

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, July 17, 2018</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820	Meeting Date:	Tuesday, July 17, 2018	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley, Joseph DiGregorio, Thomas Massingham and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair), Anthony McManus, and Periklis Karoutas

Others Present: Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of June meeting minutes

Commissioner Buckley made a motion to approve the minutes from the June 19, 2018 Parking Commission meeting. Motion seconded by Commissioner Massingham. **Approved 4-0.**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Parker updated the Commission on a variety of land development projects throughout the downtown area.

B) Parking Activity & Budget – William Simons

Parking Manager Simons presented both monthly financial numbers and figures from the recently completed FY18 budget.

OLD BUSINESS

A) Winter Parking Ban – Parking Garage

The Parking Manager presented the idea of including a provision in the city ordinance that would give authority to the Police Chief to designate sections of the Orchard Street Parking Garage as permit parking only. This would be used mostly during winter storm events. The Commission discussed having the ordinance include the authority to tow vehicles out of the garage if in violation of the permit-only regulation. The Commission directed staff to present ordinance language at the next meeting.



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B) Resident Parking Permit Program Discussion

Assistant City Manager Christopher Parker presented ideas on revamping the current parking permit system with the goal of preserving available on-street parking for commercial users in the downtown area. The Commission directed the Assistant City Manager to present a draft recommendation for changes to the permit system.

C) Other Old Business

Commissioner Buckley made a motion to recommend to the City Council that if the winter parking restriction is changed to an “as-needed” basis, the Parking budget not incur the cost of the notification system. Commissioner DiGregorio seconded the motion. **Approved 4-0**

NEW BUSINESS

A) Other New Business

The Parking Manager informed the Commission about recent parking inquiries from merchants using trucks and RVs to sell products. By consensus, the Commission maintained its previous policy regarding food trucks, that such vendors must be parked in a legal space, and pay the meter when applicable.

The Parking Manager also inquired if the Commission wanted to continue taking the request by the business community for free parking on the day after Thanksgiving (Plaid Friday) annually, or make it permanent. By consensus, the Commission agreed to take up the request on an annual basis.

ADJOURN

Commissioner Massingham moved to adjourn. Seconded by Commissioner DiGregorio. **Approved 4-0**
Meeting Adjourned at 9:25 a.m.