



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Council Conference Room
Meeting Date: Monday, July 9, 2018
Meeting Time: 4:00 PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier, Guy Eaton, Peg Purcell

Members Not Present: Matt Sylvia, Periklis Karoutas, Sam Haddadin, Phil Rinaldi

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Not Present: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:04 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the June 4, 2018 Public Meeting Minutes.

Motion: S.Johnson made a motion to approve the June 4, 2018 Board meeting Minutes. Seconded by G.Eaton. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.Johnson made a motion to enter non-public session. Seconded by P.Purcell. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: G.Eaton made a motion to seal the non-public meeting minutes. Seconded by M.Olivier. Vote: U/A.



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5. New Business:

- **Strategic Intentions: Peer Review Update: M.Olivier**

The Board discussed how the peer review process will be implemented. It was decided that the protocol for the process would be sent out to the Board in August, completed in September, and reviewed in October.

- **Downtown Merchants Report: R.Weston**

R.Weston gave an update of the downtown merchants.

- **Rezoning Coalition: S.Johnson**

An update was given in regards to the last Rezoning Coalition meeting. The group has decided to look at all the corridors first, compile a list of recommendations, present it to the Planning Board, and then to the City Council.

- **Waterfront Update: P.Purcell**

An update was given concerning the proposals given on June 6, 2018 by the developers selected for the Waterfront. Cathartes was awarded the proposal on June 19, 2018.

The work on the bluff is on hold for the summer.

The paddleboat dock is now in use.

- **Healthcare: M.Olivier, G.Eaton**

Board members reviewed a handout about the process for gathering information in regards to the healthcare sector.

- **UNH Liaison: G.Eaton**

An update was given about the “Recruit from UNH to build your workforce” event that G.Eaton attended on June 13, 2018. The event proved to be valuable for networking, as well as explaining changes in the process for linking UNH students with jobs in NH.

- **EP II: T.Dargan, S.Haddadin, M.Sylvia, S.Johnson**

It was suggested that rezoning may provide some opportunities for EP II.

- **Director's Projects Comments: D.Barufaldi**



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Board members discussed the relevance of knowing the amount of approved residential apartment unit permits issued.

• **Meeting with Derry Economic Development Coordinator: D.Barufaldi**

D.Barufaldi discussed the meeting held with Molly Donovan, the Economic Development Coordinator in Derry.

6. Financial Report: June 30, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Johnson made a motion to accept the June 30, 2018 Financial Report. Seconded by G.Eaton. Vote: U/A.

7. Manager's Report: Economic Development Section: June 2018.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

Board members discussed parking permits.

9. ADJOURN:

Motion: S.Johnson made a motion to adjourn at 5:13 PM. Seconded by M.Olivier. Vote: U/A.