



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Thursday, September 6, 2018
Meeting Time: 4:00PM

Members Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Phil Rinaldi, Guy Eaton, Peg Purcell, Periklis Karoutas

Members Not Present: Tim Dargan (Chair)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Acting Chair called the meeting to order at 4:05 PM.

The Acting Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the July 9, 2018 Public Meeting Minutes.

Motion: M.Olivier made a motion to approve the July 9, 2018 Board meeting Minutes. Seconded by G.Eaton. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: P.Rinaldi made a motion to enter non-public session. Seconded by M.Sylvia. Roll call vote: U/A.

4. Return to Public Session:

The Acting Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: M.Olivier made a motion to seal the non-public meeting minutes. Seconded by P.Rinaldi. Vote: U/A.



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5. New Business:

- **Strategic Intentions-Peer Review Update/Age-Friendly Project Report: M. Olivier**

M.Olivier will be updating the Board at the next meeting on the peer-review process.

D.Barufaldi gave an explanation of the Age-Friendly Project, to Board members. M.Olivier discussed the process with Department Heads.

Board members discussed the Glenwood Avenue project.

- **Downtown Merchants Report: R. Weston**

R.Weston gave an update of the downtown merchants.

- **Rezoning Coalition: S. Johnson**

The Rezoning Coalition continues to focus on rezoning the major arteries into Dover. The group should be able to come up with recommendations by the end of the year.

- **BizEdConnect: P. Karoutas**

A report will be presented at the next meeting.

- **Waterfront update: P. Purcell**

P.Purcell went over items discussed during the last CWDAC meeting.

- **Healthcare: M. Olivier, G. Eaton**

M.Olivier and G.Eaton are working on scheduling an interview with a contact in the healthcare industry.

- **UNH Liaison: G. Eaton**

G.Eaton has reached out to the office at UNH, and is awaiting a reply.

- **GBCC Workforce Training: S. Haddadin**

The board discussed the umbrella organization, established by the Governor, to synchronize the numerous workforce training programs throughout the state.



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• **EP II: S Haddadin, M. Sylvia, S. Johnson**

The Board decided to resume discussing potential areas for development of EP II.

• **Meeting with Manchester Business Council and Mayor: D. Barufaldi**

The Director discussed the presentation he gave in Manchester about elements of economic development. He presented suggestions on how they can better organize their new economic development effort.

A follow up meeting will be scheduled between both Directors and their Assistants.

6. Financial Report: August 31, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: P.Rinaldi made a motion to accept the August 31, 2018 Financial Report. Seconded by S.Haddadin. Vote: U/A.

7. Manager's Report: Economic Development Section: August, 2018.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

K.Weston gave an update about working with other Mayors across NH to override HB 446 and HB 365. The overriding of these bills will help to benefit commercial development in NH.

9. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 6:01 PM. Seconded by P.Karoutas. Vote: U/A.