



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 305 – 61 Locust Street, Dover
Meeting Date: **Thursday, November 15, 2018**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Bruce Batchelder, Nabia Fortier, Grant Killian, Anne Kotlus, Nancy O'Connor, Ann S. Reid

Staff Present: Steve Bird

1. Roll Call Attendance

Boudreau called meeting to order at 5:39 PM. Roll call and confirmed a quorum.

2. Election of Officers for 2019

For next year, Boudreau offered to remain as Chair; Murphy to remain as Vice-Chair; Killian to remain as Secretary. Kotlus motioned to accept the officers for 2019 and Fortier seconded. Vote: All approved

3. Citizens Forum

Members discussed a couple community events around the Thanksgiving holiday; one at the Farm Museum in Milton and one at the 1st Parish Church in Dover

4. Approval of Minutes for September 20, 2018

Fortier motioned to approve the previous minutes and Kotlus seconded. Vote: All approved.

5. Treasurer's Report

Bird reported the balance as of October 31, 2018 of the conservation fund was \$317,260.83 with the receivables at \$154,623.50. Bird noted the increase in funding is a direct result of the "transfer development rights" initiative that allows land owners to purchase density "offsets" with a one-time contribution to the conservation fund.

Additionally, Bird explained the Capital Improvement Program has been approved by the next step in the CIP process. It's a 6 year plan; \$250k will be contributed to the Conservation Fund every year with the funds released in July of each year starting July 2019.

6. Public Projects

No public projects were discussed.

7. Reports by Task Groups

a. Easement Monitoring

Boudreau summarized that the monitoring work through the Fall has been successful with many people contributing and no major issues identified. O'Connor observed that a Fall highlight was a spotted owl that she saw. There will be additional monitoring work in the next month or two. Finally, O'Connor commented that there was evidence of trash dumping at the property near the end of Sandy Lane and a conversation ensued about how to handle such scenarios.

b. Outreach and Education

O'Connor agreed to assume a larger role in the planning of outreach activities for the OLC and will be the new "Outreach and Education" leader with continued assistance from Murphy as time



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 305 – 61 Locust Street, Dover
Meeting Date: **Thursday, November 15, 2018**
Meeting Time: **5:30 PM**

permits. The full moon snowshoe event in the Winter is the next opportunity on the radar. O'Connor will present a thorough proposal for this and more at the next meeting.

Batchelder shared his review of the NH Conservation Commission event where he learned a lot about easement programs, climate change planning, and more. Future participation from the OLC was encouraged as he found the time at the event “very worthwhile.”

c. Community Trail (5 minutes)

Bird updated us that the Conservation Committee met in November and next meets in February. The Community Trail expansion is moving onto “Phase 4” expansion through the Bellamy Park area; “Phase 3” has been delayed on some easement negotiations.

8. New Business

a. Discussion on OLC Action Items from Climate Adaptation Master Plan Chapter

Bird and Boudreau observed how the “consistent and reliable funding” action item in this plan is something we’ve been working on for some time, and have recently achieved a milestone with the annual funding.

b. Request for Joint Meeting with Conservation Commission and Amanda Stone of UNH Cooperative Extension for presentation on updated Coastal Conservation Plan

Boudreau explained how this is another action item regarding climate change adaptation and that reviewing this aligns with the offer of assistance from Strafford Regional Planning Commission on “Incorporating Climate Adaptation Into OLC Parcel Evaluation Criteria.” Boudreau is scheduling a session with the interested parties in the weeks to come.

9. Old Business

Reid asked about the Dover City Forest and Bird explained that the Conservation Commission is exploring this subject – it’s unlikely to cross the OLC radar, but we’ll be kept informed.

10. Enter Non-public Session

At 6:30 PM, Kotlus motioned to enter non-public session per RSA 91-A:3, II(d), to report on the status of individual land protection efforts and transactions. O'Connor seconded. On roll call vote, all approved.

Returned to public session at 7:02 PM.

Reid made a motion to seal the non-public minutes per RSA 91-A, III, because divulgence would render the proposed action ineffective. Fortier seconded. All approved.

11. Confirm Next Meeting

Boudreau confirmed that the next meeting will be January 17th.

Boudreau declared the meeting adjourned at 7:03 PM.