



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Friday, September 28, 2018
Meeting Time:	3:00 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Friday, September 28, 2018 at 3:15 p.m. in the Superintendent's Conference Room. Present were Bob Carrier, Amanda Russell, Dennis Shanahan and Sarah Greenshields. Matt Severson and Mark Geuther were excused. Also present were Superintendent Bill Harbron, Business Administrator Libby Simmons, Emily Dalton from IRN and Calvin Highfield from Diamond Relocation.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. REMOVAL OF FURNITURE FROM OLD DOVER HIGH SCHOOL:**
- The purpose of this meeting is to determine the process and a vendor for removal of furniture in the old Dover High School. There were two proposals for this service including one from IRN and the other from GRRO. The proposal from IRN stated a completion date of October 17 which is 16 days later than the date agreed upon. Mr. Highfield stated that he had spoken with Envirovantage about the schedule and it was determined that if they work in stages and start on the third floor, the schedule would be acceptable with Envirovantage since the areas can be closed off from the rest of the school. He continued you to say that coordination between the companies will make the process work.
- Mr. Highfield added that all trash and other items not being moved, needs to be removed from the building before anything can happen. Teachers were told that items needed to be removed from their classrooms before they left for the summer.
- Amanda Russell moved, Dennis Shanahan seconded to approve bid from IRM for removal of reusable items from the old Dover High School for \$38,926.00. A roll call **VOTE PASSED 4/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve an amount not to exceed \$10,000 to remove trash from the old Dover High School to Diamond Relocation. A roll call **VOTE PASSED 4/0.**
- The hourly rate for this additional service is \$30.00 per hour. Ms. Simmons will contact Shipyard to order dumpsters (2-40's) to be delivered as soon as possible and placed under the canopy area of the old high school. Shipyard will be contacted when they are filled and need to be dumped. Diamond will begin work on Saturday.
- C&W will unlock all doors in the high school so that Diamond has accessibility to all rooms.
- A list will be emailed to Mr. Driscoll of items on the removal list.
- Ms. Simmons will inform PC that IRN/Diamond will be working together on this project.
- IV. MATTERS OF INTEREST:** None.
- V. ADJOURNMENT:** Sarah Greenshields moved, Dennis Shanahan seconded to adjourn the meeting at 3:45 pm. An oral **VOTE PASSED 4/0.**