DOVER SCHOOL DISTRICT	**JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES**
	Meeting Type: Regular Meeting Meeting Location: Supt. Conference Room, McConnell Center Meeting Date: **Tuesday, November 6, 2018** Meeting Time: **4:30 p.m.**

I. CALL TO ORDER AND ROLL CALL: A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, November 6, 2018 at 4:30 p.m. in the Superintendent's Conference Room in the McConnell Center by JBC Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Karen Weston, Jan Nedelka, Steve Haight and Keith Holt. Carolyn Mebert was excused. Also, in attendance were Harriman representatives Dan Bisson and Mark Lee, Harvey Construction representatives Adam Reynolds and Carl Dubois, Facilities Representative Angel Doyle, Superintendent Bill Harbron, Business Administrator Libby Simmons, and Principal Beth Dunton.

II. CITIZENS' FORUM: No one addressed the JBC.

III. APPROVAL OF AGENDA: Jan Nedelka moved, Karen Weston seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0.**

IV. APPROVAL OF MEETING MINUTES FOR OCTOBER 23, 2018:
Jan Nedelka moved, Karen Weston seconded to approve meeting minutes of October 23, 2018 as presented. An oral **VOTE PASSED 5/0**.

V. MANIFEST APPROVAL:
Karen Weston moved, Jan Nedelka seconded to approve manifest #GES61 to Kelley Bros of NE for door cores in the amount of $3,494.40. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve manifest #GES62 to Horizon Engineering for commissioning services through 9/28/18. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve manifest #GES63 to S.W. Cole Engineering for steel inspections on new bar joists in the amount of $950.00. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve manifest #GES64 to Harvey Construction for construction services in the amount of $334,091.73 through October 31, 2018. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to remove manifest #GES58 from the table to Harvey Construction for construction services in the amount of $334,091.73 through October 31, 2018. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Steve Haight seconded to approve manifest #GES58 to C&W Services for cleaning services in the amount of $1,799.28. A roll call **VOTE PASSED 5/0.** Harvey will credit the JBC back this amount from the project contingency for this amount. This was due to a communication issue.

VI. APPROVAL OF CHANGE ORDERS:
Jan Nedelka moved, Keith Holt seconded to approve PCO #42 in the amount of $0 for installing a baseball field instead of a basketball court. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve PCO #43 for $1,207.06 for a change in hardware in staff restroom. A roll call **VOTE PASSED 5/0.**

Keith Holt moved, Jan Nedelka seconded to approve PCO #44 for $694.40 for toilet accessories. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve PCO #45 for $0 for furnishing and installation of a new panel and disconnect to energize 30 wing heaters. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve PCO #46 for $0 for wire boiler controls. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Karen Weston seconded to authorize pricing for PCO #47 for added wall clocks. An oral **VOTE PASSED 5/0.**

Keith Holt moved, Jan Nedelka seconded to approve PCO #48 for a credit of $61,128.80 for an allowance reconciliation—design development. A roll call **VOTE PASSED 5/0.** This amount was reduced from Harvey's contract and will be added to the JBC contingency.

Jan Nedelka moved, Keith Holt seconded to approve PCCO #017 for a credit of $1,154.53 for PCO 34, 35, 36,37,39,40,41. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve PCO #38 in the amount of $31,983.41 for additional kindergarten finishes. A roll call **VOTE PASSED 5/0.**

VII. UPDATE ON CREDITS FROM HARRIMAN: Mr. Lee stated that they are still working on this and will have available for the next meeting.

VIII. HARVEY/HARRIMAN UPDATE: Mr. Reynolds stated that next week they will be working through finishes and getting ready for inspections. There are no concerns with inspections. Two classrooms are complete. There is no date for the ball field work yet but are hoping to firm up soon. Seeding will most likely occur until spring.

Mr. Bisson stated a decision needs to be made regarding handrails. Options have been discussed. Cubbies are working out well with more expected for installation over break.

IX. **KINDERGARTEN CLASS CONFIGURATION:** Discussed earlier in the meeting under PC038.

X. **FF&E UPDATE:** Mr. Bisson stated that things have been moving and they are working on the next delivery. Some items that were shipped as damaged are being pursued.

XI. **RESTROOM UPDATE:** Discussed earlier in the meeting.

XII. **COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report. She stated that there is $177,877.94 in contingency. The amount returned to this from Harvey was added to this amount totaling $200,306.28 (based on actions from tonight).

XIII. **DRED UPDATE:** Mr. Ciotti stated that there is no DRED update at this time.

XIV. **REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** Agenda items include DRED update, financials, manifests, change orders, FFE update, update on credits from Harriman, Eversource rebate timeline. The next meeting will be November 20 at the Superintendent's Office at 4:30 pm.

XV. **MATTERS OF INTEREST**: Mr. Reynolds will create a PCO for the next meeting for Visual Display Boards. These are needed for consistency and include new whiteboards and installation at a cost of $9,548.00 to Specialty Services of New Hampshire.

XVI. **ADJOURNMENT:** Karen Weston moved, Steve Haight seconded to adjourn the meeting at 5:23 pm**.** An oral **VOTE PASSED 5/0.**