



JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Supt. Conference Room, McConnell Center
Meeting Date:	Tuesday, September 11, 2018
Meeting Time:	4:30 P.M.

1. Call to Order and Roll Call
2. Citizens' Forum
3. Approval of Agenda
4. Approval of Minutes of August 28, 2018
5. Manifest Approval
6. Approval of Change Orders
7. Harriman/Harvey Update
8. FF&E Update
9. Restroom Update
10. Generator Update
11. Committee Financial Report
12. Status and Financial Update
13. DRED Update
14. Review Action Items and Build Agenda for next meeting
15. Matters of Interest
16. Adjournment



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

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Meeting Location:	Garrison School Library
Meeting Date:	Tuesday, August 28, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, August 28, 2018 at 4:39 p.m. in the Garrison School Library by JBC Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Karen Weston, Keith Holt, Carolyn Mebert, Steve Haight and Jan Nedelka. Also, in attendance were Harriman representative Dan Bisson, Harvey Construction representative Carl DuBois, Clerk of the Works Mike Brooks, Business Administrator Libby Simmons, Interim Facilities Manager Joe Stone, Superintendent Bill Harbron, IT Director Christy Prosser and Principal Beth Dunton.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** Jan Nedelka moved, Keith Holt seconded to approve the agenda. An oral **VOTE PASSED 6/0.**
- IV. APPROVAL OF MEETING MINUTES FOR AUGUST 14, 2018:**
Jan Nedelka moved, Carolyn Mebert seconded to approve meeting minutes of August 14, 2018 as presented. An oral **VOTE PASSED 6/0.**
- V. MANIFEST APPROVAL:**
Jan Nedelka moved, Steve Haight seconded to approve manifest #GES51 to Harriman Architects for professional and FF&E services through July 31 in the amount of \$4,650.50. A roll call **VOTE PASSED 6/0.**

Mr. Harriman updated the committee on FF&E stating that furniture had arrived with minimal damages. Some of the tables were assembled, but at the incorrect height, so Mr. Bisson and Mr. Brooks changed them to the appropriate heights.
- VI. APPROVAL OF POE& SWITCHES FOR OUTDOOR CAMERAS:**
Jan Nedelka moved, Steve Haight seconded to approve the POE& switches in the amount of \$6,587.10 to Optiv Security. A roll call **VOTE PASSED 6/0.** These items are needed to run the outdoor security system and funding will come from contingency.
- VII. APPROVAL OF CHANGE ORDERS:**
Jan Nedelka moved, Steve Haight seconded to approve PCO #025 for additional glazing of doors and windows in the amount of \$1,154.53. A roll call **VOTE PASSED 6/0.**

Jan Nedelka moved, Karen Weston seconded to approve PCO #026 for prep canopy lead paint in the amount of \$0. A roll call **VOTE PASSED 6/0.**
- VIII. HARVEY/HARRIMAN UPDATE:** Mr. Dubois provided the JBC with a summary of an issue due to the need for an additional transformer. The electrical work, including the transformer and panels,



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is approximately \$27,700. This is very preliminary and will change based on other items. Because of this issue, the gym unit cannot run. The use of fans is not enough to keep the temperature down in the gym. Mr. DuBois added that they have ordered a temporary generator to help to keep the gym cool. This generator will most likely be needed for a few weeks. The cost would be \$475.00 per day. He estimated that it would be 2-3 weeks to get everything running again. If the JBC doesn't approved the use of the generator, it can be sent back. The cost would be approximately \$5,000-\$6,000 for the temporary solution and about \$35,000 to fix the situation for a total of \$41,000.

Mr. Bisson explain that the reason for this situation stating that the outside new transformer is sized correctly, but the inside panel was missed since it was in a janitor's closet hidden by the door. Mr. Bisson stated that it was Harriman's error and takes responsibility for it. The solution will be the addition of a transformer so the current one will not be wasted. At the request of the JBC, Mr. Bisson will speak to Mr. Lee about the error and a potential compensation for the cost of the temporary solution.

Steve Haight moved, Jan Nedelka seconded to approve up to \$42,000 for the new transformer and for the temporary generator with the stipulation that Mr. Bisson will speak to Mr. Lee on the responsibility of extra cost. A roll call **VOTE PASSED 6/0.**

Mr. DuBois noted that this solution would not be available for Wednesday, the first day for students and the hottest day of the week. Ms. Dunton summarized her plan stating she would be arriving at 5:15 am to open doors to let the cooler air in. Fans are not providing relief since they are moving hot air around.

The JBC brainstormed ideas for Wednesday for keeping the area cool and found limited options. Ultimately, it was determined that the 64 second grade students would be told not to attend school on Wednesday, unless childcare is an issue in which case, they should attend school and other arrangements would be made for them in other classrooms for the day.

Mr. DuBois discussed issues regarding exit signs and sprinklers that Ms. Jalbert noted when she inspected.

Mr. Dunton commended Harvey Construction for all their efforts during the process and when there were unexpected issues. She also praised C&W Services for their excellent work during the process.

Inspector Jim Maxfield approved the areas after inspecting.

IX. FF&E UPDATE: Addressed earlier in the agenda.



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- X. RESTROOM UPDATE:** Mr. Harriman summarized the situation stating that the staff restroom does not meet code requirements at the door entrance and access to fixtures. The toilet also needs to be moved due to not meeting code requirements. These are usable, but do not meet ADA requirements.

