



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 1, 2018**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The November meeting was called to order at 4:01 by Michael Egan. Attending were Cathleen Beaudoin, Dorothy Wagner, Denise LaFrance, Susan Story Galt, Ann Schultz, and Deborah Thibodeaux. Carol Boc was unable to attend.
2. **MINUTES---OCTOBER 4, 2018--** Minutes of the October meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER)--** The Report of the Library Director was approved on a motion made by Susan Story Galt and second by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE--** None to report.
5. **OLD BUSINESS**
 - A. Night/weekend custodian: The new night custodian will begin his duties on Monday, Nov. 5.
 - B. Space Planning: We received 12 bids for the space planning project. We will review the materials and narrow it down to 2 or 3 finalists. The next step will be to open the bid price envelopes for the firms chosen.
 - C. Apple Harvest Day booth & other outreach: The Library's booth at Apple Harvest Day was a success. Staff signed residents up for cards, promoted the Library's services, and signed people up to win a Kindle. Staff will be at two polling locations on voting day to sign residents up for cards and promote Library services. The Children's Room staff have been traveling to preschools to provide a story hour.
 - D. Parking spaces construction: The new spaces in front of the Library have been completed and are being used. The spaces are limited to 30 minutes 7 days a week. A new blue spruce tree was planted near the south side of the lawn.
 - E. "Get Lit" book group at Sonny's: The first meeting of our new book club was a success with 12 people joining. The next meeting is Nov. 7 and they will be discussing Benjamin Ludwig's book "Ginny Moon". Benjamin is a local resident and will be joining the discussion.
 - F. Library air conditioning: The installation of the air conditioning system is set to begin at the beginning of December, and will take 10 to 12 weeks to complete.
6. **NEW BUSINESS**
 - A. New library cards: The Library has redesigned our Library cards. The cards now feature a picture of the Library.
 - B. National Family Literacy Month activities: November is Family Literacy Month and the Children's Room has many events planned.



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- C. New Teen Book Group Nov. 14: The Library is starting a Teen Book Group called Pizza & Pages. It will be led by volunteer and retired PCA librarian Donna Capern.
- D. Staff Development Day Dec. 7: The Library will be closed on Friday, December 7 for our second annual Staff Development Day. Staff will have an emergency drill, fire extinguisher training, and team building activities.

UPCOMING PROGRAMS

Through Nov. 11: Friends' Booksale continues
Nov. 1: Morning Book Group: "Life After Life" by Kate Atkinson, 10am
Nov. 1: Richard Kimball, VoteSmart.org, McConnell cafeteria 7pm
Nov. 3: Nature Scavenger Hunt @ Community Trail, John Pazdon, 11am
Nov. 3, 10, 17, 24: Lego Saturdays in Children's Room
Nov. 5: Teen Advisory Board, 6pm
Nov. 5: Extreme Excel, 6:30pm
Nov. 6: Meditation class with Jacqueline Finnerty, 7pm
Nov. 7: "Get Lit" @ Sonny's Tavern, "Ginny Moon", Benjamin Ludwig, 6:30pm
Nov. 9: EverProven Crossfit class with childcare, 11am
Nov. 10: Storywalk @ the Library, "We're Going on a Bear Hunt", 10am-4pm
Nov. 10, 24: Saturday matinees (Incredibles 2; Hotel Transylvania 3), 2pm
Nov. 11—21: Make a paper cup turkey @ the Creation Station
Nov. 12: Library closed for Veterans Day holiday
Nov. 13: Friends of the Library meeting, 6:30pm
Nov. 14: "Pizza & Pages", teen book group, 6pm
Nov. 14: Author Samantha Simard, "Stitches", 7pm
Nov. 14: 2nd Weds. Movie: "The Spy Who Dumped Me", 6:30pm
Nov. 14: Tinkercad 101 (adults and grade 9+), 6:30pm
Nov. 15: Tinkercad 101 (kids grade 3+), 4pm
Nov. 15: Knitting group, 10am
Nov. 16 & 30: Adult with Toddler Yoga, 11am
Nov. 17: Volunteer Fair, 10am--1:30pm
Nov. 17: Paws for Reading with Murphy, 10am
Nov. 17: STEM Saturday: Brushbots, 2-4pm
Nov. 18: Sunday matinee (Holiday Inn), 2pm
Nov. 19: Introduction to Word, 6:30pm
Nov. 19: Evening Book Group: "Behold the Dreamers" by Imbolo Mbue, 6:30pm
Nov. 20: Friends program---"Butterfly---The Life of James McNeill Whistler",
Stephen Collins, 7pm
Nov. 22 & 23: Library closed for Thanksgiving holiday
Nov. 24: "Diary of a Wimpy Kid: Meltdown" activities and crafts, 11am-1pm
Nov. 25: Library closed for holiday parade
Nov. 28: Introduction to Excel, 6:30pm



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7. **ITEMS OF CONCERN--** The Rotary will be holding one of their weekly meeting at the Library on December 12, and will present the Library with the \$25,000 check for Children's Room renovations. Club members will then tour the Children's Room.
8. **ADJOURNMENT—** The meeting was adjourned at 4:37pm on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.

NEXT MEETING DATE: THURSDAY, DECEMBER 6, 2018 @ 4:00PM