00
7/21/2016	GES01	Harriman - Reimbursable Expenses (travel) through 6/30/2016 - Facilities Study	\$ 83.77
9/15/2016	GES02	Harriman - For professional Services provided between 7/1/2016-7/31/2016 - Facilities Study	\$ 9,550.00
9/15/2016	GES02	Harriman - Reimbursable Expenses (travel) through 7/31/2016 - Facilities Study	\$ 12.49
10/6/2016	GES03	Harriman - For professional Services provided between 8/1/2016-8/31/2016 - Facilities Study	\$ 11,650.00
10/6/2016	GES03	Harriman - Reimbursable Expenses (travel) through 8/31/2016 - Facilities Study	\$ 221.32
11/3/2016	GES04	Harriman - For professional Services provided between 9/1/2016-9/30/2016 - Facilities Study	\$ 12,450.00
11/3/2016	GES04	Harriman - Reimbursable Expenses (travel) through 9/30/2016 - Facilities Study	\$ 114.63
1/19/2017	GES05	Harriman - For professional Services provided between 10/1/2016-12/31/2016 - Facilities Study	\$ 1,000.00
4/6/2017	GES06	Harriman - For professional Services provided between 1/1/2017-1/31/2017 - Facilities Study	\$ 10,600.00
4/6/2017	GES07	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 22,275.00
4/6/2017	GES08	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 37,125.00
4/6/2017	GES08	Harriman - Reimbursable Expenses (travel) through 2/28/2017 - Phase I Design	\$ 27.09
5/4/2017	GES09	Harriman - For professional Services provided between 3/1/2017-3/31/2017 - Phase I Design	\$ 14,850.00
5/4/2017	GES09	Harriman - Reimbursable Expenses (travel) through 3/31/2017 - Phase I Design	\$ 13.20
5/18/2017	GES10	Titcomb Associates - Topographical and Boundary Field Survey	\$ 9,100.00
6/1/2017	GES11	Harriman - For professional Services provided between 4/1/2017-4/30/2017 - Phase I Design	\$ 29,700.00
6/1/2017	GES11	Harriman - Reimbursable Expenses (priting & travel) through 4/30/2017 - Phase I Design	\$ 188.79
6/29/2017	GES12	Harriman - For professional Services provided between 5/1/2017-5/31/2017 - Phase I Design	\$ 9,900.00
6/29/2017	GES12	Harriman - Reimbursable Expenses (travel) through 5/31/2017 - Phase I Design	\$ 64.74
6/30/2017	GES13	Harriman - For professional Services provided between 6/1/2017-6/30/2017 - Phase I Design (ck date 7/20/17)	\$ 19,800.00
6/30/2017	GES14	Titcomb Associates - Add'l Services for Wetland Delineation (ck date 7/20/17)	\$ 2,000.00
6/30/2017	GES15	John Turner Consulting Inc. - Geotechnical Investigation (8.1.17 manifest, FY17 expense)	\$ 7,000.00
8/24/2017	GES16	Harriman - For professional Services provided between 7/1/2017-7/31/2017 - Phase I Design	\$ 39,600.00
8/24/2017	GES16	Harriman - Reimbursable Expenses (travel) through 7/31/2017 - Phase I Design	\$ 12.23
10/19/2017	GES17	Harriman - For professional Services provided between 8/1/2017-7/31/2017 - Phase I Design	\$ 99,000.00
10/19/2017	GES17	Harriman - Reimbursable Expenses (travel) through 8/31/2017 - Phase I Design	\$ 96.75
10/19/2017	GES18	Harvey Construction Corp., - CM's Preconstruction Phase Services	\$ 25,000.00
10/19/2017	GES19	John L. Carter Sprinkler Co., Inc. - Sprinkler MIC Testing	\$ 2,370.00
11/2/2017	GES20	Desmarais Environmental, Inc. - Industrial hygiene services to conduct haz material survey for asbestos	\$ 1,960.00
11/2/2017	GES21	Harriman - For professional Services provided between 9/1/2017-9/30/2017 - Phase I Design	\$ 79,200.00
11/2/2017	GES21	Harriman - Reimbursable Expenses (travel/printing) through 9/30/2017 - Phase I Design	\$ 207.36
1/25/2018	GES22	Harriman - For professional Services provided between 10/1/2017-12/31/2017 - Phase I Design	\$ 59,400.00
1/25/2018	GES22	Harriman - Reimbursable Expenses (travel/printing) through 12/31/2017 - Phase I Design	\$ 547.61