When changes are made, some storage will be lost. Currently there are PTA items and folding chairs in this area.

The question was asked if the staff restroom could be identified as non-ADA if there are other ADA compliant restrooms in the building to which the answer was in the negative.

Carolyn Mebert was excused at 5:48 pm.

Adding a second toilet was also discussed as a possibility. Mr. DuBois recommended pricing both options for the JBC.

Ms. Weston noted that after something is touched, everything must be ADA compliant if a public building.

Mr. Bisson recommended pricing of a single bathroom initially and then moving forward with pricing of a second bathroom if still requested. He confirmed that determining this cost would not be an additional cost to the District.

Keith Holt moved, Karen Weston seconded to move forward with pricing a single bathroom and explore potential of other options with Jim Maxfield for fixing the existing restroom. An oral **VOTE PASSED 5/0.**

- XI. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report. The JBC asked her to add \$42,000 as a place holder for the transformer. Ms. Simmons added that there may be some reimbursements to the project when it is complete. There could be a rebate from Eversource for LED lighting for approximately \$27,000. Mr. DuBois recommended submitting in December so that they could be first in line to receive the reimbursements. Ms. Bisson commented that he will look until to trigger an application for their rebate.

Ms. Simmons added that they could receive grant money from the state of approximately \$30,000 for security cameras.

- XII. DRED UPDATE:** Mr. Ciotti informed the committee that DRED representatives met with Gary Bannon and Chris Parker last week. DRED is looking at the entire city and projects at this time and information is in DRED's hands at this point. They will inform the City of the outcome when it is determined. There will be a follow up meeting in September. Gary Bannon is the point person.



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It was determined that the ball field will be in that location, and the court will not be placed there. There will be a temporary fence around the area so that children don't play in that area.

XIII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA: Agenda items include bids, bathroom, generator, DRED update, financials, manifest, change orders, FFE update. The next meeting will be September 11 at the Superintendent's Office at 4:30 pm. Gary Bannon will be invited to the meeting.

XIV. MATTERS OF INTEREST: Ms. Weston asked Ms. Dunton if she needs anything from the JBC at this time. Ms. Dunton responded that she is all set for now. It was determined that the floor tile in the mail hall will be completed by Christmas.

Mr. DuBois asked to relocate the \$25,000 that wasn't used in the security allowance to skim the walls in the corridor. Mr. Ciotti felt that this shouldn't happen at this time until any additional unexpected costs are known.

Dr. Harbron commended Joe Stone and C&W Services on last minute cleaning of DHS and GES. He added that the other schools look great too. Mr. Stone noted that the culture of the District has helped and the custodians all chipped in because of the culture.

Ms. Weston asked about the status of the Animal Science building. Mr. Brooks stated that it would be finished sometime next week. There is a floor finishing process that takes more time.

XV. ADJOURNMENT: Jan Nedelka moved, Steve Haight seconded to adjourn the meeting at 6:10 pm. An oral **VOTE PASSED 5/0.**

MAN. NO. CIPM#GES52
DATE: 911/2018

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 9/11/2018	Optiv Security, Inc. P.O. Box 28216 Network Place Chicago, IL 60673-1282				
Line 1	<u>4017.1.600.46900.4725.07103.17.000.000.700</u>	201901882	COMPLETE	\$ 6,557.54	Inv#100096131
				\$ 6,557.54	
	POE+ switches for outdoor cameras				
TOTALS				\$6,557.54	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

6,557.54

Superintendent of Schools or Business Administrator

Date

Dennis Ciotti, City Councilor, JBC Chair

Date



1144 15th Street, Ste 2900
Denver CO 80202

Ph: 303.298.0600
Fx: 303.298.0868
TIN# 43-1806449
DUNS# 01-946-6684

Invoice

Date
Invoice #

8/31/2018
INV-100096131

Terms

Net 30

Due Date

9/30/2018

PO #

201901882

Sales Rep

Saeger Fischer

Currency

US Dollar

Shipping Method

Ground

FOB

Please make electronic payment to:
Beneficiary: Optiv Security Inc.
Bank: JPMorgan Chase

Please send check payment to:
Optiv Security Inc.
P.O. Box 28216 Network Place
Chicago, IL 60673-1282

By Wire:
ABA: 021000021
Swift: CHASUS33
Account No: 679967237

Overnight address:
J.P. Morgan
Optiv Security Inc.
131 S Dearborn, 6th Floor
Chicago, IL 60603

By ACH:
ABA: 102001017
Account No: 679967237

LOCKBOX 28216

Attention: Christy Prosser

Bill To	Ship To
Garrison Elementary School 61 Locust Street Dover NH 03820	Dover School Administrative Unit 11 61 LOCUST ST McConnell Center Suite 409 DOVER NH 03820-3753

