

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 306 Meeting Date: Wednesday, September 12, 2018 Meeting Time: 7:00pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

Mayor Weston read the Constitution Week proclamation.

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add a Joint Building Committee – Dover High School and Regional CTC Report.

Deputy Mayor Carrier moved to approve the Agenda; seconded by Councilor Ciotti.

Vote: 9/0.

7. PUBLIC HEARINGS

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jane Bard, 29 Mount Vernon Street, President for the Children's Museum of New Hampshire: She spoke about the Museum being in Dover for 10 years, and discussed their progress. She said Saturday, September 22, 2018, admission is free.

John Barrett, 7 Prospect Street: He spoke about the additional parking spaces in front of the Library, and how the decision was made without the City Council or Planning Board approval.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

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9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing, which included Legal, Economic Development and Parking activities. He made a correction to Page 8, meter days for July 2019 states 2 and should be 21. (This has been revised and archived.) He discussed night paving projects in the City. He invited Dan Barufaldi, Dover Economic Developer, and Maurice Olivier, Member of the Dover Business and Industrial Development Authority to speak to the Council regarding recent press that the City has received.

Mr. Barufaldi referred to an article in the September, 2018 issue of Business New Hampshire magazine, which spoke very favorably about the City. (Article has been archived with Minutes.)

Mr. Olivier gave an overview of the AARP and World Health Organization sponsored program called "Age Friendly Communities" that the City has applied for and has been approved for. He presented the Mayor with the Certificate of Participation. He said he will come back to the Council with updates on his progress.

Deputy Mayor Carrier thanked City staff for their hard work at the September 11, 2018 Primary Election.

Councilor Shanahan thanked City staff for their hard work at the Household Hazardous Waste Collection on September 8, 2018.

City Manager Joyal stated the City is very thankful to have this program funded primarily by the State.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Keane.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. August 22, 2018 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Shanahan.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston listed the events she attended: Somerworth's Indonesian Festival, Dover Business and Industrial Development Authority meeting; 400th Anniversary Committee.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Williams.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

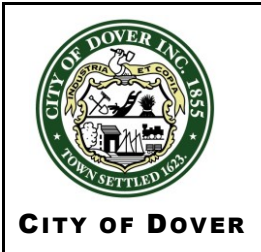
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. ROAD RACE – Dover High Unified**
- 2. BLOCK PARTY – Dover Knights of Columbus Council #807**
- 3. BLOCK PARTY – Grove Street Halloween Bash**
- 4. B19005 DISPOSAL OF TAX DEEDED REAL ESTATE @ 37 POLLY ANN TRAILER PARK PARCEL ID M0047-C00037**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. B19006 DISPOSAL OF TAX DEEDED REAL ESTATE @ 57 POLLY ANN TRAILER PARK PARCEL ID M0047-C00057**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. B19007 DISPOSAL OF TAX DEEDED REAL ESTATE @ 76 POLLY ANN TRAILER PARK PARCEL ID M0047-C00076**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. COMMITMENT TO THE CITY OF ROCHESTER NH FOR SHARED SAMPLING & ANALYSIS COSTS FOR THE IMPAIRMENT LISTING OF COCHECO RIVER**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. PHASE II INFILTRATION AND INFLOW STUDY AWARD OF ADDITIONAL SCOPE OF SERVICES TO WRIGHT PIERCE CHANGE ORDER 2**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN CITY OF DOVER AND CERTAIN HEIRS OF RENE J. GOULET**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. APPROVAL OF LEASE ASSIGNMENT FROM THE PORTABLE PANTRY PERSONAL CHEF SERVICE, LLC TO CARDAMOMS, LLC DBA PORTABLE PANTRY**
SPONSORED BY MAYOR WESTON BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. 400th Anniversary Committee
4. **Appointments Committee**
5. Arena Commission
6. Arts Commission
7. Conservation Commission
8. Downtown TIF Advisory Board
9. Energy Commission
10. Heritage Commission
11. Legislative Liaison
12. Library Board of Trustees
13. McConnell Center Advisory Board
14. Ordinance Committee
15. **Parking Commission**
16. **Pool Advisory Committee**
17. **Recreation Advisory Board**
18. Solid Waste Advisory Commission
19. Transportation Advisory Commission
20. Waterfront TIF Advisory Board
21. **Joint Building Committee – Dover High School and Regional Career Technical Center**
22. **Joint Building Committee Garrison Elementary School**
23. COAST
24. Dover Main Street

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Ciotti.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled Items 13.A.4., 13.A.5., and 13.A.7.

Councilor Ciotti pulled the Joint Building Committee – Garrison Elementary School Report.

Deputy Mayor Carrier pulled the other highlighted Committee Reports.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.4.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of this Resolution to the Council.

Roll Call Vote: 9/0

Deputy Mayor Carrier moved for the adoption of Item 13.A.5.; seconded by Councilor Thibodeaux.

Please refer to discussion for Item 13.A.4.

