

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 306 Meeting Date: Wednesday, October 24, 2018 Meeting Time: 7:00pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Ciotti led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Keane, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Gasses.

Also Present: City Manager Joyal, City Attorney Blenkinsop, and Acting City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to substitute as a whole Items 13.A.2. and 13.A.3. He also added a letter from Assistant City Manager Parker to Council Correspondence.

Councilor Williams moved to add a Strafford County Regional Planning Report.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Shanahan.

Vote: 8/0

7. PUBLIC HEARINGS

A. ADOPTION OF FISCAL YEAR 2020-2025 CAPITAL IMPROVEMENTS PROGRAM (CITY COUNCIL VOTE TO OCCUR ON NOVEMBER 14, 2018) SPONSORED BY MAYOR WESTON BY REQUEST

Timothy Dargan, Dover Business and Industrial Development Authority Chairperson, 33 Atlantic Avenue: He spoke in support of adding a CIP project to acquire land to create a new Industrial Park.

Stephen Clifford, 13 Morningside Drive: He spoke about the need for road and sidewalk construction work on Morningside Drive.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.



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**B. APPROPRIATION FOR FY2020 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON NOVEMBER 14, 2018)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

**C. APPROPRIATION FOR FY2020 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON NOVEMBER 14, 2018)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

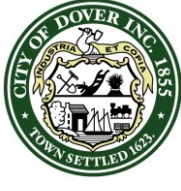
City Manager Joyal submitted his report in writing.

Acting City Clerk Mistretta spoke about the upcoming Election, registering to vote, absentee ballots, and the need for Election workers.

City Manager Joyal spoke about different projects in the City: the new brick path being completed at the Veterans' Memorial Park, and the upcoming Veterans' Day Ceremony to be held in City Hall. The Solar Projects at the Dover High School and the Children's Museum. The Cocheco Falls Dam repair work. The Railroad completing repairs to the railroad tracks on Central Avenue from October 30, 2018 to November 1, 2018, and possibly November 2, 2018, which involves closing the road in the area and detours around it.

City Manager Joyal recognized the Mounted Police for their 20th Anniversary. He said the horses are supported 100% from donations, and they add a positive visual presence in the Community.

He gave an update on the December property tax bills, and the process for the Department of Revenue setting the tax rate.

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Mayor Weston asked for a status on the Public Hearing comments regarding Morningside Drive. City Manager Joyal said Morningside Drive is due for water/sewer and road reconstruction. He said he will have Community Services Director Storer contact Mr. Clifford.

Councilor Thibodeaux asked about Roberts Road and Court Street.
City Manager Joyal gave an overview on both road construction projects.

Councilor Ciotti started a discussion about Stark Avenue's new line painting and the removal of the bike path. He added that the bus was dropping children off on the opposite side of the street, where there is no sidewalk.
City Manager Joyal said the bike path was no longer possible, but he will ask the School Department to address the transportation company about the bus stop issue.
Assistant City Manager Parker said the street is on the 7-year plan to be reconstructed and sidewalks and bike paths will be addressed and engineered properly.

Deputy Mayor Carrier moved to accept the City Manager's Report, seconded by Councilor Thibodeaux.
Vote: 8/0.

10. APPROVAL OF MINUTES

- A. October 3, 2018 – Joint Meeting of the City Council and Planning Board
(Minutes approved by Planning Board on October 9, 2018)**
- B. October 10, 2018 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Ciotti.
Vote: 8/0.