*****PLEASE SEND REMITTANCE DETAILS TO AR@OPTIV.COM*****

Item	Description	Qty	Unit Price	Amount	Tax Rate	Serial Number(s)	Start Date	End Date
JL087A ABA	HEWLETT PACKARD ENTERPRISE : HP X372 54VDC 1050W 100-240VAC PS	4	369.44	1,477.76	0.0%	*, CN83GZB297, CN83GZB8PC, CN83 GZB8WZ , CN83GZBDV6"		
JL322A	HPE Aruba : Aruba 2930M 48G PoE+ 1-slot Switch	2	2,494.04	4,988.08	0.0%	SG86JQN9J, SG86JQN9N		

ok to pay
received
9/5/18
CP

Tracking #'s: 812086640096846 812086640096822 812086640096891

- Thank you for your business. If you have any questions regarding this invoice, please contact Optiv Accounts Receivable at ar@optiv.com, 303-298-0600.
- Optiv invoices for product sales upon receipt of an approved purchase order or signed agreement. All invoices are due on or before the due date listed on this invoice. Any invoice not paid on or before the due date will be subject to a 1.5% late charge per month.
- All sales are final. Manufacturer's warranty applies. Optiv shall have no liability or responsibility for any loss or damage connected with the sale or use of the product.
- The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable. This contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), if applicable. These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.

Subtotal	6,465.84
Shipping/Handling (Ground)	91.70
Total	6,557.54
Amount Due	\$6,557.54

MAN. NO. CIPM#GES53
DATE: 9/11/2018

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 9/11/2018	Harvey Construction Corporation 10 Harvey Road Bedford, NH 03110				Garrison Fac. Improv. FY: 2017 App#8
	<u>4017.1.600.46900.4725.07103.17.000.000.700</u>	201805630		\$ 727,156.11	
		<i>Total Earned, Current</i>		\$ 727,156.11	
	<u>4017.1.000.00000.2340.00000.00.000.000.L10</u>	Retainage		35,128.33	
		<i>Total Earned Less Retainage/Current Payment Due</i>		\$ 692,027.78	
Services provided through August 31, 2018, AIA #8					
TOTALS				\$692,027.78	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

692,027.78

Superintendent of Schools or Business Administrator

Date

Dennis Ciotti, City Councilor, JBC Chair

Date



Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: Dover School District -SAU 11
61 Locust Street
Suite 409
Dover, NH 03820

PROJECT: Reno & Add Garrison Elementary
50 Garrison Road
Dover, NH 03820

FROM CONTRACTOR: Harvey Construction Corp
10 Harvey Road
Bedford, NH 03110-6805

VIA ARCHITECT: Harriman Architects & Eng
One Perimeter Road
Manchester, NH 03103

APPLICATION NO: RE000008
PERIOD TO: 8/31/2018
CONTRACT FOR:
CONTRACT DATE:
PROJECT NOS: 2017006

Distribution to:
OWNER ☒
ARCHITECT ☒
CONTRACTOR ☒
FIELD ☐
OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 6,148,800.00

2. NET CHANGE BY CHANGE ORDERS \$ 737,110.48

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 6,885,910.48

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 3,918,198.05

5. RETAINAGE:

a. 4.91% of Completed Work \$ 192,349.90
(Column D + E on G703)

b. % of Stored Material \$
(Column F on G703)

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 192,349.90

6. TOTAL EARNED LESS RETAINAGE \$ 3,725,848.15
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 3,033,820.37
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 692,027.78

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 minus Line 6) \$ 3,160,062.33

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 907,004.18	\$ -169,893.70
Total approved this month	\$	\$
TOTAL	\$ 907,004.18	\$ -169,893.70
NET CHANGES by Change Order	\$ 737,110.48	

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for that current payment shown herein is now due.

By: Harvey Construction Corp Date: 9-6-2018
State of: New Hampshire

County of: Hillsborough
Subscribed and sworn to before me this 16th day of September 2018

Notary Public: Maureen Brennan
My commission expires: February 21, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, the Architect certifies that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: Harriman Architects & Eng Date: _____
ARCHITECT: Harriman Architects & Eng

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA®

Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: RE000008
APPLICATION DATE: 9/6/2018
PERIOD TO: 9/6/2018
ARCHITECT'S PROJECT NO: 831/2018

ARCHITECT'S PROJECT NO.831/2018									
A	B	C	D		E	F	G	2017006 H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
05	PreConstruction	28,836.00	45,737.00	5,689.00		45,737.00	95.52	28,836.00	
10	Performance & Payment Bond	47,881.13	20,898.97			26,587.97	59.60	2,144.13	
20	General Liability	44,611.65	4,888.00			4,888.00	53.00	18,023.68	
25	Builders Risk Insurance	9,223.00	307,377.61	29,046.04		336,423.65	42.12	4,335.00	
100	General Conditions	798,756.68	262,364.00	7,500.00		269,864.00	75.91	462,333.03	
200	Existing Conditions	355,512.00	37,492.00	7,998.00		45,490.00	36.63	85,648.00	
210	Earthwork	124,180.00	37,492.00	7,998.00		45,490.00	36.63	78,690.00	
300	Concrete	34,542.00	11,160.99	115.50		11,276.49	32.65	23,265.51	
400	Masonry	132,675.00	38,113.99	48,212.65		86,326.64	65.07	46,348.36	
500	Metals	116,400.00	29,500.00	49,000.00		78,500.00	67.44	37,900.00	
600	Carpentry & Millwork	488,553.00	189,617.35	19,917.10		209,534.45	42.89	279,018.55	
700	Thermal & Moisture	208,034.00	60,624.00	47,220.00		107,844.00	51.84	100,190.00	
800	Doors & Windows	374,759.00	137,569.00	19,983.50		157,552.50	42.04	217,206.50	
900	Finishes	730,071.00	335,987.30	111,305.40		447,292.70	61.27	282,778.30	
910	Miscellaneous Specialties	185,804.00		71,650.00		71,650.00	38.56	114,154.00	
920	Fire Suppression	87,126.00	26,172.00	48,955.00		75,127.00	86.23	11,999.00	
930	Plumbing	209,314.38	140,834.79	34,433.59		175,268.38	83.73	34,046.00	
940	HVAC	1,327,950.00	799,150.00	128,720.00		927,870.00	69.87	400,080.00	
950	Electrical	1,056,970.05	631,217.53	72,820.51		704,038.04	66.61	352,932.01	
960	CM Fee	227,783.59	108,915.41	24,589.82		133,505.23	58.61	94,279.36	
970	Contingency	296,928.00	3,422.00			3,422.00	1.15	293,506.00	
Totals		6,885,910.48	3,191,041.94	727,156.11		3,918,198.05	56.90	2,967,712.43	192,349.90
GRAND TOTAL									