2/22/2018	GES23	Harvey Construction Corp., - CM's Preconstruction Phase Services	\$ 5,744.00
3/22/2018	GES24	Harvey Construction - GMP Services through 1/31/2018 (App#1)	\$ 43,280.84
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Facilities Study	\$ (1,000.00)
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Phase I Design	\$ 9,900.00
4/5/2018	GES25	Harriman - Reimbursable Expenses through 1/31/2018 - Phase I Design	\$ 2,794.71
3/22/2018	GES26	Horizon Engineering Associates - Commissioning Services 1/1/2018-2/2/2018	\$ 325.00
4/5/2018	GES27	Harvey Construction - GMP Services through 2/28/2018 (App#2)	\$ 262,111.03
4/19/2018	GES28	Harriman - For professional Services provided between 2/1/2018-2/28/2018 - Phase I Design	\$ 172,792.00
4/19/2018	GES28	Harriman - Reimbursable Expenses through 2/28/2018 - Phase I Design	\$ 1.54
4/19/2018	GES29	Desmarais Environmental, Inc. - Project monitoring & additional charges for premium time & sampling	\$ 8,435.00
5/3/2018	GES30	Harvey Construction - GMP Services through 3/31/2018 (App#3)	\$ 330,094.53
5/3/2018	GES31	Harriman - For professional Services provided between 3/1/2018-3/31/2018 - Phase I Design	\$ 61,704.00
5/3/2018	GES31	Harriman - Reimbursable Expenses through 3/31/2018 - Phase I Design	\$ 29.38
5/3/2018	GES31	Harriman - FFE Design Fees - 50% of fee	\$ 6,700.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 2/3/2018-3/2/2018	\$ 2,654.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 3/3/2018-3/30/2018	\$ 1,508.00
5/17/2018	GES33	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 4/21/2018	\$ 475.00
5/17/2018	GES34	Desmarais Environmental, Inc. - Abatement services performed in April 2018	\$ 4,308.00
5/31/2018	GES35	Horizon Engineering Associates - Commissioning Services 3/31/2018-4/27/2018	\$ 453.00
5/31/2018	GES36	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 5/19/2018	\$ 950.00
5/31/2018	GES37	Harvey Construction - GMP Services through 4/30/2018 (App#4)	\$ 279,065.41
5/31/2018	GES38	Harriman - For professional Services provided between 4/1/2018-4/30/2018 - Phase I Design	\$ 3,960.00
5/31/2018	GES38	Harriman - Reimbursable Expenses through 4/30/2018 - Phase I Design	\$ 38.25
5/31/2018	GES38	Harriman - FFE Design Fees - 25% of fee	\$ 3,350.00
5/31/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,352.99
6/7/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,352.99
6/14/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 845.61
6/21/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 350.02
6/28/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 340.86
6/28/2018	GES39	Harriman - For professional Services provided between 5/1/2018-5/31/2018 - Phase I Design	\$ 3,960.00
6/28/2018	GES39	Harriman - Reimbursable Expenses through 5/31/2018 - Phase I Design	\$ 47.53
6/28/2018	GES39	Harriman - FFE Design Fees - 10% of fee	\$ 1,340.00
6/28/2018	GES40	Harvey Construction - GMP Services through 5/31/2018 (App#5)	\$ 464,756.48
6/30/2018	GES41	Horizon Engineering Associates - Commissioning Services 4/28/2018-6/1/2018 (ck date 7/19/2018)	\$ 1,858.00
6/30/2018	GES42	Harriman - For professional Services provided between 6/1/2018-6/30/2018 - Phase I Design (ck date 7/19/2018)	\$ 3,960.00
6/30/2018	GES42	Harriman - Reimbursable Expenses through 6/30/2018 - Phase I Design (ck date 7/19/2018)	\$ 25.19
6/30/2018	GES42	Harriman - FFE Design Fees - 5% of fee (ck date 7/19/2018)	\$ 670.00
6/30/2018	GES43	Harvey Construction - GMP Services through 6/30/2018 (App#6) (ck date 7/19/2018)	\$ 911,296.16
Total Expenditures:			\$ 3,102,199.50

