



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 22, 2018**
Meeting Time: **7:00pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

A. National Recovery Week

Mayor Weston read the proclamation to the Council.

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to approve the Agenda as presented; seconded by Councilor Ciotti.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 18, 19, 21, 30 AND 60 SPONSORED BY MAYOR WESTON

Michael Brooks, 20 Durrell Street: He spoke in favor of the Ordinance.

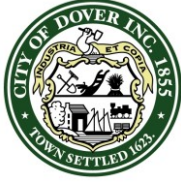
Mark Santowski, Park Street: He spoke in favor of the Ordinance.

James Drysdale, 16 Elm Street: He spoke in favor of the Ordinance.

Zachary Decker: He spoke in favor of the Ordinance.

Mark Adams, 15 Cushing Street: He spoke against the Ordinance change, and recommended other modifications. He wanted the roads cleared in the winter.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

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B. CHAPTER 170 – ZONING

SPONSORED BY COUNCILOR CIOTTI

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

C. B17025 VETERANS MEMORIAL ADDITIONAL SCOPE

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

D. ACCEPTANCE OF DONATION FOR NAMING RIGHTS OF DOVER HIGH SCHOOL HEALTH SCIENCE LAB

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Michael Brooks, 20 Durrell Street: He spoke about his concerns with the overflowing trash receptacles problem in the City.

Mayor Weston, seeing no one else wishing to speak; closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

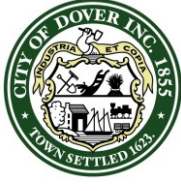
City Manager Joyal submitted his report in writing. Referring to the Citizen's Forum comment, he said the City is aware of the trash receptacle problem and are looking into solutions. He asked Community Services Director John Storer to address the Council regarding the retaining wall for the Cocheco Dam.

Community Services Director Storer and Duncan Miller of Tighe & Bond gave a PowerPoint presentation to the Council regarding the retaining wall for the Cocheco River Dam.

City Manager Joyal said with the acceptance of the City Manager's Report he will proceed with sending this project out to bid.

City Manager Joyal asked Assistant City Planner Donna Benton gave an update regarding an upcoming survey being organized by the Planning Board.

City Manager Joyal recognized Finance Director Dan Lynch for receiving a Certificate of Achievement for Excellence in Financial Reporting Award again.

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Mayor Weston congratulated the City Manager for being with the City for 25 years.
City Manager Joyal addressed anniversaries listed in his report.

Deputy Mayor Carrier asked for an update on the Washington Street lot and Third Street lot construction projects.
City Manager Joyal and Assistant City Manager Parker gave updates on the two projects to the Council.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Keane.
Vote: 9/0.

10. APPROVAL OF MINUTES

A. August 8, 2018 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Williams.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston made the recommendation to the Dover Housing Authority for Elizabeth Fischer to be appointed to the Cochecho Waterfront Development Advisory Committee. She said the Tri-City Mayors are still working on the Homeless Task Force.
Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Shanahan.
Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 18, 19, 21, 30 AND 60 SPONSORED BY MAYOR WESTON

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Keane.
Mayor Weston gave an overview of the Ordinance change to the Council. She said she would not support this change.
Roll Call Vote: 8/1; Passed. Mayor Weston was opposed.



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2. CHAPTER 170 – ZONING

SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston recused herself from the discussion and vote.
Assistant City Manager Parker gave a PowerPoint presentation to the Council.
Roll Call Vote: 8/0. Mayor Weston recused.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROJECT (CIP) APPROPRIATION AND AUTHORIZATION FOR CLEAN WATER STATE REVOLVING FUND (CWSRF) STORM WATER ASSET MANAGEMENT LOAN (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Keane.
Finance Director Lynch gave an overview of the funding to the Council.
Roll Call Vote: 9/0.