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GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

		Budget	Actual Contract Amount	Net Amount	
Construction Costs					
1	Harvey Construction, Preconstruction (COMPLETE)	\$30,744.00	\$30,744.00		Adjusted based on current construction budget
		\$30,744.00	\$30,744.00		
2	Harvey Construction, GMP (Original Contract Sum)	\$6,148,800.00	\$6,148,800.00		Per contract dated 11/21/2017
3	Harvey Construction, Change Order 001 (Alternate 6, HVAC)	\$393,319.00	\$393,319.00		Per JBC approval 2/13/2018
4	Harvey Construction, Change Order 005 (Infill Skylight)	\$5,684.00	\$5,684.00		Per JBC approval 4/10/2018
5	Harvey Construction, Change Order 006 (Admin Area Reno)	\$56,544.82	\$56,544.82		Per JBC approval 4/24/2018
6	Harvey Construction, Change Order 008 (Fire Alarm Mod, Voice Amp, WAP)	\$6,209.69	\$6,209.69		Per JBC approval 5/8/2018
7	Harvey Construction, Change Order 010 (Incorporate Corridor Cubbies)	\$70,448.60	\$70,448.60		Per JBC approval 5/22/2018
8	Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	\$133,846.34	\$133,846.34		Per JBC approval 6/5/2018
9	Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocation)	\$7,134.94	\$7,134.94		Per JBC approval 7/3/2018
10	Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	\$63,923.09	\$63,923.09		Per JBC approval 7/17/2018
11	Harvey Construction Change Order 015 (Entr Emg Lighting; Backflow)	\$1,656.46	\$1,656.46		Per JBC approval 7/31/2018
12	Placeholder for temporary generator (\$6K) and transformer (\$35K)	\$42,000.00	\$42,000.00		Per JBC approval 8/28/2018
		\$6,929,566.94	\$6,929,566.94		
	Subtotal	\$6,960,310.94	\$6,960,310.94	\$0.00	
Architect / Engineer Services					
13	Harriman Architects, Facilities Study (COMPLETE)	\$49,936.00	\$49,936.00		Per contract dated 5/26/2016 (includes \$1,900 in reimb exp)
		\$49,936.00	\$49,936.00		
14	Harriman Architects, Phase I Design (Lump Sum)	\$495,000.00	\$495,000.00		Per JBC approval 1/31/2017
15	Harriman Architects, A/E Basic Services	\$225,586.00	\$225,586.00		Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
		\$720,586.00	\$720,586.00		
16	Harriman Architects, Phase I Design (Reimbursables)	\$30,000.00	\$30,000.00		Per JBC approval 1/31/2017
		\$30,000.00	\$30,000.00		
	Subtotal	\$800,522.00	\$800,522.00	\$0.00	
Survey & Soils					
17	John Turner Consulting, Geotechnical Investigation (COMPLETE)	\$7,000.00	\$7,000.00		Per JBC approval 3/28/2017
18	Titcomb Associates, Topo/Boundary Field Survey (COMPLETE)	\$9,100.00	\$9,100.00		Per JBC approval 2/14/2017
19	Titcomb Associates, Wetland Delineation (COMPLETE)	\$2,000.00	\$2,000.00		Per JBC approval 4/13/2017
20	Balance remaining in estimated budget	\$36,900.00	\$0.00		Budget Only
	Subtotal	\$55,000.00	\$18,100.00	\$36,900.00	
Construction Testing					
21	Desmarais Environmental, Industrial Hygiene (COMPLETE)	\$1,960.00	\$1,960.00		Per 8/23/2017 proposal
22	S.W. Cole, Construction Materials Testing	\$3,200.00	\$3,200.00		Per JBC approval 1/3/2018
23	John L. Carter Sprinkler, MIC Testing (COMPLETE)	\$2,370.00	\$2,370.00		Per JBC approval 8/15/2017
24	Desmarais Environmental, Abatement (Lump Sum) (COMPLETE)	\$13,000.00	\$13,000.00		Per JBC approval 12/19/2017
25	Desmarais Environmental, Abatement (Add'l fees)	\$6,993.00	\$6,993.00		Per JBC approval 4/10/2018; 5/8/2018
26	Desmarais Environmental, Abatement (Add'l fees) (COMPLETE)	\$13,840.00	\$13,840.00		Per JBC approval 7/31/2018
27	Moisture Testing, concrete floors (conducted by ACC for HCC)	\$2,200.00	\$0.00		Invoice(s) pending
	Subtotal	\$43,563.00	\$41,363.00	\$2,200.00	
Commissioning Agent Services					
28	Horizon Engineering Associates	\$50,000.00	\$37,180.00		Per JBC approval 1/12/2018
	Subtotal	\$50,000.00	\$37,180.00	\$12,820.00	
Clerk of Works					
29	Michael Brooks	\$35,000.00	\$35,000.00		Budget Only
	Subtotal	\$35,000.00	\$35,000.00	\$0.00	

GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

		Budget	Actual Contract Amount	Net Amount	
Contingency & Miscellaneous Costs					
30	Project Contingency	\$316,560.00	\$316,560.00		Budget Only
31	Adjustment for Harvey Construction, Change Order 001	-\$83,118.64	-\$83,118.64		Net amount needed for CO#1 (HVAC)
32	Adjustment for Harriman A/E Reimbursables	-\$24,536.00	-\$24,536.00		Per JBC approval 4/10/2018
33	Adjustment for Harvey Construction, Change Order 005	-\$5,684.00	-\$5,684.00		Per JBC approval 4/10/2018
34	Transfer from Permitting Fees Budget	\$75,000.00	\$75,000.00		Transfer per JBC 4/10/2018
35	Transfer from Advertising/Legal Budget	\$45,000.00	\$45,000.00		Transfer per JBC 4/10/2018
36	Adjustment for Harvey Construction, Change Order 006	-\$56,544.82	-\$56,544.82		Per JBC approval 4/24/2018
37	Adjustment for Harvey Construction, Change Order 008	-\$6,209.69	-\$6,209.69		Per JBC approval 5/8/2018
38	Adjustment for Harvey Construction, Change Order 010	-\$70,448.60	-\$70,448.60		Per JBC approval 5/22/2018
39	Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	-\$133,846.34	-\$133,846.34		Per JBC approval 6/5/2018
40	Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocation)	-\$7,134.94	-\$7,134.94		Per JBC approval 7/3/2018
41	Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	-\$63,923.09	-\$63,923.09		Per JBC approval 7/17/2018
42	Harvey Construction Change Order 015 (Entr Emg Lighting; Backflow)	-\$1,656.46	-\$1,656.46		Per JBC approval 7/31/2018
43	Balance remaining for Desmarais Environmental Add'l Testing	-\$3,563.00	-\$3,563.00		Per JBC approval 7/31/2018
44	Optiv Security (POE+ Switches for outside cameras)	-\$5,230.90	-\$5,230.90		Per JBC approval 8/28/2018 (Bal from contingency)
45	Placeholder for temporary generator (\$6K) and transformer (\$35K)	-\$42,000.00	-\$42,000.00		Per JBC approval 8/28/2018 (vote up to \$42K)
	Subtotal	-\$67,336.48	-\$67,336.48	\$0.00	
	Moveable Equipment (FFE)				
46	Harriman - FFE Design Fees	\$13,400.00	\$13,400.00		Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
47	FFE Purchases (Creative Office, School Furnishings, Virco)	\$170,848.00	\$170,845.10		Per JBC approval 5/22/2018
	Subtotal	\$184,248.00	\$184,245.10	\$2.90	
	Technology				
48	Optiv Security (WAPs)	\$24,734.48	\$24,734.48		Per JBC approval 5/22/2018
49	Pro AV Systems (Classroom audio equipment)	\$51,813.32	\$51,813.32		Per JBC approval 5/22/2018
50	Ockers (Projectors w/installation)	\$106,344.00	\$106,344.00		Per JBC Approval 6/5/2018
51	Optiv Security (POE+ Switches for outside cameras)	\$6,587.10	\$6,587.10		Per JBC approval 8/28/2018 (Bal from contingency)
	Subtotal	\$189,478.90	\$189,478.90	\$0.00	
52	Advertising / Legal	\$10,000.00	\$0.00		Maintain \$10K budget placeholder per JBC 4/10/2018
	Subtotal	\$10,000.00	\$0.00	\$10,000.00	
	Total Project, as of date of this report	\$8,260,786.36	\$8,198,863.46	\$61,922.90	
	Total Approved Appropriation	\$8,260,786.36	\$8,260,786.36		
	Remaining Balance	\$0.00	\$61,922.90		
	Contingency, GMP & Unobligated				
	Owners Contingency	\$ (67,336)			
	Unobligated Funds, Owner	\$ 61,923			
	<i>Owners Contingency & Unobligated Funds</i>	<i>\$ (5,414)</i>			
	Harvey Contingency (a/o 7/31/2018 invoice)	\$ 293,506			
	Contingency & Unobligated Funds	\$ 288,092			

CAPITAL IMPROVEMENTS SUMMARY

Garrison Elementary School Project

As of: August 31, 2018

Transfer of Appropriations from Garrison School Facility Improvements, FY2006, CC approval 2/10/2016	\$	14,830.98
Transfer of Appropriations from Woodman Park Elementary School Facility Improvements, FY2008, CC approval 2/10/2016	\$	56,455.62
Transfer of Appropriations from Dover High School, FY2009, CC approval 2/10/2016	\$	471.76
Transfer of Appropriations from Garrison School Facility Improvements, FY2015, CC approval 2/10/2016	\$	89,028.00
Appropriation (FY16), CC approval 12/9/2015	\$	6,900,000.00
Appropriation (FY18), CC approval 12/13/2017	\$	1,200,000.00
Total Appropriation:	\$	8,260,786.36