CAPITAL IMPROVEMENTS SUMMARY

Garrison Elementary School Project

As of: June 30, 2018

Obligations:

PO#201707153 Harriman - Architectural & Engineering Services for Design Svs - Proposal Approved 1/31/2017 (Lump Sum Fee & Amend#2 signed 2/27)	\$ 53,460.00
PO#201707153 Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Reimbursable Expenses)	\$ 25,905.63
PO#201805582 Desmarais Environmental, Inc. - Abatement Design and Monitoring Services	\$ 7,250.00
PO#201805630 Harvey Construction Corp. (GMP) plus approved Change Orders	\$ 4,524,248.00
PO#201805947 S.W. Cole Engineering, Inc. - Construction Materials Testing Services	\$ 1,775.00
PO#201806242 Horizon Engineering Associates - Commissioning Agent	\$ 30,382.00
PO#201807028 Harriman - FFE Design Fees - Proposal approved 1/30/2018	\$ 1,340.00
PO#201809878 School Furnishings, Inc. - FFE - Proposal approved 5/22/2018	\$ 62,089.10
PO#201809879 Creative Office Pavilion - FFE - Proposal approved 5/22/2018	\$ 59,909.30
PO#201809880 Virco, Inc. - FFE - Proposal approved 5/22/2018	\$ 48,846.70
PO#201809881 Pro AV Systems - Classroom Audio Equipment - Proposal approved 5/22/2018	\$ 51,813.32
PO#201809882 Optiv Security, Inc. - Wireless Access Points - Proposal approved 5/22/2018	\$ 24,734.48
M. Brooks - Clerk of Works (estimated beginning budget, \$35,000)	\$ 33,647.01
PO#201810314 Ockers - Projectors with installation, configuration and testing	\$ 106,344.00
Total Obligations:	\$ 5,031,744.54

Budget Availability: \$126,842.32

Harvey Construction Corporation, Guaranteed Maximum Price (GMP)

Original Contract Sum	\$ 6,148,800.00
Change Order #001, Approved 2/13/2018	
Alternate 6 (HVAC and associated costs)	\$ 393,319.00
Total Change Order #001:	\$393,319.00
Change Order #002, Approved 2/13/2018	
Ceramic Tile (\$6,210 applied to Harvey GMP budget item; zero dollar change to contract)	\$0.00
Total Change Order #002:	\$0.00
Change Order #003, Approved 2/13/2018	
Asbestos Removal (\$25,846 applied to Harvey Contingency, zero dollar change to contract)	\$0.00
Total Change Order #003:	\$0.00
Change Order #004, Approved 2/27/2018	
Miscellaneous Electrical Items (\$3,557 applied to Harvey Contingency, zero dollar change to contract)	\$0.00
Total Change Order #004:	\$0.00
Change Order #005, Approved 4/10/2018	
PR-003 Infill Skylight	\$5,684.00
Total Change Order #005:	\$5,684.00
Change Order #006, Approved 4/24/2018	
ASI-007 Admin Area Reno	\$56,544.82
Total Change Order #006:	\$56,544.82
Change Order #007, Approved 5/8/2018	
Contingency_Demo Duct/Relocate Sprinkler/Baffle Install	\$0.00
Total Change Order #007:	\$0.00
Change Order #008, Approved 5/8/2018	
Fire Alarm Modifications/Voice Amplifier Connection/Additional WAP	\$6,209.69
Total Change Order #008:	\$6,209.69
Change Order #009, Approved 5/22/2018	
Coingency_Demo Existing Flooring at Corridor	\$0.00
Total Change Order #009:	\$0.00
Change Order #010, Approved 5/22/2018	
Cubbies	\$70,448.60
Total Change Order #010:	\$70,448.60
Change Order #011, Approved 6/4/2018	
Cafeteria renovation, (PCO 11, 12, 13 & materials under PR 008, 009, 10)	\$133,846.34
Total Change Order #011:	\$133,846.34
Change Order #012, Approved 6/4/2018	
Transfer of buyout savings to GMP contingency	\$0.00
Total Change Order #012:	\$0.00
Total Change Orders to Date:	\$666,052.45
New Contract Sum Including Approved Change Orders:	\$6,814,852.45

Retainage

3/22/2018 GES24 Harvey Construction - Application #1	\$ 380.00
4/5/2018 GES27 Harvey Construction - Application #2	\$ 13,555.77
5/3/2018 GES30 Harvey Construction - Application #3	\$ 16,812.41
5/31/2018 GES37 Harvey Construction - Application #4	\$ 14,642.66
6/28/2018 GES40 Harvey Construction - Application #5	\$ 23,446.03
6/30/2018 GES43 Harvey Construction - Application #6 (ck date 7/19/2018)	\$ 44,885.29
Total Retainage Held:	\$ 113,722.16

JBC Monthly Status Report – June

GES Building Project

- The project is still going smoothly and is on budget and on time.
- Most finishes are complete, and this phase should be complete in a few weeks.
- Furnishings should be delivered sometime during the first week in August. Inspections are also scheduled for this time frame.
- The Administrative area has been updated and will be put together within a few weeks.