

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 306 Meeting Date: Wednesday, September 26, 2018 Meeting Time: 7:00pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Keane led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Keane, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Councilor Muffett-Lipinski and Councilor Williams.

Also Present: Assistant City Manager Parker, City Attorney Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add a raffle permit application from Dover Main Street as Item 13.A.12.

Councilor Keane added a Pool Advisory Committee and an Arena Commission Reports.

Councilor Gasses said the McConnell Center Advisory Board did not meet and removed the Report under Committee Reports.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Ciotti.
Vote: 7/0.

7. PUBLIC HEARINGS

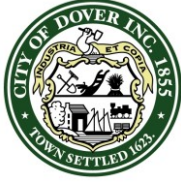
8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

Assistant City Manager Parker said the City Manager provided his report in writing. He addressed a few items with the Council: Library Director Cathy Beaudoin was chosen as the New Hampshire Librarian of the Year. He thanked the citizens who took the Architectural Design Guidelines survey. He spoke about City Clerk Lavertu taking a new position within the City. He invited Rad Nichols from COAST to speak to the Council.

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Mr. Nichols spoke to the Council about COAST's comprehensive review of their services. (Handouts have been archived with the minutes.)

Assistant City Manager Parker gave an overview of the City Hall Renovations to the Council. He spoke to the Council about the new Portsmouth Emergency Room in Dover's South End.

Councilor Thibodeaux referred to the abundance of squirrels, and talked about the changes in the City, environment, and animal life.

Assistant City Manager Parker talked about the Planning Board's role in looking at all the impacts in development projects.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Keane.

Vote: 7/0.

10. APPROVAL OF MINUTES

A. September 12, 2018 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Ciotti.

Vote: 7/0.

11. MAYOR'S REPORT

Mayor Weston listed the events she attended: Homeless Task Force meeting, Cocheco Waterfront Development Advisory Committee meeting, cornerstone laying for the Dover High School and various ribbon cuttings. She read the statement recognizing Dover as a Tree-City from Representative Carol Shea Porter.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Shanahan.

Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS



CITY OF DOVER

CITY COUNCIL - MINUTES

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13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. PARADE – Dover Children’s Center – Holiday Parade**
- 2. RAFFLE – Dover 400th Anniversary Committee**
- 3. RAFFLE – Dover Shockwave Robotics**
- 4. RAFFLE – First Parish Church**
- 5. RAFFLE – Greater Dover Chamber of Commerce**

- 6. B17048 SIDEWALK IMPROVEMENTS ADDITIONAL SCOPE – PORTLAND AVENUE SIDEWALK PROJECT**
SPONSORED BY MAYOR WESTON BY REQUEST

- 7. DOVER PUDDING HILL AQUIFER CHANGE ORDER #2 UNDERWOOD ENGINEERS, INC**
SPONSORED BY MAYOR WESTON BY REQUEST

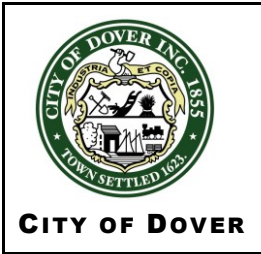
- 8. DOVER PUDDING HILL AQUIFER CHANGE ORDER #5 – EMERY & GARRETT GROUNDWATER INVESTIGATIONS LLC**
SPONSORED BY MAYOR WESTON BY REQUEST

- 9. APPROVAL OF LEASE AGREEMENT WITH CARDAMOMS, LLC DBA PORTABLE PANTRY**
SPONSORED BY MAYOR WESTON BY REQUEST

- 10. TERMINATION OF SUBLEASE OF ZEBRA CROSSINGS AND BIG FISH LEARNING COMMUNITY AND APPROVAL OF LEASE AGREEMENT WITH BIG FISH LEARNING COMMUNITY**
SPONSORED BY MAYOR WESTON BY REQUEST

- 11. APPROVAL OF ZEBRA CROSSINGS THIRD AMENDMENT TO JULY 15, 2015 LEASE AGREEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST

- 12. RAFFLE – Dover Main Street**



CITY COUNCIL - MINUTES

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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. **400th Anniversary Committee**
4. **Appointments Committee**
5. **Arena Commission**
6. Arts Commission
7. Conservation Commission
8. Downtown TIF Advisory Board
9. Energy Commission
10. Heritage Commission
11. Legislative Liaison
12. Library Board of Trustees
13. McConnell Center Advisory Board
14. Ordinance Committee
15. Parking Commission
16. **Pool Advisory Committee**
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. **Transportation Advisory Commission**
20. Waterfront TIF Advisory Board
21. **Joint Building Committee – Dover High School and Regional Career Technical Center**
22. **Joint Building Committee Garrison Elementary School**
23. **COAST**
24. **Dover Main Street**

Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor Shanahan.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Deputy Mayor Carrier added an Appointments Committee and Dover 400th Anniversary Committee Reports.