<u>Date</u>	<u>CIPM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
7/21/2016	GES01	Harriman - For Professional Services provided between 6/1/2016-6/30/2016 - Facilities Study	\$ 5,250.00
7/21/2016	GES01	Harriman - Reimbursable Expenses (travel) through 6/30/2016 - Facilities Study	\$ 83.77
9/15/2016	GES02	Harriman - For professional Services provided between 7/1/2016-7/31/2016 - Facilities Study	\$ 9,550.00
9/15/2016	GES02	Harriman - Reimbursable Expenses (travel) through 7/31/2016 - Facilities Study	\$ 12.49
10/6/2016	GES03	Harriman - For professional Services provided between 8/1/2016-8/31/2016 - Facilities Study	\$ 11,650.00
10/6/2016	GES03	Harriman - Reimbursable Expenses (travel) through 8/31/2016 - Facilities Study	\$ 221.32
11/3/2016	GES04	Harriman - For professional Services provided between 9/1/2016-9/30/2016 - Facilities Study	\$ 12,450.00
11/3/2016	GES04	Harriman - Reimbursable Expenses (travel) through 9/30/2016 - Facilities Study	\$ 114.63
1/19/2017	GES05	Harriman - For professional Services provided between 10/1/2016-12/31/2016 - Facilities Study	\$ 1,000.00
4/6/2017	GES06	Harriman - For professional Services provided between 1/1/2017-1/31/2017 - Facilities Study	\$ 10,600.00
4/6/2017	GES07	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 22,275.00
4/6/2017	GES08	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 37,125.00
4/6/2017	GES08	Harriman - Reimbursable Expenses (travel) through 2/28/2017 - Phase I Design	\$ 27.09
5/4/2017	GES09	Harriman - For professional Services provided between 3/1/2017-3/31/2017 - Phase I Design	\$ 14,850.00
5/4/2017	GES09	Harriman - Reimbursable Expenses (travel) through 3/31/2017 - Phase I Design	\$ 13.20
5/18/2017	GES10	Titcomb Associates - Topographical and Boundary Field Survey	\$ 9,100.00
6/1/2017	GES11	Harriman - For professional Services provided between 4/1/2017-4/30/2017 - Phase I Design	\$ 29,700.00
6/1/2017	GES11	Harriman - Reimbursable Expenses (priting & travel) through 4/30/2017 - Phase I Design	\$ 188.79
6/29/2017	GES12	Harriman - For professional Services provided between 5/1/2017-5/31/2017 - Phase I Design	\$ 9,900.00
6/29/2017	GES12	Harriman - Reimbursable Expenses (travel) through 5/31/2017 - Phase I Design	\$ 64.74
6/30/2017	GES13	Harriman - For professional Services provided between 6/1/2017-6/30/2017 - Phase I Design (ck date 7/20/17)	\$ 19,800.00
6/30/2017	GES14	Titcomb Associates - Add'l Services for Wetland Delineation (ck date 7/20/17)	\$ 2,000.00
6/30/2017	GES15	John Turner Consulting Inc. - Geotechnical Investigation (8.1.17 manifest, FY17 expense)	\$ 7,000.00
8/24/2017	GES16	Harriman - For professional Services provided between 7/1/2017-7/31/2017 - Phase I Design	\$ 39,600.00
8/24/2017	GES16	Harriman - Reimbursable Expenses (travel) through 7/31/2017 - Phase I Design	\$ 12.23
10/19/2017	GES17	Harriman - For professional Services provided between 8/1/2017-7/31/2017 - Phase I Design	\$ 99,000.00
10/19/2017	GES17	Harriman - Reimbursable Expenses (travel) through 8/31/2017 - Phase I Design	\$ 96.75
10/19/2017	GES18	Harvey Construction Corp., - CM's Preconstruction Phase Services	\$ 25,000.00
10/19/2017	GES19	John L. Carter Sprinkler Co., Inc. - Sprinkler MIC Testing	\$ 2,370.00
11/2/2017	GES20	Desmarais Environmental, Inc. - Industrial hygiene services to conduct haz material survey for asbestos	\$ 1,960.00
11/2/2017	GES21	Harriman - For professional Services provided between 9/1/2017-9/30/2017 - Phase I Design	\$ 79,200.00
11/2/2017	GES21	Harriman - Reimbursable Expenses (travel/printing) through 9/30/2017 - Phase I Design	\$ 207.36
1/25/2018	GES22	Harriman - For professional Services provided between 10/1/2017-12/31/2017 - Phase I Design	\$ 59,400.00
