

 CITY OF DOVER	COMMUNITY TRAIL COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: Room 305, McConnell Center, 61 Locust Street, Dover Meeting Date: Tuesday, November 6, 2018 Meeting Time: 5:30 PM
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Members Present: Bryant Hardwick (Chair), Jon Niehof, Liz Wilber, Jenna Coulp-yu, Dewey Beach, Steve Oman, Alex Abbott, Shayna Silvia, Deb Clough and Fred Clough.

Staff Present: Assistant City Planner Donna Benton and Officer Joe Caproni

B. Hardwick opened the meeting at 5:32 pm.

1. Introductions
2. Approval of June 19, 2018 Minutes
 - Motion to approve made by J.Niehof and seconded by J.Caproni. Vote U/A.
3. Update on TAP Extension Phase III Preliminary Design
 - D.Benton explained that the easement process has been stuck in the appraisal process. Staff has been trying to go through the waiver process that DOT offers but the appraiser is unable to supply background information for comparables so staff will need to go out to bid for an appraiser instead of going through the waiver process.
 - NHDOT granted the request for an extension to December 2019 to complete Phase III.
4. Update on TAP Extension Phase IV
 - D.Benton explained that even after separating the project into 2 sections, the estimate is still over the budget so she is working on trying to find additional funding.
 - The CTAC then discussed other options such as connecting the trail via sidewalk/bike lane along Rutland to Cataract to Bellamy Road instead of through the high school if funding was an issue. The direction will be to look at other options with NHDOT if the easements are not able to get finalized.
5. Apple Harvest Day Update
 - D.Benton explained that while the Open Lands Committee and CTAC did not host their shared booth as they have in the past, that the Planning Department had a booth and a storefront. D.Benton and UNH fellow created a revised pamphlet to hand out. Once again, the Community Trail was one of the topics most asked about at the booth.
6. Update on Promotion/Advertising/Adopt-A-Trail Section/Public Relations/Any Homework
 - D.Benton asked B.Hardwick to reach out to Ken Costello to revise the latest map to take off the dates of the extension
 - B.Hardwick reached out to Hannah at Seacoast Charter School about working with the Arts Commission on a mural that could be installed at one of the trailheads
 - D.Benton mentioned that Kyle Pimental sent her some grant opportunities to continue the idea of creating a Arts Master Plan that could include art on the Community Trail.



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- D.Benton went over the four sections of the trail that have been officially adopted and indicated the four sections that were still available to be adopted. She is working with Community Services to have signs made and installed.
7. Other Business
- Officer Caproni noted that there is a big tree that has fallen down near the wooden staircase on the urban section near Washington Street.
 - D.Benton explained she is working on a wayfinding project with Silver Street being a pilot and that part of the proposal includes signage for the Community Trail on Silver Street including map.
8. Next meeting: Tuesday February 5 at 5:30pm in the new First Floor Conference Room of City Hall.
9. The meeting adjourned at 6:15 pm on a motion made by J.Nichof and seconded by L.Wilber.
Vote: U/A.