Roll Call Vote: 9/0

Deputy Mayor Carrier moved for the adoption of Item 13.A.7.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0

Deputy Mayor Carrier gave an overview of the Appointments Committee and recommended the following appointments to be approved by the Council:

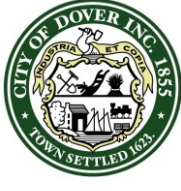
Fred Clough – Cemetery Board alternate

Sam Allen – 400th Anniversary Committee

Jackson Kaspari – Planning Board alternate

Isaac Epstein – Open Lands Committee

Susan Kelsch – alternate on Cemetery Board – change in status to regular member

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Deputy Mayor Carrier moved to recommend the appointments; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.

Deputy Mayor Carrier recommended the following people for an appointment for another term:

Yulia Rothenburg – Arts Commission
Charles Reynolds – Parking Commission
Jack Buckley – Parking Commission
Joseph DiGregorio – Parking Commission
Dennis Munson – Arena Commission & Transportation Advisory Commission
Michael Young – Arena Commission
Amanda Nelson – Arts Commission
Grover Tasker – Cemetery Board
Tristan Donovan – Conservation Commission
Timothy Dargan – Dover Business and Industrial Development Authority
Sam Haddadin - Dover Business and Industrial Development Authority
Philip Rinaldi - Dover Business and Industrial Development Authority
Matt Sylvia - Dover Business and Industrial Development Authority
Janet Perry – Dover Downtown TIF Advisory Board
Jeff Spires – Dover Downtown TIF Advisory Board
Susan Story Galt – Library Board of Trustees
Douglass DeDe – McConnell Center Advisory Board & Solid Waste Advisory Committee
Denyse Anderson - McConnell Center Advisory Board
Jessica Bonello – Pool Advisory Committee
Suzanne Medbery – Pool Advisory Committee
Margaret Purcell – Recreation Advisory Board
Gary Gilmore – Solid Waste Advisory Committee
Douglas Kemp – Solid Waste Advisory Committee
Maurice Olivier – Transportation Advisory Committee
Sue Tremblay - Transportation Advisory Committee
Peter Schmidt – Transportation Advisory Committee
James Brannen – Trustees of the Trust Fund
Michael Murphy – Trustees of the Trust Fund
Jay Stephens – Dover Utilities Commission
Mark Moeller – Dover Utilities Commission
Christopher Prior – Waterfront TIF Advisory Board & Zoning Board of Adjustment
Otis Perry - Zoning Board of Adjustment

Deputy Mayor Carrier moved to approve their appointment to another term; seconded by Councilor Ciotti.

Deputy Mayor Carrier listed the few openings.

Vote: 9/0.

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Councilor Ciotti gave an overview of the Parking Commission Report to the Council.
Deputy Mayor Carrier moved to accept the Parking Commission Report; seconded by Councilor Williams
Vote: 9/0.

Councilor Keane gave an overview of the Pool Advisory Committee Report to the Council.
Deputy Mayor Carrier moved to accept the Pool Advisory Committee Report; seconded by Councilor Thibodeaux.
Vote: 9/0.

Councilor Williams gave an overview of the Recreation Advisory Board Report to the Council.
Deputy Mayor Carrier moved to accept the Recreation Advisory Board Report; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.
Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Ciotti.
Vote: 9/0.

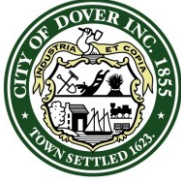
Councilor Ciotti gave an overview of the Joint Building Committee – Garrison Elementary School Report to the Council.
Deputy Mayor Carrier moved to accept the Joint Building Committee – Garrison Elementary School Report; seconded by Councilor Williams.
Vote: 9/0.

B. RESOLUTIONS

1. ACCEPTANCE OF GRANT FROM STONYFIELD ORGANIC FOR SULLIVAN DRIVE FIELD SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Councilor Shanahan moved to amend the Resolution by editing Sullivan Drive Field to Woodman Park School Field; seconded by Deputy Mayor Carrier.
Vote: 9/0.
Councilor Shanahan gave an overview of the amended Resolution to the Council.
Community Services Director Storer addressed the Council on the organic process.
Mayor Weston asked for a roll call vote on the amended Resolution.
Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

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14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Muffett-Lipinski thanked everyone for making the first day of school a smooth one. She talked about the need to schedule a Joint Fiscal Committee meeting. Mayor Weston said they have an agenda set up, but they are trying to set a date. The Council needs to have a joint meeting with the Planning Board regarding the CIP first.

Deputy Mayor Carrier asked for an update regarding the retaining wall for the Cocheco Dam. City Manager Joyal said they are putting the bidding package together, and will be back before the Council to approve the award of bid.

Councilor Shanahan talked about Veto day, September 13, 2018, in the State Legislature, and talked about the potential bills that may be up for override.

Mayor Weston said the Leadership Academy is starting on October 11, 2018, and asked citizens to sign up with the Greater Dover Chamber of Commerce.

Councilor Gasses spoke about the National Clean Diesel Campaign. City Manager Joyal said the City has used this program in the past.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux. Vote: 9/0.