1/25/2018	GES22	Harriman - Reimbursable Expenses (travel/printing) through 12/31/2017 - Phase I Design	\$ 547.61
2/22/2018	GES23	Harvey Construction Corp., - CM's Preconstruction Phase Services	\$ 5,744.00
3/22/2018	GES24	Harvey Construction - GMP Services through 1/31/2018 (App#1)	\$ 43,280.84
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Facilities Study	\$ (1,000.00)
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Phase I Design	\$ 9,900.00
4/5/2018	GES25	Harriman - Reimbursable Expenses through 1/31/2018 - Phase I Design	\$ 2,794.71
3/22/2018	GES26	Horizon Engineering Associates - Commissioning Services 1/1/2018-2/2/2018	\$ 325.00
4/5/2018	GES27	Harvey Construction - GMP Services through 2/28/2018 (App#2)	\$ 262,111.03
4/19/2018	GES28	Harriman - For professional Services provided between 2/1/2018-2/28/2018 - Phase I Design	\$ 172,792.00
4/19/2018	GES28	Harriman - Reimbursable Expenses through 2/28/2018 - Phase I Design	\$ 1.54
4/19/2018	GES29	Desmarais Environmental, Inc. - Project monitoring & additional charges for premium time & sampling	\$ 8,435.00
5/3/2018	GES30	Harvey Construction - GMP Services through 3/31/2018 (App#3)	\$ 330,094.53
5/3/2018	GES31	Harriman - For professional Services provided between 3/1/2018-3/31/2018 - Phase I Design	\$ 61,704.00
5/3/2018	GES31	Harriman - Reimbursable Expenses through 3/31/2018 - Phase I Design	\$ 29.38
5/3/2018	GES31	Harriman - FFE Design Fees - 50% of fee	\$ 6,700.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 2/3/2018-3/2/2018	\$ 2,654.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 3/3/2018-3/30/2018	\$ 1,508.00
5/17/2018	GES33	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 4/21/2018	\$ 475.00
5/17/2018	GES34	Desmarais Environmental, Inc. - Abatement services performed in April 2018	\$ 4,308.00
5/31/2018	GES35	Horizon Engineering Associates - Commissioning Services 3/31/2018-4/27/2018	\$ 453.00
5/31/2018	GES36	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 5/19/2018	\$ 950.00
5/31/2018	GES37	Harvey Construction - GMP Services through 4/30/2018 (App#4)	\$ 279,065.41
5/31/2018	GES38	Harriman - For professional Services provided between 4/1/2018-4/30/2018 - Phase I Design	\$ 3,960.00
5/31/2018	GES38	Harriman - Reimbursable Expenses through 4/30/2018 - Phase I Design	\$ 38.25
5/31/2018	GES38	Harriman - FFE Design Fees - 25% of fee	\$ 3,350.00
5/31/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,352.99
6/7/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,352.99
6/14/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 845.61
6/21/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 350.02
6/28/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 340.86
6/28/2018	GES39	Harriman - For professional Services provided between 5/1/2018-5/31/2018 - Phase I Design	\$ 3,960.00
6/28/2018	GES39	Harriman - Reimbursable Expenses through 5/31/2018 - Phase I Design	\$ 47.53
6/28/2018	GES39	Harriman - FFE Design Fees - 10% of fee	\$ 1,340.00
6/28/2018	GES40	Harvey Construction - GMP Services through 5/31/2018 (App#5)	\$ 464,756.48
6/30/2018	GES41	Horizon Engineering Associates - Commissioning Services 4/28/2018-6/1/2018 (ck date 7/19/2018)	\$ 1,858.00
6/30/2018	GES42	Harriman - For professional Services provided between 6/1/2018-6/30/2018 - Phase I Design (ck date 7/19/2018)	\$ 3,960.00
6/30/2018	GES42	Harriman - Reimbursable Expenses through 6/30/2018 - Phase I Design (ck date 7/19/2018)	\$ 25.19
6/30/2018	GES42	Harriman - FFE Design Fees - 5% of fee (ck date 7/19/2018)	\$ 670.00
6/30/2018	GES43	Harvey Construction - GMP Services through 6/30/2018 (App#6) (ck date 7/19/2018)	\$ 911,296.16
7/12/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 277.38
7/19/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 138.68