Councilor Thibodeaux pulled Items #13.A.7 and 13.A.8.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 7/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.7.; seconded by Councilor Thibodeaux.

Councilor Thibodeaux asked about the changes in scope.

Community Services Director Storer gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.8.; seconded by Councilor Thibodeaux.

Question was explained during the #13.A.7. overview.

Roll Call Vote: 7/0.

Mayor Weston gave an overview of the Dover 400th Anniversary Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Dover 400th Anniversary Committee Report; seconded by Councilor Shanahan.

Vote: 7/0.

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Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the following appointments:

Tom Massingham to the Dover 400th Anniversary Committee

Change in status for Maria Ayer from alternate to regular member on the Arts Commission.

Councilor Thibodeaux moved to accept the Appointments Committee Report; seconded by Councilor Ciotti.

Vote: 7/0.

Councilor Keane gave an overview of the Arena Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Arena Commission Report; seconded by Councilor Thibodeaux.

Vote: 7/0.

Councilor Keane gave an overview of the Pool Advisory Committee Report to the Council. Recreation Director Bannon talked about the difficulties of finding Lifeguards and Zamboni drivers.

Deputy Mayor Carrier moved to accept the Pool Advisory Committee Report; seconded by Councilor Ciotti.

Vote: 7/0.

Mayor Weston gave an overview of the Transportation Advisory Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Transportation Advisory Commission Report; seconded by Councilor Keane.

Vote: 7/0.

Councilor Gasses said the Waterfront TIF Advisory Board hasn't met.

Deputy Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Dover High School and Regional CTC Report; seconded by Councilor Ciotti.

Vote: 7/0.

Councilor Ciotti gave an overview of the Joint Building Committee – Garrison Elementary School Report.

Deputy Mayor Carrier moved to accept the Joint Building Committee – Garrison Elementary School Report; seconded by Councilor Thibodeaux.

Vote: 7/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Deputy Mayor Carrier moved to accept the COAST Report; seconded by Councilor Shanahan.

Vote: 7/0.

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Deputy Mayor Carrier gave an overview of the Dover Main Street Report to the Council.
Deputy Mayor Carrier moved to accept the Dover Main Street Report; seconded by Councilor Ciotti.
Vote: 7/0.

B. RESOLUTIONS

1. **APPROVAL OF FOURTH AMENDMENT TO MEMORANDUM OF UNDERSTANDING DEVELOPMENT OF REPLACEMENT WELL AT THE DOVER PUDDING HILL AQUIFER ARTIFICIAL RECHARGE PILOT TESTING DATED APRIL 14, 2017**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 7/0.

2. **APPROPRIATION FOR INDOOR POOL BOILER AND WATER SYSTEM AND B17003 ADDITIONAL SCOPE OF WORK SIEMENS INDUSTRIES INC. (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 10, 2018)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on October 10, 2018; seconded by Councilor Ciotti.
Vote: 7/0.

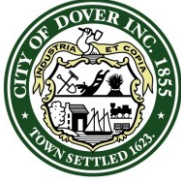
3. **AMEND FISCAL YEAR 2019 FEE SCHEDULE TO CREATE TRANSFER OF DEVELOPMENT RIGHTS FEE (REQUIRES A 2/3 MAJORITY VOTE FROM THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 10, 2018)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on October 10, 2018; seconded by Councilor Thibodeaux.
Vote: 7/0.

C. ORDINANCES IN 1ST READING

1. **CHAPTER 166 – VEHICLES AND TRAFFIC, SECTIONS 16, 21, 30, 37, & 57 (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 10, 2018)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on October 10, 2018; seconded by Councilor Ciotti.
Vote: 7/0.

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14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston listed the upcoming events:

October 3, 2018 – Joint meeting of the City Council and Planning Board

October 6, 2018 – Apple Harvest Festival

October 24, 2018 – Joint Fiscal Committee meeting.

16. ADJOURN

Councilor Keane moved to adjourn; seconded by Councilor Thibodeaux.

Vote: 7/0.