



**CITY OF DOVER**

## DOVER'S 400<sup>TH</sup> ANNIVERSARY COMMITTEE MINUTES

Meeting Type: Regular Session  
Meeting Location: City Hall- Second Floor Conference Room  
Meeting Date: **Thursday, August 23, 2018**  
Meeting Time: **6:00 pm**

### **CALL TO ORDER**

Kevin McEneaney called the meeting to order

Present: Kevin McEneaney, Mayor Weston, Deputy Mayor Carrier, Kathleen Morrison, Deborah Ballok, Coleen Sheey Ayers, Guy Eaton, Andy Galt, Nicole Paulick, Zachary Koehler..

Also present: Library Director Beaudoin.

### **2. APPROVAL OF MINUTES**

Member Koehler motioned to approve the minutes including correction of misspelled name; seconded by member Eaton

Vote: Unanimous

### **3. TIMELINE**

Agenda was amended to include a discussion with guest Ryan Fallon. He presented examples of ways that LED lighting could be used to highlight various buildings, bridges and locations around the City. Chair McEneaney will reach out to the owner of the Mills to see if they are interested in having smokestack lit.

Handout on time line was handed out and archived with the minutes. Need to start adding detail and assigning resources.

Members Koehler and Eaton have agreed to join the fund raising committee. It was discussed that minimum of \$250,000 would be required.

Deputy Mayor Carrier and member Eaton will research road race funding requirements.

It was decided that they would create a banner for the table at Apple Harvest and they would solicit suggestions from residents. They discussed preferred locations for table. Need volunteers to staff the table and they would make up a schedule.

### **4. LOGO**

Discussion around products including Tshirts, mugs and pins. One company was cheaper but another company allowed for online purchasing by residents. It was decided to use Dover green as the logo color with white.

### **5. GENERAL DISCUSSION**

The Committee is still looking into social media and website creation.

Public sessions will be held with Dover listens doing the facilitating.

Member Burke and Gillis will with ongoing press releases.

The Committee is looking into coordinating with the Heritage Commission on self- guided tours.

The Committee discussed bringing the Mutant Teenage Ninja Turtles back to Dover.

The Committee wanted the green donation envelopes to include their Committee.

The Committee discussed sending an informational sheet out with the tax bills.



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### **ADJOURN**

Deputy Mayor Carrier motioned to adjourn; seconded by member Morrison..

Vote: unanimous

DRAFT