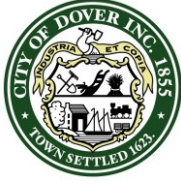
11. MAYOR'S REPORT

Mayor Weston listed the events and meetings she has attended: Dover High School dedication, 40th Dover High School Band Show, Government Affairs meeting, the Tri-City Task Force meeting, and Senator Hassen's tour of the Dover High School Career Technical Center.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Keane.
Vote: 8/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BROADWAY RAILROAD CULVERT ENGINEERING SERVICES AMENDMENT III**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **B19018 WINTER SAND**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **B19014 SIX WHEEL DUMP TRUCKS WITH EQUIPMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
4. **B19010 ENGINEERING CONSULTANT FOR CHESTNUT STREET BRIDGE REPAIRS**
SPONSORED BY MAYOR WESTON BY REQUEST
5. **CITY HALL SECOND FLOOR WIRING UPGRADES**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--------------------------------------|---|
| 1. School Board | 14. Ordinance Committee |
| 2. Planning Board | 15. Parking Commission |
| 3. 400th Anniversary Committee | 16. Pool Advisory Committee |
| 4. Appointments Committee | 17. Recreation Advisory Board |
| 5. Arena Commission | 18. Solid Waste Advisory Commission |
| 6. Arts Commission | 19. Transportation Advisory Commission |
| 7. Conservation Commission | 20. Waterfront TIF Advisory Board |
| 8. Downtown TIF Advisory Board | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 22. Joint Building Committee Garrison Elementary School |
| 10. Heritage Commission | 23. COAST |
| 11. Legislative Liaison | 24. Dover Main Street |
| 12. Library Board of Trustees | 25. Strafford County Regional Planning |
| 13. McConnell Center Advisory Board | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Thibodeaux.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Shanahan pulled Item 13.A.4.

Deputy Mayor Carrier pulled the Committee Reports that were highlighted for this meeting.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of 13.A.4.; seconded by Councilor Shanahan.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

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Councilor Thibodeaux gave an overview of the Energy Commission Report to the Council. Deputy Mayor Carrier moved to accept the Energy Commission Report; seconded by Councilor Keane.
Vote: 8/0.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council. Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Muffett-Lipinski.
Vote: 8/0.

Councilor Thibodeaux said the Library hasn't met since the last time she gave a report on them. Mayor Weston said the Library has Sample Ballots. City Manager Joyal said it was the Library's Book Sale time again. Deputy Mayor Carrier moved to accept the Library Board of Trustees Report; seconded by Councilor Keane.
Vote: 8/0.

Councilor Williams said she asked to add the Strafford Regional Planning Commission Report to allow Executive Director Jen Czysz to introduce herself to the Council. Ms. Czysz gave an overview of the projects the Strafford Report Planning Commission is working on. Deputy Mayor Carrier moved to accept the Strafford Regional Planning Commission Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

B. RESOLUTIONS

1. PARKING FEE SCHEDULE UPDATE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 14, 2018) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a Public Hearing on November 14, 2018; seconded by Councilor Ciotti.
Vote: 8/0.



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**2. REPROGRAM TANGLEWOOD DRIVE CIP APPROPRIATION TO DRAINAGE
SYSTEM IMPROVEMENT PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 14, 2018, WITH
CITY COUNCIL VOTE OCCURRING ON NOVEMBER 28, 2018)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a Public Hearing on November 14, 2018;
seconded by Councilor Muffett-Lipinski.
Vote: 8/0.

C. ORDINANCES IN 1ST READING

**1. CHAPTER 166 – SECTIONS 57, 59, and 60
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 14, 2018
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a Public Hearing on November 14, 2018;
seconded by Councilor Thibodeaux.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

A. LETTER FROM ASSISTANT CITY MANAGER PARKER, DATED OCTOBER 24, 2018.

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Ciotti.
Vote: 8/0.

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Carrier spoke about Dover Main Street's Halloween Trick or Treat event this Saturday, which included 59 businesses on Main Street.

Councilor Thibodeaux said she has been asked to have a Coffee with a Councilor meeting, but stated that she needs a new location.

Councilor Ciotti referred to Childs Drive and said he received thanks for Community Services Director Storer for the work completed.

Councilor Shanahan spoke about the Mural Dedication, which is to be held on Veterans' Day. He also discussed the two Ballot questions and advised people to read them carefully and vote on them.



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16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Williams.
Vote: 8/0.