2. B17025 VETERANS MEMORIAL ADDITIONAL SCOPE

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Mayor Weston gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

3. ACCEPTANCE OF DONATION FOR NAMING RIGHTS OF DOVER HIGH SCHOOL HEALTH SCIENCE LAB

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Mayor Weston gave an overview of the resolution to the Council.
Deputy Mayor Carrier gave an overview of the process for naming rights and ongoing fundraising projects.

Councilor Ciotti moved to suspend the rules to allow Foster's Daily Democrat Representative to ask a question; seconded by Councilor Gasses.
Roll Call Vote: 9/0.

Brian Early, Foster's Daily Democrat, asked for clarification for the area that is being named after the Staples.

City Manager Joyal said it was for the Health Science Lab in the building.



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Mayor Weston asked for a roll call vote on the Resolution.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Florence Street**
2. **RAFFLE – Greater Dover Chamber of Commerce**
3. **RAFFLE – St. Mary Academy**
4. **ROAD TOLL – Professional Firefighter of Dover Local 1312 & NH MDA**
5. **TAG – Dover Youth Football**
6. **TAG – Rochester Youth Football League**
7. **TAG – Rochester Youth Football Cheer League**
8. **B12049 ADDITIONAL DESIGN AND CONSTRUCTION SERVICES FOR SILVER STREET WAYFINDING & VISITORS INFORMATION SYSTEM**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **PURCHASE OF 2018 FORD TRANSIT T350 WITH 10 FOOT BOX**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **B19004 PURCHASE OF FORD TRANSIT 15 PASSENGER VAN**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|---------------------------------------|---|
| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Conservation Commission | 20. Waterfront TIF Advisory Board |
| 8. Downtown TIF Advisory Board | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | |
| 13. McConnell Center Advisory Board | |

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Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. She added that the Committee Report have been pulled.

Councilor Muffett-Lipinski pulled Items 13.A.6. and 13.A.7.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.6.; seconded by Councilor Muffett-Lipinski.

Councilor Muffett-Lipinski asked why we allow other cities to tag in Dover.

City Manager Joyal said this wasn't unusual.

City Clerk Lavertu gave an overview of the permitting process to the Council.

Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.7.; seconded by Councilor Muffett-Lipinski.

Previous discussion addressed this item too.

Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Keane.

Vote: 9/0.

Councilor Gasses gave an overview of the Conservation Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Conservation Commission Report; seconded by Councilor Ciotti.

Vote: 9/0.

Councilor Shanahan gave an overview of the Downtown Dover TIF Advisory Board Report to the Council.

Deputy Mayor Carrier moved to accept the Downtown Dover TIF Advisory Board Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

Councilor Thibodeaux gave an overview of the Energy Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Energy Commission Report; seconded by Councilor Williams.

Vote: 9/0.

Councilor Keane gave an overview of the Heritage Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Heritage Commission Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

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Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.
Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Williams.
Vote: 9/0.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.
Deputy Mayor Carrier moved to accept the Library Board of Trustees Report; seconded by Councilor Shanahan.
Vote: 9/0.

B. RESOLUTIONS

1. WATERFRONT DEVELOPMENT NEGOTIATIONS RETENTION OF OUTSIDE LEGAL COUNSEL

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Vote: 9/0.

2. 2019-2020 NEW HAMPSHIRE MUNICIPAL ASSOCIATION LEGISLATIVE POLICY CONFERENCE

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Mayor Weston asked for an amendment in the resolution's Now, Therefore section, third paragraph. Strike City Manager and insert Councilor Dennis Shanahan.
Councilor Ciotti moved to make that amendment; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.
Councilor Ciotti moved for the adoption of the amended resolution; seconded by Councilor Shanahan.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Xfiniti letter.

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Carrier recognized Jeff White, Custodian for the Schools, and wished him well with his new position in Virginia.

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Mayor Weston said she will be starting the City Manager evaluation process with the Council. She has been working on agenda items for the Joint Fiscal Committee meeting. She said Coffee with the Mayor will be set up.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Williams.
Vote: 9/0.