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project

As of: August 31, 2018

Expenditures to Date, Cont'd:

7/26/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	216.66
8/2/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	143.39
8/9/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	138.68
8/16/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	208.04
8/16/2018	GES44	Desmarais Environmental, Inc. - Abatement services performed in July 2018	\$	20,340.00
8/16/2018	GES45	Pro AV Systems - Phase I (30% of project cost, 9 Lightspeed Topcat Systems)	\$	15,544.00
8/16/2018	GES46	Ockers Company - Epson Projectors and installation kits	\$	98,784.00
8/23/2018	GES47	Harvey Construction - GMP Services through 7/31/2018 (App#7)	\$	900,437.49
8/23/2018	GES48	Optiv Security, Inc. - WAPs	\$	15,334.48
8/23/2018	GES49	Ockers Company - Installation of Epson Projectors	\$	1,890.00
8/23/2018	GES50	Horizon Engineering Associates - Commissioning Services 6/2/2018-7/27/2018	\$	2,742.00
8/23/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	289.26
8/30/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	277.38
Total Expenditures:			\$	4,158,960.94

Obligations:

PO#201707153	Harriman - Architectural & Engineering Services for Design Svs - Proposal Approved 1/31/2017 (Lump Sum Fee & Amend#2 signed 2/27)	\$	53,460.00
PO#201707153	Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Reimbursable Expenses)	\$	25,905.63
PO#201805582	Desmarais Environmental, Inc. - Abatement Design and Monitoring Services	\$	750.00
PO#201805630	Harvey Construction Corp. (GMP) plus approved Change Orders	\$	3,696,525.00
PO#201805947	S.W. Cole Engineering, Inc. - Construction Materials Testing Services	\$	1,775.00
PO#201806242	Horizon Engineering Associates - Commissioning Agent	\$	27,640.00
PO#201807028	Harriman - FFE Design Fees - Proposal approved 1/30/2018	\$	1,340.00
PO#201809878	School Furnishings, Inc. - FFE - Proposal approved 5/22/2018	\$	62,089.10
PO#201809879	Creative Office Pavilion - FFE - Proposal approved 5/22/2018	\$	59,909.30
PO#201809880	Virco, Inc. - FFE - Proposal approved 5/22/2018	\$	48,846.70
PO#201809881	Pro AV Systems - Classroom Audio Equipment - Proposal approved 5/22/2018	\$	36,269.32
PO#201809882	Optiv Security, Inc. - Wireless Access Points - Proposal approved 5/22/2018	\$	9,400.00
	M. Brooks - Clerk of Works (estimated beginning budget, \$35,000)	\$	29,068.06
PO#201810314	Ockers - Projectors with installation, configuration and testing	\$	5,670.00
PO#201901882	Optiv Security, Inc. - POE+ Switches for outside cameras	\$	6,587.10
	Total Obligations:	\$	4,065,235.21

Budget Availability: \$36,590.21

Harvey Construction Corporation, Guaranteed Maximum Price (GMP)

Original Contract Sum		\$	6,148,800.00
Alternate 6 (HVAC and associated costs)	Change Order #001, Approved 2/13/2018		\$ 393,319.00
	Total Change Order #001:		\$393,319.00
Ceramic Tile (\$6,210 applied to Harvey GMP budget item; zero dollar change to contract)	Change Order #002, Approved 2/13/2018		\$0.00
	Total Change Order #002:		\$0.00
Asbestos Removal (\$25,846 applied to Harvey Contingency, zero dollar change to contract)	Change Order #003, Approved 2/13/2018		\$0.00
	Total Change Order #003:		\$0.00
Miscellaneous Electrical Items (\$3,557 applied to Harvey Contingency, zero dollar change to contract)	Change Order #004, Approved 2/27/2018		\$0.00
	Total Change Order #004:		\$0.00
PR-003 Infill Skylight	Change Order #005, Approved 4/10/2018		\$5,684.00
	Total Change Order #005:		\$5,684.00
ASI-007 Admin Area Reno	Change Order #006, Approved 4/24/2018		\$56,544.82
	Total Change Order #006:		\$56,544.82
Contingency_Demo Duct/Relocate Sprinkler/Baffle Install	Change Order #007, Approved 5/8/2018		\$0.00
	Total Change Order #007:		\$0.00
Fire Alarm Modifications/Voice Amplifier Connection/Additional WAP	Change Order #008, Approved 5/8/2018		\$6,209.69
	Total Change Order #008:		\$6,209.69
Coingency_Demo Existing Flooring at Corridor	Change Order #009, Approved 5/22/2018		\$0.00
	Total Change Order #009:		\$0.00
Cubbies	Change Order #010, Approved 5/22/2018		\$70,448.60
	Total Change Order #010:		\$70,448.60
Cafeteria renovation, (PCO 11, 12, 13 & materials under PR 008, 009, 10)	Change Order #011, Approved 6/4/2018		\$133,846.34
	Total Change Order #011:		\$133,846.34
Transfer of buyout savings to GMP contingency	Change Order #012, Approved 6/4/2018		\$0.00
	Total Change Order #012:		\$0.00
Electrical Room 161 Panel Relocation	Change Order #013, Approved 7/3/2018		\$7,134.94
	Total Change Order #013:		\$7,134.94
Bal. HVAC Rev to Admin Area; Admin Area VCT; Admin Office Carpet; Wainscot; Bal. of Admin Area Finishes	Change Order #014, Approved 7/17/2018		\$63,923.09
	Total Change Order #014:		\$63,923.09
Entrance Emergency Lighting; Backflow Preventor for new boiler	Change Order #015, Approved 7/31/2018		\$1,656.46
	Total Change Order #015:		\$1,656.46
	Total Change Orders to Date:		\$738,766.94
New Contract Sum Including Approved Change Orders:			\$6,887,566.94

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project

As of: August 31, 2018

		<u>Retainage</u>	
3/22/2018	GES24 Harvey Construction - Application #1	\$	380.00
4/5/2018	GES27 Harvey Construction - Application #2	\$	13,555.77
5/3/2018	GES30 Harvey Construction - Application #3	\$	16,812.41
5/31/2018	GES37 Harvey Construction - Application #4	\$	14,642.66
6/28/2018	GES40 Harvey Construction - Application #5	\$	23,446.03
6/30/2018	GES43 Harvey Construction - Application #6 (ck date 7/19/2018)	\$	44,885.29
8/23/2018	GES47 Harvey Construction - Application #7	\$	43,499.41
		Total Retainage Held:	\$ 157,221.57

JBC Monthly Status Report – August

GES Building Project

- Furnishings were delivered in early August with minimal issues.
- An issue regarding a transformer occurred causing an air flow problem in the gym. A temporary solution was found quickly and there should be a permanent resolution within a few weeks.
- An issue was determined with a staff restroom not meeting ADA requirements. Pricing for the fix is being calculated.